

**Board of Cooperative Educational Services
435 Glenwood Road
Binghamton, NY 13905-1699**

**AGENDA
June 15, 2011**

Proposed agenda for the Regular Board Meeting scheduled for June 15, 2011 in the Education Center Board Room at the Broome-Tioga BOCES, 435 Glenwood Road, Binghamton, New York 13905-1699.

A. Call to Order

1. Pledge of Allegiance
2. Meeting called to order
3. Quorum Check

B. Routine Matters

1. **Approval of Minutes** –Special Board Meeting held on June 1, 2011.

C. Old Business/Discussion

1. **Report** Board Committees

D. New Business

1. **Approval** Implementation of GASB 54 (Enclosure D1)
2. **Approval** Board Clerk Stipend and Cabinet Salaries (Enclosure D-2)

E. Business - There are no Business Items

F. Purchasing

1. (IP) Bid Award – Instructional Masonry Equipment (Enclosure F1)
2. (IP) Bid Award – Instructional Auto Machinery Equipment (Enclosure F2)
3. (IP) Bid Award – Instructional Welding Equipment (Enclosure F3)
4. (IP) Bid Award – Instructional Heavy Machinery Equipment (Enclosure F4)
5. (CTR) Purchase of Equipment (Enclosure F5)

6. (CTR) Financing of Equipment (Enclosure F6)
7. (CTR) Purchasing of Equipment (Enclosure F7)
8. (CTR) Financing of Equipment (Enclosure F8)
9. (CTR) Purchase of Equipment (Enclosure F9)
10. (MSS) Bid Award – Printed Check Forms (Enclosure F10)
11. (MSS) Bid Award – Secondary Art Supplies (Cooperative Bid) (Enclosure F11)
12. (MSS) Bid Award – Teaching, Classroom and Office Supplies (Cooperative Bid) (Enclosure F12)
13. (MSS) Bid Award – Janitorial Supplies (Cooperative Bid) (Enclosure F13)
14. (MSS) Bid Award – Custodial Supplies (BT BOCES) (Enclosure F14)
15. (MSS) Purchase of Equipment (Enclosure F15)
16. Request to dispose of property (Enclosure F16)
17. Authorization for the Board President to enter into and sign agreements (Enclosure F17)
18. (IP) Permission to Solicit Bids (Enclosure F18)

G. Personnel –Certified (Enclosure G)

Appointment: G1

Substitute Appointment: G2

Abolishments: G3

H. Personnel – Classified (Enclosure H)

Appointments: H1

Leaves of Absence: H2

Abolishments: H3

I. Information/Reminders

July 6, 2011
Broome-Tioga BOCES Board Room

Reorganization Meeting
6:00 p.m.

August 31, 2011
Broome-Tioga BOCES Board Room

Regular Meeting
6:00 p.m.

ENCLOSURE B-1

DIVISION: BOARD OF TRUSTEES

BOARD ACTION: APPROVAL OF MINUTES

BOARD DATE: JUNE 15, 2011

DESCRIPTION: Minutes of the Special Board Meeting held on June 1, 2011 (attached)

RESOLVED that the Broome-Tioga Board of Cooperative Educational Services accept the minutes of Special Board Meeting held on June 1, 2011.

**Board of Cooperative Educational Services
435 Glenwood Road
Binghamton, NY 13905-1699**

**Board Meeting
June 1, 2011**

- A. Call to Order** The Special Board Meeting was called to order at 6:02 p.m. by Board President Mrs. Ruffo. A quorum check revealed the following:

Members Present Sandra Ruffo, President
Ursula Hambalek, Vice President
John Crosby, Trustee
Roger Merrill, Trustee
Peter Nowacki, Trustee
Don Vredenburgh, Trustee
Joseph Zurine, Trustee

Others Allen Buyck, District Superintendent
Dawn Shannon, Assistant Superintendent
Kathy Sheehan, Assistant Superintendent
Karen McMahon, Director of Human Resources
William Powell, Director Business Operations
John Lynch, Attorney
Mary Canner, Clerk Pro Tem
Others

Approval **Motion by:** **Mr. Merrill**
 Seconded by: **Mr. Vredenburgh**
 Motion carried: **7 yes, 0 no**

RESOLVED that, the Broome-Tioga Board of Cooperative Educational Services approved Mary Canner to serve as Clerk Pro-Tem for June 1, 2011 Special Board meeting.

- B. Minutes** **Motion by:** **Mr. Zurine**
 Seconded by: **Mr. Merrill**
 Motion Carried: **7 yes, 0 no**

RESOLVED that, the Broome-Tioga Board of Cooperative Educational Services approve the minutes of the Regular Board held on May 18, 2011.

C. Old Business/Discussion

Report **Evaluation Schedule** - Sandy Ruffo reviewed the Evaluation schedule for the district superintendent and the Board self-evaluation. The evaluation forms will be available electronically.

D. New Business

Report **Regional Summer School** – Lynette Bryan gave a presentation about Summer School and Online Learning. She said our local schools are very excited about the prospect of online learning and it will be used in summer school this year. She gave a demo of the online program. Summer school programs around the state are down but our local schools are still supportive.

E. Business **Motion by:** **Mr. Merrill**
 Seconded by: **Mrs. Hambalek**
 Motion Carried: **7 yes, 0 no**

E-1 RESOLVED that the Broome-Tioga BOCES approve the Monthly Financial Report for March 31, 2011.

E-2 RESOLVED that the Broome-Tioga BOCES approve the 2010-2011 3rd Supplemental Billing in the amount of \$ 174,908.62.

F. Purchasing **Motion by:** **Mr. Vredenburgh**
 Seconded by: **Mr. Zurine**
 Motion Carried: **7 yes, 0 no**

F-1 RESOLVED that the Broome-Tioga BOCES authorizes the solicitation of proposals for the AHERA Management Planner Service for local schools.

