# Business Management & Computer Careers

# Step aliead!

Get the skills and experience that will put you a step ahead, be it in college or a rewarding career.

Learn to start your own business while working with local business owners

Learn Adobe Photoshop and other graphic design programs

Become proficient in Microsoft Office

"Business Management helped me understand my future and gave me a new place to learn and make friends"

- Jake Germaine, 2019 graduate



Call 607-763-3343

## **Business Management and Computer Careers**

#### **Program highlights**

- Develop business plans
- LaunchPad Business Plan Competition
- Design and manage a simulated small business
- The program provides career-focused, reallife experiences through job shadowing opportunities in various business settings that are tailored to the student's interests. A variety of community partners can be utilized in the field of entrepreneurship, finance, marketing, communications, accounting, human resources, management, non-profit, sports management and social media marketing.



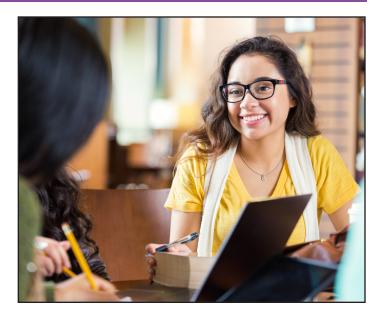
#### **Step ahead to college**

All career and technical courses have articulation agreements or opportunities for concurrent credits with post-secondary institutions and/or unions.

#### College choices

These schools, along with many others across the country, offer programs in the business management field.

- SUNY Broome
- SUNY Cobleskill
- SUNY Cortland
- SUNY Oswego



### **High school academic credit**

This course has received program approval through the New York State Education Department, enabling students to earn one unit of integrated and/or specialized English language arts, math and/or science credit.

#### **Step ahead to a promising career**

Students who successfully complete this program are prepared for the workforce. Below are a few examples of jobs awaiting successful students.

- Entrepreneur
- Bank Teller
- Secretary
- Customer service representative
- Office administrative assistant



Broome-Tioga BOCES does not discriminate - in employment, admission, or in the education programs and activities it operates - on the basis of race, color, national origin, religion, marital status, military status, sex, age, weight, sexual orientation, gender identity, ethnic group, religious practice, disability or predisposing genetic characteristic in violation of Title IX of the Education Amendments of 1972, Title VI and VIII of the Civil Rights Act of 1964, 42 U.S. C. 12111 et. Seq. known as the Americans with Disabilities Act or section 504 of the Rehabilitation Act of 1973, New York Human Rights Law, and the Boy Scouts of America Equal Access Act of 2001.

