



BROOME-TIOGA SCHOOL BOARDS ASSOCIATION BY-LAWS

ARTICLE I

Name

The name of the organization shall be the Broome-Tioga School Boards Association (BTSBA).

ARTICLE II

Purpose

The purpose of this Association shall be to identify major contemporary issues affecting public education in the Broome-Tioga area, provide a forum and basis for common resolution and, without usurping local jurisdiction or administrative prerogative, activate resources that will assist local school boards in the discharge of their duty to educate children. This Association will assume an active role to influence our New York State and Federal Legislators in all legislation that may improve elementary and secondary education for our children.

ARTICLE III

Membership and (Fees)

Active membership in the Association shall be automatically extended to any Board of Education in the Broome-Tioga BOCES. Membership shall remain in effect continuously without any annual renewal, unless notice of withdrawal is received for non-payment of fees.

An annual service charge will be billed to each participating district for services rendered and payment for Federal Relations Network representative to attend the annual meeting.

ARTICLE IV

Meetings

The annual meeting shall be held on [or about] the second Wednesday of October. Meetings shall be scheduled based on the agenda set forth by the Executive Committee with the goal of having a minimum of two (2) meetings a year.

Special meetings may be called by the President at any time following a twenty-four hour telephoned notice or a forty-eight hour written notice.

Chief School Administrators and the Broome-Tioga BOCES District Superintendent (and/or his/her representative) are considered ex-officio members of the Association and are encouraged to attend and participate in all Association activities.

ARTICLE V

Conduct of Business and Voting

Meetings shall be conducted in accordance with Robert's Rules or Order, except as modified by the By-Laws.

Each component district and BOCES shall have one official vote. Business meetings will be conducted without regard to this rule unless a request is made upon the chair by an Association member for roll call vote.

A quorum shall consist of one-half the active membership.

Voting shall be informal, by hand or voice, except when an official roll call is requested.

On matters coming before the Association for action, a vote of three-fourths of the attending membership is required for approval.

ARTICLE VI

Committee(s)

Legislative Committee:

The committee shall consist of representation from all of the component Boards of Education and shall elect its own chairperson and vice chairperson.

The Legislative Committee will involve itself with all State and Federal legislative matters that may affect member school districts. Activities will include the need to study, report on, and coordinate efforts relating to those legislative matters. This committee shall coordinate its activities with the legislative program of the New York State School Boards Association.

AD-HOC Committee:

The President is empowered to appoint AD-HOC Committees as circumstances may dictate.

Executive Committee:

The chairperson and vice chairperson of the Legislative Committee, together with the President, Vice President and the Broome-Tioga District Superintendent and/or his/her representative, shall serve as the Executive Committee of the Broome-Tioga School Boards Association. The Executive Director of the Association shall serve as an ex-officio member of the committee.

Nominating Committee:

The committee shall be composed of the Legislative Chairperson, Vice-Chairperson and the Past Association President. If any of these individuals are not serving their role, the President of the Association will appoint committee members not to exceed three (3) individuals.

ARTICLE VII

Election of Officers

The nominating committee shall recommend candidate[s] for the office[s] of President and Vice President to be voted upon at the October meeting.

ARTICLE VIII

Officers

The officers of the Association shall include a President, Vice President, and Broome-Tioga BOCES District Superintendent and/or his/her representative.

The President and Vice President shall be elected for a term of one year and shall assume their duties following their election at the annual meeting in October.

A vacancy in the office of President or Vice President occurring after the annual election may be filled by the action of the Executive Committee and affirmed by general vote of the membership at the next scheduled meeting.

Executive Director:

If the Broome-Tioga BOCES District Superintendent recommends the appointment of an Executive Director, it will be upon the action and the recommendation of a committee composed of the President of the Broome-Tioga Association of Chief School Administrators, President of the Broome-Tioga School Boards Association, and the District Superintendent of Schools.

ARTICLE IX

Duties of the Officers

The President of the Association shall:

1. Preside at all meetings
2. Be responsible for the calling of all meetings
3. Appoint any ad-hoc committees
4. Prepare, with the Broome-Tioga BOCES District Superintendent and/or his/her representative an agenda for advanced distribution
5. Assume other responsibilities as directed by the Association.

The Vice President shall:

1. In the absence of the President, exercise the prerogatives and duties of that office
2. Serve (ex-officio) on all committees.

ARTICLE X

Amendments

Copies of any proposed amendment to the By-laws shall be distributed to the members in advance of the meetings at which the amendment will be offered for adoption.

Revisions Approved November 3, 2020