F-2 RESOLVED that the Broome-Tioga BOCES authorizes the purchase of equipment at a cost of \$10,141.00 from Presentation Concepts Corporation.

F-3 RESOLVED that the Broome-Tioga BOCES authorizes the purchase of technology equipment from Usherwood Office Technology at a cost of \$75,000.00.

F-4 RESOLVED that the Broome-Tioga BOCES authorizes the financing of technology equipment through an Installment Purchase Agreement #240 that is in compliance with General Municipal Law 109-b, with M&T Bank for a period of 5 years at a total cost (purchase price and estimated financing cost) of \$82,846.17.

F-5 RESOLVED that the surplus items listed are worthless and not marketable, and should be disposed of and removed from the BOCES inventory.

F-6 RESOLVED that the President be authorized to enter into and sign the listed agreements.

G. Personnel – Certified
Appointments: G1 **Motion by:** **Mr. Nowacki**
 Seconded by: **Mr. Zurine**
 Motion Carried: **7 yes, 0 no**

RESOLVED that, upon the recommendation of the District Superintendent, the following Appointments be approved:

Division: **Instructional Programs**

Name: **Joyce Ross**

Position Title: **Instructor Part Time (LPN Program)**

Effective: **4/11/11**

Comment: **Re-appointment, fingerprint clearance received**

Name: Carl Beebe; Susan Bird; Dean Bixby; Colin Brannen; Laura Carden, Paul Cartie; Eric Coleman; Norman Cline; Brendan Curtin; Janice Drivas; Richard Dutko; Maria Fiori; Frank Grassi; Gina Gregoris; Patrick Hughes; Kevin Jester; Holly Kaiser; Aaron Kaminsky; Timothy Lee; Shane Lester; Elizabeth Lewis; Evan Ligeikis; David Lintz; Craig Mannix; Erin Mellander; David Miller; Anne Paoletti; Christopher Perry; Jeffry Smith, Jr.; William Spalik; Sean Swider; Melissa Vandermark; Nancy Wallace; Patricia Westgate; Teal Yajko; Bryan Yurka; Rain Zebrowski; Robert Zetzsche

Position Title: Summer School Teacher
Effective: 07/01/11 to 08/31/11
Comment: Cooperative Summer School

Name: Lorie Babcock
Position Title: Summer School Teacher Assistant
Effective: 07/01/11 to 08/31/11
Comment: Cooperative Summer School

Name: Karen Vill; Patricia Westgate
Position Title: Summer School Library Media Specialist
Effective: 07/01/11 to 08/31/11
Comment: Cooperative Summer School

Name: Amy Berube; Michael Moran
Position Title: School Enrichment Teacher
Effective: 6/5/11 – 6/8/11
Comment: Instructional Programs/Environmental Education /Frost Valley

Personnel - Certified

Substitute Appointment: G2 **Motion by:** Mr. Merrill
Seconded by: Mr. Zurine
Motion Carried: 7 yes, 0 no

RESOLVED that, upon the recommendation of the District Superintendent, the following Substitute Appointment be approved:

Division: Instructional Programs

Name: Sara Dvorsky
Class: D
Effective: 5/16/11

Personnel - Certified

Completions of Service: G3 **Motion by:** Mrs. Hambalek
Seconded by: Mr. Zurine
Motion Carried: 7 yes, 0 no

RESOLVED that, upon the recommendation of the District Superintendent, the following Completions of Service be approved:

Name: Brent Berner
Position Title: PC/LAN Technician
Type: Permanent
Classification: Competitive
Effective: 4/25/11
Comment: Probationary to Permanent

Name: Melissa Biddle
Position Title: Computer Services Coordinator
Type: Probationary
Classification: Competitive
Effective: 5/23/11 – 5/23/12
Comment: Provisional to Probationary.

Name: Edward Monico
Position Title: Systems Training Assistant
Type: Permanent
Classification: Competitive
Effective: 5/25/11
Comment: From IT Project Coordinator to reinstatement to Systems Training Assistant.

Name: Leslee Winterstein
Position Title: Computer Services Coordinator
Type: Probationary
Classification: Competitive
Effective: 5/23/11 – 5/23/12
Comment: From Systems Training Assistant to Computer Services Coordinator.

Division: Management Support Services/Duplicating Center

Name: Alan Slocum
Position Title: Manager of Customer Services
Type: Probationary
Classification: Competitive
Effective: 4/11/11 – 4/11/12
Comment: From provisional to probationary

Division: Instructional Programs

Name: Lorie Babcock; David Brewer; Brendan Curtin; Linda Ellis; Douglas Schmidt; William Spalik
Position Title: Summer School Monitor
Effective: 07/01/11 to 08/31/11
Comment: Cooperative Summer School

Name: Catherine Andrus; Suzanne Marzec-Gac; Christina Slater
Position Title: Summer School Nurse
Effective: 07/01/11 to 08/31/11
Comment: Cooperative Summer School

Name: Carla D'Angelis-Lane; Judith Jura; Jannette Mooney;
Position Title: Summer School Secretary
Effective: 07/01/11 to 08/31/11
Comment: Cooperative Summer School

Name: David Stroka
Position Title: Cook/Manager
FMLA concurrent with paid leave of absence: 4/8/11 – 5/20/11
Comment: Revised from the 5/18/11 agenda

Adjourned

Motion by: Mr. Zurine
Seconded by: Mr. Merrill
Motion carried: 7 yes, 0 no

There being no further business the meeting was adjourned at 6:52 p.m.



