

Teacher Center of Broome County

Date: 10/09/18
Meeting Agenda

Call to Order: Diana at 4:01 pm

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| <u>Eliza Taylor</u> (Binghamton) | <u>Tina Conklin</u> (Chenango Valley) | <u>Pat Walsh</u> (LEA) | <u>Karen Doolittle</u> (Vestal) |
| <u>Nicole Fenty</u> (Binghamton University) | XX (DEPOSIT) | <u>Erin Hitchcock</u> (Maine Endwell) | <u>Pat Follette</u> (Whitney Point - Superintendent) |
| <u>Sharon Mannix</u> (BOCES) | <u>Lori DeAngelo</u> (DIRECTOR) | <u>Diana Simpson</u> (NON PUBLIC) | <u>Andrea Gresko</u> (SUSQUEHANNA VALLEY) |
| <u>Mike Sabo</u> (BUSINESS) | <u>Sharon Wells</u> (EARLY CHILDHOOD)a | Tim Conklin (Parent) | <u>Emily Rose</u> (WINDSOR) |
| <u>Deb Daniels</u> (CHENANGO FORKS) | XX (HARPURSVILLE) | <u>Sarah Reid</u> (PUBLIC LIBRARY) | <u>Nadine Ferguson</u> (WHITNEY POINT) |

Excused:
Absent:

No representative for: Deposit, Harpursville
Quorum Check: Yes

Previous Minutes: Sharon / Nadine. Passed

ANNOUNCEMENTS: Welcome Eliza Taylor from Binghamton CSD

CORRESPONDENCE: none

LEA REPORT/DIRECTOR’S REPORT:

Budget update provided and reviewed, with an introduction for Eliza and other newer members. There has been a much closer inspection on how Teacher Centers spend their money. We are approaching the study group season, which many teachers have taken advantage of (more discussion about study groups to follow later in this meeting).

Action Items: none

DIRECTOR'S REPORT:

- **Open House** -- sent out many invitations, only had 4 teachers and 2 Policy Board members attend. This was discouraging. Invitations were sent to new teachers (if names were available) and building secretaries (if names were not available). Poster/sign to put near the mailboxes (this had been suggested at a previous meeting). Emily had put QR codes around the room, used Cheri's videos. Do we hold a second one? During a different month? February and March were both suggested. March may be safer weather-wise. Shannon asked about reaching out to BU/student teachers.
- **Regional TC Meeting** -- many Teacher Centers are finding they cancel more workshops than they are holding. Study groups are a strength of ours.
- **Workshop Updates** -- some workshops have been scheduled: trauma, Google Classroom, digital cameras. Sarah mentioned the Serling Film Festival in the spring.

OLD BUSINESS:

- Suggestions for ways to improve communication with in the districts and buildings -- contact Union Presidents. Slide show to share with presidents. Superintendents have agreed to share teacher emails. Communication from the TC does not even reach all the Policy Board members. Suggestion to eliminate ambassadors and just use Policy Board members, but PB members aren't all getting the emails (example: Nadine hasn't gotten anything since last spring), and not all teachers know the PB rep (and therefore may ignore emails from them). Information hasn't been consistent -- some things are linked in the newsletter, some are just in MyLearningPlan. Not everyone knows how to use MyLearningPlan to find a description of the workshop. A brief description in advertising would be helpful, then a link to the MLP listing. Continued discussion about the listserv and ambassadors. Concern over teacher turnover and who may be lost. Pat suggested Lori make a group of the Policy Board members so that we can send information.
 - Pat asked if we can all check to see if we can email to just our building, or to all buildings in our district. Send this information to Lori.
 - Diana suggested that when TC emails go out, Policy Board members be copied as a group.
- Thank you Pat F. for gaining access to the Superintendents

NEW BUSINESS:

- New thoughts about reaching out to districts
 - Master Teachers -- Windsor has 11 master teachers, many others in our area. Lori believes that part of their requirement is to do professional development and she will reach out to them about presenting (on a topic of their choice).
 - TA Presidents

Co-chair election. Karen is resigning from the Teacher Center due to other commitments. Can be nominated or can self-nominate. Duties: run meeting every other month, be present at meetings, serve on executive committee. No requirements as to length of time on the board. Pat W. -- learning is okay, you don't have to know it all. Sharon nominates Emily. Emily accepts. (We applaud.) Passes.

- General committee signups -- will be done in November. Sponsorship selection, Personnel (evaluation), Program, Technology, Budget, Public Relations, etc.
- Other committees:
 - Executive committee -- Diana, Emily, Erin, Sharon, Mike
 - Study Group

OPEN FORUM:

Study groups. Review of process: applications due in November, committee meets to review all, Lori contacts each group leader to say yes or no (with reasons why not). Book materials ordered before Christmas, groups can start as early as January 2, due by April 1. Applications sent to teachers on October 22, due November 19 by 6:00 pm. Committee will meet to review applications the week of November 29. Send it to Diana and Emily to proofread before it gets sent to teachers.

ADJOURNMENT: Sharon / Deb. Passed.

Future meetings dates:

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| Sept 11, 2018 | Oct 9, 2018 | Nov 13, 2018 | Dec 11, 2018 | Jan 8, 2019 |
| Feb 12, 2019 | Mar 12, 2019 | Apr 9, 2019 | May 14, 2019 | June 4 , 2019 |