

Our BOCES

The Broome-Delaware-Tioga Board of Cooperative Educational Services was established in September 1954 and currently serves 15 central school districts with a combined enrollment of approximately 32,000 students. As one of 12 Regional Information Centers strategically located around the state, we provide high-tech services to roughly 60 school districts across a ten-county area.

Broome-Delaware-Tioga BOCES is one of 37 that make up the statewide BOCES network. Like all BOCES, we operate as an extension of our local school districts and New York State Education Department, but we are unique in the types of programs and services we provide in response to the needs of our component school districts and community. Our mission is “Enriching Lives Through Education.” Our primary goal is to do so in the most cost-effective, efficient manner possible. Our challenge is to equalize and maximize educational opportunity for every student by offering programs that meet the diverse needs of special education, occupational education, job training, career planning and college preparation.

Our Community

Broome-Delaware-Tioga BOCES is located in the eastern portion of the Southern Tier of New York state, an area with approximately 250,000 residents. Our BOCES main campus is located on the northern outskirts of the City of Binghamton near the junction of Interstates 81 and 88 and state Route 17. Greater Binghamton Airport and a well-developed network of local highways add to the ease of access to the area.

Our region is home to several of the corporate world’s leading high-tech companies, several institutions of higher learning, state-of-the-art health care facilities, and a vast array of entertainment, sporting and cultural activities.



To learn more, visit our website:
www.btboces.org

Our Mission

Enriching Lives Through Education

Our Quality Principles

- Customer Satisfaction
- Continuous Improvement
- Providing Leadership in Education

Our Core Beliefs

- Students are our first priority
- Employees are our most valuable resource
- Cultivating diversity, equity and inclusion, and guarding against bias are essential
- Everyone is treated with dignity and respect
- All employees will exhibit professionalism, integrity and excellence
- Creativity and continuous improvement are crucial to everything we do
- A safe, challenging and nurturing environment supports learning
- All can learn and grow academically, socially and emotionally
- Customer service and collaboration are key to being a successful and trusted partner

Our Board of Education

Sandra H. Ruffo, *president*

David Hawley, *vice president*

John Crosby

Nicholas Matyas

Peter Nowacki

William T. Powell

Michon Stewart

Our Component Districts

Binghamton

Chenango Valley

Harpursville

Maine-Endwell

Owego-Apalachin

Tioga

Vestal

Windsor

Chenango Forks

Deposit

Johnson City

Newark Valley

Susquehanna Valley

Union-Endicott

Whitney Point

The Broome-Delaware-Tioga Board
of
Cooperative Educational Services

An invitation to apply for the position of Assistant Superintendent for Instruction



March 2021

Binghamton, NY

www.btboces.org



An Equal Opportunity Employer

Notice of Vacancy

Broome-Delaware-Tioga BOCES is accepting applications for the position of assistant superintendent for instruction.

Conditions of Employment

Qualifications: New York state certification as a school district administrator (SDA or SDL).

- Competitive salary and benefits package offered
- Employment date: by July 1, 2021

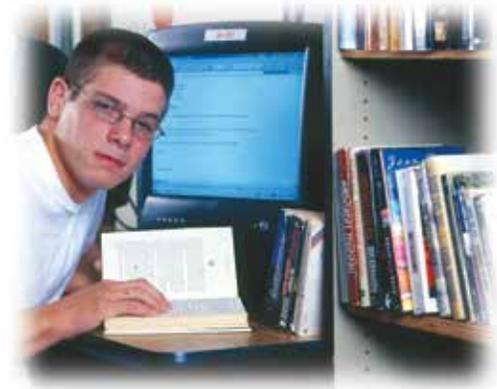
Interested and qualified applicants should submit the following information **by March 26, 2021**:

- Letter of application
- Current resume
- Completed application form
- Placement file

Application and Inquiries

Inquiries and all application materials should be addressed to:

Robin Eccleston
Director of Human Resources
Broome-Tioga BOCES
435 Glenwood Road
Binghamton, New York 13905-1699
Phone: 607-766-3823
Email: reccest@btboces.org



The Position

The assistant superintendent for instruction is responsible for all programs and services provided by the instructional division of our BOCES. This includes oversight of adult, alternative, special, and career and technical education. This is a robust position requiring fiscal and administrative leadership, with responsibility for an annual budget of more than \$73 million and a staff of approximately 750.

Responsibilities

- Support and provide leadership for the activities of BOCES instructional division.
- Assist program directors and supervisors in the development and retention of high-quality instructional staff.
- Work with component district superintendents and personnel, program directors and BOCES faculty in the development, implementation, evaluation and revision of instructional programs and services.
- Conduct regular evaluations of BOCES instructional programs and services with the goal of continuous improvement in instruction and student results.
- Be actively involved in local workforce development efforts and community organizations to ensure BOCES adult training meets community needs.



The Candidate

The successful candidate will possess:

- Experience as a school administrator, preferably as a central office administrator or intermediate unit (BOCES) director;
- Thorough understanding of how effective shared services are provided to a varied and diverse set of component school districts;
- Knowledge and understanding of classroom instruction, curriculum and assessment, and how they combine to foster the achievement of high academic and vocational skills;
- The organizational skills, initiative and ability to improve student results by working with a highly-committed leadership team and faculty;
- Skill in the supervision and motivation of employees;
- A genuine commitment to the education of all students and a belief that all students can learn;
- The ability to communicate effectively in written and spoken language;
- The ability to effectively lead and work cooperatively with component districts, advisory councils, community groups and agencies.
- A commitment to shared educational services and the BOCES concept.