Board Clerk Pro Tem

DIVISION: BOARD OF TRUSTEES

BOARD ACTION: APPROVAL FOR IMPLEMENTATION OF GASB 54

BOARD DATE JUNE 15, 2011

WHEREAS, effective in fiscal year 2010-2011, the Governmental Accounting Standards Board (GASB) has adopted Statement Number 54 (GASB 54), *Fund Balance Reporting and Governmental Fund Type Definitions*, and

WHEREAS, Broome - Tioga BOCES wishes to implement GASB 54 as required beginning with the current July 1, 2010 – June 30, 2011 fiscal year, and

WHEREAS, fund balance classifications will be reported by Broome – Tioga BOCES in accordance with accounting standards issued by the GASB,

NOW THEREFORE BE IT RESOLVED that the Board of Education will assess the current financial condition of the district and then determine the order of application of expenditures to which fund balance classification will be charged;

AND BE IT FURTHER RESOLVED that the Board of Education refers this matter and resolution to the Business Office Manager to work with the external auditors and audit committee on creating a Board Policy or Policies that encompass the foregoing.

DIVISION: BOARD OF TRUSTEES

BOARD ACTION: APPROVAL OF STIPEND AND CABINET SALARIES

BOARD DATE JUNE 15, 2011

Description:

Approval of the 2011-2012 stipend for the Clerk of the Board and for District Superintendent Cabinet salaries.

RESOLVED, that upon the recommendation of the District Superintendent, the stipend for the Clerk of the Board (Michelle Tirrell and the District Superintendent Cabinet salaries are approved for the 2011-2012 school year.

DIVISION: Instructional Programs

BOARD ACTION: Bid Award – Instructional Masonry Equipment

BOARD DATE: June 15, 2011

BID#: IP-41-E-11

**THE FOLLOWING
WERE SOLICITED:**

ADMAR Supply Company	Northern Tool and Equipment
Broome County Building Supply	Prime Equipment
Edco Sales Inc.	Marshalltown Trowel Company

**THE FOLLOWING
RESPONDED:**

ADMAR Supply Company	Marshalltown Trowel Company
Edco Sales (responded with no bid)	

Product	ADMAR Supply	Marshalltown Trowel Company
2011 STIHL 14 inch TS420 Demo Saw	\$1,330.00	
2011 Stone 755E Two Bag Electric Mixer	\$1,850.00	
2011 Stone 655H 15 Bag Mixer	\$1,875.00	
2011 ISC 680GC 14 inch gas powered concrete chain saw	\$995.00	
2011 Indy Power Buggy	\$7,976.00	
2011 Galbreath H100 Dump Hopper	\$890.00	
2011 Marshalltown Cyclone Power Trowel		\$1,846.12
2011 Edco 20 inch Block Saw	\$3,575.00	

BID SUMMARY: Equipment bids were received from the two vendors referenced above. As noted above, seven pieces of equipment will be awarded to ADMAR Supply Company and one item will be awarded to Marshalltown Trowel Company based on the lowest bid for the specific pieces of equipment.

TOTAL COST: \$20,437.12

RESOLVED that the Broome-Tioga BOCES accepts the bids from ADMAR Supply and Marshalltown Trowel Company for instructional masonry equipment as listed in the amount of \$20,437.12.

DIVISION: Instructional Programs

BOARD ACTION: Bid Award – Instructional Auto Machinery

BOARD DATE: June 15, 2011

BID#: IP-39-E-11

**THE FOLLOWING
WERE SOLICITED:**

Snap On Industrial	Automotive Service Equipment
Hennessy Industries Inc.	Equipment Unlimited
Hunter Engineering	

**THE FOLLOWING
RESPONDED:**

Snap On Industrial

Quantity	Item	Item Cost
1	2011 PowerPro 3000SL Automatic Frame Machine	\$29,314.65
1	2011 Blackhawk Shark Electronic Measuring System	\$24,013.17
1	2011 John Bean 401 Brake Lathe	\$8,238.00
1	2011 John Bean Scissor Alignment Lift	\$24,795.07
1	2011 John Bean BFH1000 Wheel Balancer	\$13,228.22
	2011 Snap On Kool Kare Plus Air Conditioning Machine	\$5,099.00
1	2011 John Bean EHP System V Tilt Tower Tire Changer	\$8,784.29
1	2011 Verus Elite Industrial Automotive Tool	\$7,774.25

BID SUMMARY: Since Snap On was the only bidder, all items will be awarded to Snap On Industrial.

TOTAL COST: **\$121,291.65**

RESOLVED that the Broome-Tioga BOCES accepts the bids from Snap On Industrial for the instructional auto machinery in the amount of \$121,295.65.

DIVISION: Instructional Programs

BOARD ACTION: Bid Award – Instructional Heavy Machinery

BOARD DATE: April 6, 2011

BID: IP-40-E-11

THE FOLLOWING WERE SOLICITED:

Burr Truck and Trailer Sales	Tracey Road Equipment
Five Star Equipment	ADMAR Supply
Jones Heavy Equipment	Anderson Equipment Co.
New Holland Equipment	

THE FOLLOWING RESPONDED:

Five Star Equipment	Tracey Road Equipment
Anderson Equipment Co.	Milton CAT
Vantage Equipment	

<u>Item</u>	<u>Total Cost</u>
2011 Komatsu WA150-6 Wheel Loader	\$91,474.00
2011Komatsu D31EX-22 Open ROPS Dozer	\$66,844.00
2011 Interstate 40DLA Tag Trailer	\$15,987.00

BID SUMMARY:

The lowest bids for the Wheel Loader from Tracey Road and Milton CAT were rejected because they did not meet the height specifications. The next lowest bid on the Wheel Loader from Vantage Equipment was rejected because it did not meet the delivery expectations set forth in the bid documents. The equipment is needed prior to the start of instructional classes in September. The Wheel Loader bid was awarded to Anderson Equipment Co.

The Dozer was awarded to Anderson Equipment Co. with the lowest bid. The Tag Trailer was awarded to Tracey Road Equipment with the lowest bid.

TOTAL COST: \$174,305.00

RESOLVED that the Broome-Tioga BOCES accepts the bids for heavy equipment as listed from Anderson Equipment Co. and Tracey Road Equipment in the amount of \$174,305.00

DIVISION: The Center for Educational Support and Technology

BOARD ACTION: Purchase of Technology Equipment

BOARD DATE: June 15, 2011

ITEMS:

QTY	DESCRIPTION	UNIT PRICE	TOTAL COST
3	Smart Table – ST230i	\$ 4,525.00	\$ 13,575.00
5	Smartboard 660	965.96	4,829.80
7	Smartboard 680	1,189.00	8,323.00
37	Optiplex 380 DT	664.00	24,568.00
12	XD221 Digital Projector	653.26	7,839.12
1	Equipment Cost Allowance	865.08	865.08
	TOTAL PURCHASE PRICE:		\$ 60,000.00

SOURCE OF FUNDING:

The 2011-12 Common Learning Objectives Services Budget (A557) for the Walton Central School District.

BASIS OF ORDER:

NYS Contract PC #64216E, PT #65340 and PT #64108E.

RATIONALE

FOR PURCHASE: The above purchase will be used to help fulfill the district technology goals and objectives as outlined in the District's Technology Plan. The price, quantity and equipment above may change; however, the total purchase price shall remain the same. The financing will be through Installment Purchase Agreement #230 with M&T Bank (Encl. F-6).

RESOLVED that the Broome-Tioga BOCES authorizes the purchase of technology equipment from Dell and PCC at a cost of \$60,000.00.

DIVISION: The Center for Educational Support and Technology
BOARD ACTION: Financing of Technology Equipment
BOARD DATE: June 15, 2011

Reference Enclosure F5 for the list of items to be purchased.

**ITEM
FINANCING:**

TOTAL PURCHASE PRICE:		\$ 60,000.00
ESTIMATED FINANCING COSTS:		6,276.94
TOTAL COSTS:		\$ 66,276.94

SOURCE OF FUNDING: The 2011-12 Common Learning Objectives Services Budget (A557) for the Walton Central School District.

**RATIONALE
FOR FINANCING:**

The Walton Central School District states it cannot appropriate sufficient funds for this purpose in one year, and wishes to spread the cost over several years with a multi-year installment purchase.

RECOMMENDATION:

Based on prior board resolution, financing will be obtained through Installment Purchase Agreement #230 with M&T Bank for a period of 5 years.

RESOLVED that the Broome-Tioga BOCES authorizes the financing of technology equipment through an Installment Purchase Agreement #230 that is in compliance with General Municipal Law 109-b, with M&T Bank for a period of 5 years at a total cost (purchase price and estimated financing cost) of \$66,276.94.

DIVISION: The Center for Educational Support and Technology

BOARD ACTION: Purchase of Technology Equipment

BOARD DATE: June 15, 2011

ITEMS:

Quantity	Description	Unit Price	Total Cost
2	HP A12508 Core Switch	\$148,697.22	\$297,394.44
	Total Purchase Price		\$297,394.44

SOURCE OF FUNDING:

The Network Operating Center (A719) and the Network Support Services Budget (A610) for the Broome-Tioga BOCES

BASIS OF ORDER:

NYS Contract PT #64350

RATIONALE

FOR PURCHASE: The above purchase will be used to help fulfill the technology goals and objectives as outlined in the Technology Plan. The price, quantity and equipment above may change; however, the total purchase price shall remain the same. The financing will be through Installment Purchase Agreement #242 with HP Financial Services (Enc. F-8).

RESOLVED that the Broome-Tioga BOCES authorizes the purchase of technology equipment from Synergy at a cost of \$297,394.45.

DIVISION: The Center for Educational Support and Technology

BOARD ACTION: Financing of Technology Equipment

BOARD DATE: June 15, 2011

Please reference Enclosure F-7 for the items to be purchased.

TOTAL PURCHASE PRICE:		\$ 297,394.44
ESTIMATED FINANCING COSTS:		
TOTAL COSTS:		\$ 297,394.44

SOURCE OF FUNDING: The Network Operating Center (A719) and the Network Support Services Budget (A610) for the Broome-Tioga BOCES

RATIONALE FOR FINANCING: The Broome-Tioga BOCES states it cannot appropriate sufficient funds for this purpose in one year, and wishes to spread the cost over several years with a multi-year installment purchase.

RECOMMENDATION: Based on NYS Contract #64350 financing will be obtained through Installment Purchase Agreement #242 with HP Financial Services over 3 years.

RESOLVED that the Broome-Tioga BOCES authorizes the financing of technology equipment through an Installment Purchase Agreement that is in compliance with General Municipal Law 109-b, with HP Financial Services for a period of 3 years at a total cost (purchase price and estimated financing cost) of \$297,394.45.

DIVISION: The Center for Educational Support and Technology

BOARD ACTION: Purchase of Dell PowerEdge R710

BOARD DATE: June 15, 2011

ITEM:

Quantity	Item Description	Item Cost
1	Dell PowerEdge R710 Server	\$6,850.00

SOURCE OF FUNDING: Media Library 5046310

BASIS OF ORDER: NYS Contract PT #64100

COST OF EQUIPMENT: \$6,880.50

RATIONALE FOR PURCHASE: Server is required to support streaming video content and application from CCC (Core Curriculum Content) which is being offered through the Media Library Service.

RESOLVED that the Broome-Tioga BOCES authorizes the purchase of the server at a cost of \$6,880.50 from Dell Corp.

DIVISION: Management Support Services

BOARD ACTION: Bid Award for Cooperative Bid # MSS-3-S-11

BOARD DATE: June 15, 2011

PROPOSAL TITLE: Secondary Art Supplies

THE FOLLOWING RECEIVED BID PACKAGES:

Commercial Art
Dick Blick
Kurtz Bros.
School Specialty
S & S Worldwide

THE FOLLOWING RESPONDED:

Commercial Art
Dick Blick
School Specialty
S & S Worldwide

CONTRACT TERM: July 1, 2011 – June 30, 2012

ANTICIPATED

EXPENDITURE: None (Goods are purchased by participating school districts)

This bid is administered by BT BOCES on behalf of the following school districts:

Binghamton City Schools	Susquehanna Valley Central Schools
Chenango Valley Central Schools	Union-Endicott Central Schools
Deposit Central Schools	Vestal Central Schools
Newark Valley Central Schools	Windsor Central Schools
Norwich City Schools	
Owego-Apalachin Central Schools	

The bid was tabulated on an item-by-item basis for 1,324 items. Since the tabulation is lengthy, each item cannot be presented in this format. A copy of the complete tabulation will be available for Board inspection.

RESOLVED that the Broome-Tioga BOCES accepts the low bid from Commercial Art, Dick Blick, School Specialty for each item listed in the bid tabulation.

DIVISION: Management Support Services

BOARD ACTION: Bid Award for Cooperative Bid # MSS-2-S-12

BOARD DATE: June 15, 2011

PROPOSAL TITLE: Teaching, Art, Classroom, and Office Supplies

THE FOLLOWING RECEIVED BID PACKAGES:

Kurtz Bros.
School Specialty
Staples Advantage

THE FOLLOWING RESPONDED:

Kurtz Bros.
School Specialty
Staples Advantage

CONTRACT TERM: July 1, 2011 – June 30, 2012

ANTICIPATED

EXPENDITURE: None (Goods are purchased by participating school districts)

This bid is administered by BT BOCES on behalf of the following school districts:

Binghamton City Schools	Susquehanna Valley Central Schools
Chenango Valley Central Schools	Union-Endicott Central Schools
Deposit Central Schools	Vestal Central Schools
Newark Valley Central Schools	Windsor Central Schools
Norwich City Schools	
Owego-Apalachin Central Schools	

The bid was tabulated on an item-by-item basis for 2,631 items. Since the tabulation is lengthy, each item cannot be presented in this format. A copy of the complete tabulation will be available for Board inspection.

RESOLVED that the Broome-Tioga BOCES accepts the low bid from School Specialty, Kurtz Bros. and Staples Advantage for each item listed in the bid tabulation.

DIVISION: Management Support Services

BOARD ACTION: Bid Award for Cooperative Bid # MSS-5-S-12

BOARD DATE: June 15, 2011

PROPOSAL TITLE: Janitorial Supplies

THE FOLLOWING RECEIVED BID PACKAGES:

Hill & Markes
Hillyard
Horwitz Supply
LJC Fuller Brush
Riley Maintenance Systems
Sanico
Vasco Brands

THE FOLLOWING RESPONDED:

Hill & Markes
Hillyard
Horwitz Supply
LJC Fuller Brush
Riley Maintenance Systems
Sanico
Vasco Brands

CONTRACT TERM: July 1, 2011 – June 30, 2012

ANTICIPATED

EXPENDITURE: None (Goods are purchased by participating school districts)

This bid is administered by BT BOCES on behalf of the following school districts:

Binghamton City Schools	Susquehanna Valley Central Schools
Chenango Valley Central Schools	Union-Endicott Central Schools
Deposit Central Schools	Newark Valley Central Schools
Windsor Central Schools	
Owego-Apalachin Central Schools	

The bid was tabulated on an item-by-item basis for 561 items. Since the tabulation is lengthy, each item cannot be presented in this format. A copy of the complete tabulation will be available for Board inspection.

RESOLVED that the Broome-Tioga BOCES accepts the low bid from Hill & Markes, Horwitz, LJC Fuller Brush, Riley Maintenance Systems, Sanico, Vasco Brands for each item listed in the bid tabulation.

DIVISION: Management Support Services

BOARD ACTION: Bid Award – Custodial Supplies

BOARD DATE: June 15, 2011

BID#: **MSS-44-S-12**

THE FOLLOWING VENDORS RECEIVED BID PROPOSALS:

Riley Maintenance Systems	Unisource Binghamton
Sanico Inc.	Vasco Brands Inc.
Horwitz Supply	

THE FOLLOWING VENDORS RESPONDED:

Riley Maintenance Systems	Central Poly Corporation
Sanico Inc.	All American Poly
Vasco Brands Inc.	

CONTRACT TERM: July 1, 2011 through June 30, 2012

POSSIBLE EXPENDITURES

DURING THE TERM: \$75,000.00

RECOMMENDATIONS:

Reject the following low bids due to items not meeting specifications:

Riley Maintenance Items 10,14,50,51,52,65,99,115,116,117,118,119,147
154,155,156,157,159,160,161,162,163,164,165

VASCO Item 84

Sanico Inc. Item 54,55,57,58,132,150,151

Detailed item tabulation available upon request.

RESOLVED that the Broome-Tioga BOCES rejects the low bid from Riley Maintenance, Vasco Brands Inc. and Sanico for the items listed above and accepts the low bid from:

Riley Maintenance Systems for items: 1-5,7,8,9,11,12,15-21,23,24,27,
30-33,35,37,38,39,40,41,44,47,48,49,53,57,58,59-61,63,64,67,70,71,72-77,79,81,84,85,86,89,90-
92,93,95,96,98,100,102,105,109,113-114,120,121-123,132,133-

136,138,145,149,150,151,152,153,158,166,169-171,175,177-178,182-183,189,191,193

Sanico Inc. for items: 13,14,22,25,26,28,29,36,42,43,45,46,56,62,69,80,82,87,88,94,101,106-
108,110,111,119,127,130,131,137,139,141,142-144,146,147,148,154-157,168,172-174,176,179-
180,185,186-188,190,192

Vasco Brands for items: 10,50,51,52,54,55,65,66,78,97,99,115-118,124,128,140,159-165,181

Central Poly Corporation for items: 68,103,104,125,126,129,184

DIVISION: Management Support Services

BOARD ACTION: Purchase of Equipment

BOARD DATE: June 15, 2011

ITEM:

Quantity	Description	Unit Cost	Total Cost
1	Kodak EX300	\$353,125.00	\$353,125.00

SOURCE OF FUNDING: Duplicating 512-6313

BASIS OF ORDER: NYS Contract PT #60324

RATIONALE FOR PURCHASE:

New equipment is needed to increase capacity to meet customer demand, both in volume and in shorter turnaround time being requested. This new equipment will also help relieve the current aging set of equipment, which has less capacity and has lost efficiency over the years.

RESOLVED that the Broome-Tioga BOCES authorizes the purchase of equipment from Konica Minolta Business Solutions USA at a cost of \$353,125.00.

BOARD ACTION: Disposal of Surplus Equipment**ENCLOSURE F-16****BOARD DATE:** June 15, 2011

ITEM #	ITEM	TAG #	DIV	REASON	DISPOSAL METHOD
2803	ULTIMATE TECH (POS)	032165	CTR - BCSD	OBSOLETE	RECYCLE CTR. (BCSD)
2804	ULTIMATE TECH (POS)	032166	CTR - BCSD	OBSOLETE	RECYCLE CTR. (BCSD)
2805	ULTIMATE TECH (POS)	032164	CTR - BCSD	OBSOLETE	RECYCLE CTR. (BCSD)
2806	ULTIMATE TECH (POS)	032168	CTR - BCSD	OBSOLETE	RECYCLE CTR. (BCSD)
2807	ULTIMATE TECH (POS)	032181	CTR - BCSD	OBSOLETE	RECYCLE CTR. (BCSD)
2808	ULTIMATE TECH (POS)	032167	CTR - BCSD	OBSOLETE	RECYCLE CTR. (BCSD)
2809	ULTIMATE TECH (POS)	0032169	CTR - BCSD	OBSOLETE	RECYCLE CTR. (BCSD)
2810	NET APP SAN	038390	CTR - NOC	OBSOLETE	RECYCLE CENTER
2811	NET APP SAN	040038	CTR - NOC	OBSOLETE	RECYCLE CENTER
2812	CANON Ir3300	027037	CTR - JCCSD	OBSOLETE	RECYCLE CTR. (JCCSD)
2813	SHARP MSM450N PRINTER	037006	CTR - DELHI/ CSD	TRADE IN	N/A
2814	SHARP MSM450N PRINTER	037005	CTR - DELHI/ CSD	TRADE IN	N/A
2815	SHARP MSM450N PRINTER	037007	CTR - DELHI/ CSD	TRADE IN	N/A
2816	SHARP MSM450N PRINTER	037009	CTR - DELHI/ CSD	TRADE IN	N/A

RESOLVED that the surplus items listed are worthless and not marketable, and should be disposed of and removed from the BOCES inventory.

BOARD ACTION: AGREEMENTS**ENCLOSURE F-17****BOARD DATE: June 15, 2011**

<u>AGREEING PARTY</u>	<u>ITEM(s)</u>	<u>DIV.</u>	<u>COST</u>	<u>EFFECTIVE DATE(s)</u>
The People of the State of New York	Amendment to add funding to existing GED Examiner Contract	IP	N/A	July 1, 2011 - June 30, 2013
AduroTech	Consulting Service for Data Warehouse	CTR	\$24,000.00/year	July 1, 2011 - June 30, 2012
Edline LLC	School Center Annual Renewal	CTR	\$1,700.00 site/year	July 1, 2011 - June 30, 2012
Finance Manager	Renewing the Finance Manager licensing agreement, which includes the Timepiece Product	CTR	\$50,375.00	July 1, 2011 - June 30, 2012
Prism Decision Systems, LLC - Sean Brady	Collaborative (CF and WP) - Strategic Academic Improvement	CTR	\$16,229.45	July 1, 2011 - June 30, 2012
Sarkisian Brothers, Inc.	Lease Agreement for warehouse on Charlotte Street	CTR	\$27,950.04	July 1, 2011 - June 30, 2012
SchoolDude	Contract amendment	CTR	N/A	July 1, 2011 - June 30, 2012
WebEx	Annual license agreement - updated	CTR	\$6,084.00	July 1, 2011 - June 30, 2012
WestEd	Collaborative (WP and Binghamton CSDs) - Reading Apprenticeship	CTR	\$15,000.00	June 27-28, 2011
Union Endicott Central School District	Agreement for Data and Application Services to use conference rooms and labs at Union Endicott	CTR	N/A	July 1, 2011 - June 30, 2012
ASC Campus Catering (SUNY Cortland)	Conference agreement for Principal's Academy	CTR	\$1,800.00	July 27, 2011
Chenango Forks School District	2011-2012 Classroom Rental	MSS	\$104,650.00	September 1, 2011 - June 30, 2012
Chenango Valley School District	2011-2012 Classroom Rental	MSS	\$13,665.00	September 1, 2011 - June 30, 2012
Owego Apalachin School District	2011-2012 Classroom Rental	MSS	\$19,330.00	September 1, 2011 - June 30, 2012
Union Endicott School District	2011-2012 Classroom Rental	MSS	\$27,330.00	September 1, 2011 - June 30, 2012
Vestal Central School District	2011-2012 Classroom Rental	MSS	\$73,990.00	September 1, 2011 - June 30, 2012
Windsor School District	2011-2012 Classroom Rental	MSS	\$52,325.00	September 1, 2011 - June 30, 2012
Serafini Transportation	Extension of current contract to transport students to the Batavia, New York School for the Blind for the summer and fall sessions.	MSS	\$798.00 per trip	July 11, 2011 - August 19, 2011 and September 7, 2011 - June 22, 2012
GST BOCES	Extension of contract for pupil transportation	MSS	\$21,280.00	September 1, 2011 - June 30, 2012
GST BOCES	Summer Transportation Extension	MSS	\$3,192.00	July 1, 2011 - August 19, 2011
Tioga Central School District	Extension of contract for pupil transportation	MSS	\$21,280.00	September 1, 2011 - June 30, 2012
Serafini Transportation	Extension of contract for pupil transportation with Broome Tioga BOCES	MSS	\$63,840.00	September 1, 2011 - June 30, 2012
Serafini Transportation	Summer Transportation Extension with Broome Tioga BOCES	MSS	\$9,576.00	July 1, 2011 - August 19, 2011

RESOLVED that the President be authorized to enter into and sign the above agreements.

BOARD ACTION: AGREEMENTS**ENCLOSURE F-17****BOARD DATE: June 15, 2011**

<u>AGREEING PARTY</u>	<u>ITEM(s)</u>	<u>DIV.</u>	<u>COST</u>	<u>EFFECTIVE DATE(s)</u>
Susquehanna Valley Central School District	Extension of contract for pupil transportation	MSS	\$21,280.00	September 1, 2011 - June 30, 2012
Susquehanna Valley Central School District	Summer Transportation Extension	MSS	\$3,192.00	July 1, 2011 - August 19, 2011

RESOLVED that the President be authorized to enter into and sign the above agreements.

DIVISION: Instructional Programs

BOARD ACTION: Permission to Solicit Bids

BOARD DATE: June 15, 2011

ITEM:

<u>QTY</u>	<u>DESCRIPTION</u>
4	2 large bus and 2 wheelchair bus (4 chair max)

SOURCE OF FUNDING: 98212-982Y2 Special Education Summer School

RATIONALE FOR PURCHASE: Bussing is needed to transport special education students to various field trips sites and swimming sites during the summer program which runs 7/11-8/19/11.

ESTIMATED TOTAL COST: \$ 16,000

RESOLVED that the Broome-Tioga BOCES authorizes the solicitation of bids for bussing.

DIVISION: BOARD OF TRUSTEES

BOARD ACTION: CERTIFIED

BOARD DATE: June 15, 2011

Personnel - Certified

Appointments: G1

RESOLVED that, upon the recommendation of the District Superintendent, the following Appointments be approved:

Division: Instructional Programs

Name: Dante DiStefano; Angelo Grassi; Paula Grassi; John Precopio; G. Stuart Rogers; Erin Shaffer; Kathleen Stephenson;

Position Title: Summer School Teacher

Effective: 07/01/11 to 08/31/11

Comment: Cooperative Summer School

Name: Christopher Ruf

Position Title: Summer School Library Media Specialist

Effective: 07/01/11 to 08/31/11

Comment: Cooperative Summer School

Name: Francine Belveg; Angie Bough; Lisa Brink; Nicole Cole; Catherine Q. Cuthbert; Kurt Ehrensbeck; Melissa Fye; Nicole Fuller; Anthony Hanakovic; Elizabeth Klutts; Adrienne Knowles; Ann McDonald; Joseph Munson; Debra Parker; Kelli Parsons; Timothy Petras; Shawn Riley; JoAnne Romanchek; Thomas Ryder; Charla Starliper; Timothy Strantz; Paul Volkert; Trisha Williams; Brian Young

Position Title: School Enrichment Teacher

Effective: 7/5/11 – 8/31/11

Comment: Extended Instructional Programs/ School Enrichment / Harpursville

Name: Lori Boman

Position Title: School Enrichment Coordinator

Effective: 7/5/11 – 8/31/11

Comment: Extended Instructional Programs/ School Enrichment / Harpursville

Name: David Groover

Position Title: School Enrichment Assistant Coordinator

Effective: 7/5/11 – 8/31/11

Comment: Extended Instructional Programs/ School Enrichment / Harpursville

Name: Kristy Angelo; Laurie Gleasman Hulbert; Jeffrey Nolan

Position Title: School Enrichment Teacher

Effective: 7/5/11 – 8/31/11

Comment: Extended Instructional Programs/ School Enrichment / Windsor

Personnel - Certified
Substitute Appointment: G2

RESOLVED that, upon the recommendation of the District Superintendent, the following Substitute Appointment be approved:

Division: **Instructional Programs**
Name: **Susan Jones**
Class: C
Effective: 6/30/11
Comment: From Long Term Substitute to Class C Substitute

Personnel - Certified
Abolishments: G3

RESOLVED that, upon the recommendation of the District Superintendent, the following Abolishments, due to economic reasons, be approved:

Division: **Center for Educational Support & Technology**
Name: **Timothy Cooper**
Position Title: Teacher Part Time – Social Studies 7-12
Certification: Permanent
Effective: 6/30/11
Comment: Part time status not eligible for preferred eligibility list

Division: **Instructional Programs**
Name: **Wendy Bucci**
Tenure Area: Academic tenure area: Science 30-1.7 (b)
Certification: Initial
Effective: 6/30/11
Comment: Will be placed on the preferred eligibility list

Name: **Kimberly Dinga**
Tenure Area: Special subject tenure area: Remedial Reading 30-1.8 (a) (13)
Certification: Permanent
Effective: 6/30/11
Comment: Will be placed on the preferred eligibility list

Name: **Jessica Frederick**
Tenure Area: Special subject tenure area: School Psychologist 30-1.8 (b) (8)
Certification: Permanent
Effective: 6/30/11
Comment: Will be placed on the preferred eligibility list

Name: **Mary Hill**
Tenure Area: Special subject tenure area: Music 30-1.8 (a) (11)
Certification: Initial
Effective: 6/30/11
Comment: Will be placed on the preferred eligibility list

Name: Timothy Kohout
Tenure Area: Special subject tenure area: Teaching Assistant 30-1.8 (d)
Certification: Level 3 Certificate
Effective: 6/30/11
Comment: Will be placed on the preferred eligibility list

Name: James Lalley
Tenure Area: Special subject tenure area: Physical Education 30-1.8 (a) (12)
Certification: Professional
Effective: 6/30/11
Comment: Will be placed on the preferred eligibility list

Name: Antoinette Masciarelli
Tenure Area: Special subject tenure area: Teaching Assistant 30-1.8 (d)
Certification: Level 3 Certificate
Effective: 6/30/11
Comment: Will be placed on the preferred eligibility list

Name: Marie Meagher
Tenure Area: Special subject tenure area: School Psychologist 30-1.8 (b) (8)
Certification: Permanent
Effective: 6/30/11
Comment: Will be placed on the preferred eligibility list

Name: Virginia Quackenbush
Tenure Area: Special subject tenure area: School Social Worker 30-1.8 (b) (9)
Certification: Permanent
Effective: 6/30/11
Comment: Will be placed on the preferred eligibility list

Name: Erik Thompson
Tenure Area: Academic tenure area: Science 30-1.7 (b)
Certification: Initial
Effective: 6/30/11
Comment: Will be placed on the preferred eligibility list

Name: Jennifer Wisnieski
Tenure Area: Special subject tenure area: Remedial Reading 30-1.8 (a) (13)
Certification: Permanent
Effective: 6/30/11
Comment: Will be placed on the preferred eligibility list

DIVISION: BOARD OF TRUSTEES

BOARD ACTION: CLASSIFIED

BOARD DATE: June 15, 2011

Personnel – Classified

Appointments: H1

RESOLVED that, upon the recommendation of the District Superintendent, the following Appointments be approved:

Division: **Center for Educational Support & Technology**

Name: **John Chrystler**
Position Title: PC/LAN Technician
Type: Probationary
Classification: Competitive
Effective: 5/31/11
Comment: Civil Service re-classification from Computer Systems Assistant to PC/LAN Technician

Name: **Leesa Rader**
Position Title: Secretary
Type: Permanent
Classification: Competitive
Effective: 6/6/11
Comment: Probationary to Permanent

Division: **Instructional Programs**

Name: **Glenn Hodges**
Position Title: Teacher Aide – Part Time
Classification: Non-Competitive
Effective: 5/16/11
Comment: Request for services

Name: **Katherine Juckett**
Position Title: School Enrichment Instructor
Effective: 7/5/11 – 8/31/11
Comment: Extended Instructional Programs/ School Enrichment / Harpursville

Name: **Diane Fargo**
Position Title: School Enrichment Clerical
Effective: 7/5/11 – 8/31/11
Comment: Extended Instructional Programs/ School Enrichment / Harpursville

Name: Daniel Maxim; Norene Tasber;
Position Title: School Enrichment Support Staff
Effective: 7/5/11 – 8/31/11
Comment: Extended Instructional Programs/ School Enrichment / Harpursville

Name: Brittney Burnett; Linnea Congdon; Marci Ritter
Position Title: School Enrichment Student Worker
Effective: 7/5/11 – 8/31/11
Comment: Extended Instructional Programs/ School Enrichment / Harpursville

Name: Virginia Brown; Colleen Hoyt
Position Title: Summer School Secretary
Effective: 07/01/11 to 08/31/11
Comment: Cooperative Summer School

Personnel – Classified
Leave of Absence: H2

RESOLVED that, upon the recommendation of the District Superintendent, the following Leave of Absence be approved:

Division: Instructional Programs

Name: Nancy Armes
Position Title: Teacher Aide
FMLA concurrent with paid leave: 5/31/11-6/9/11
FMLA unpaid Leave of absence: 6/10/11-6/24/11

Personnel – Classified
Abolishments: H3

RESOLVED that, upon the recommendation of the District Superintendent, the following Abolishments be approved:

Division: Center for Educational Support & Technology

Name: Janet Clift
Position Title: Clerk - Part Time
Effective: 7/1/11
Comment: Non-Competitive, no civil service preferred eligible list

Name: Thomas Jory
Position Title: Clerk - Part Time
Effective: 7/1/11
Comment: Non-Competitive, no civil service preferred eligible list

Name Sharon Scism
Position Title: Microcomputer Repair Technician
Effective: 7/1/11
Comment: Will be placed upon the preferred eligible list in accordance with Civil Service Law section 81

Name Michael Sepello
Position Title: Computer Systems Assistant
Effective: 7/1/11
Comment: Will be placed upon the preferred eligible list in accordance with Civil Service Law section 81

Name Stephen Smith
Position Title: Clerk - Part Time
Effective: 7/1/11
Comment: Non-Competitive, no civil service preferred eligible list

Name Carl Swarts
Position Title: Senior Multimedia Equipment Repair Technician
Effective: 7/1/11
Comment: Will be placed upon the preferred eligible list in accordance with Civil Service Law section 81

Name Amy Tillotson
Position Title: Program Assistant
Effective: 7/1/11
Comment: Will be placed upon the preferred eligible list in accordance with Civil Service Law section 81

Name Paul VanVleck
Position Title: Senior Multimedia Equipment Repair Technician
Effective: 7/1/11
Comment: Will be placed upon the preferred eligible list in accordance with Civil Service Law section 81

Division: Instructional Programs

Name: Cindy Brunell
Position Title: Senior Food Service Helper
Effective: 6/30/11
Comment: Laborer class no civil service preferred eligible list

Name: Sallyann Campbell
Position Title: Food Service Helper
Effective: 6/30/11
Comment: Laborer class no civil service preferred eligible list

Name: Nicole MacLeod
Position Title: Laborer
Effective: 7/1/11
Comment: Laborer class no civil service preferred eligible list