

**PERSONNEL / PAYROLL INPUT
CALENDAR 2020-2021**

Pay Date	Notes	Remaining Pays	Hrly/Daily Monday Days Wrkd Start Date	Sunday Days Wrkd End Date	Monday Start Date	Sunday End Date	Paperwork Due to Personnel 1 p.m. Wed	Paperwork Due to Payroll 1 p.m. Fri	Window Closes Wed p.m.
7/9/2020		25	6/8/2020	6/30/2020	7/1/2020	7/12/2020	6/24/2020	6/26/2020	7/1/2020
7/23/2020		24	7/1/2020	7/12/2020	7/13/2020	7/26/2020	7/8/2020	7/10/2020	7/15/2020
8/6/2020		23	7/13/2020	7/26/2020	7/27/2020	8/9/2020	7/22/2020	7/24/2020	7/29/2020
8/20/2020	First 11-month check	22	7/27/2020	8/9/2020	8/10/2020	8/23/2020	8/5/2020	8/7/2020	8/12/2020
9/3/2020		21	8/10/2020	8/23/2020	8/24/2020	9/6/2020	8/19/2020	8/21/2020	8/26/2020
9/17/2020	First 10-month check	20	8/24/2020	9/6/2020	9/7/2020	9/20/2020	9/2/2020	9/4/2020	9/9/2020
10/1/2020		19	9/7/2020	9/20/2020	9/21/2020	10/4/2020	9/16/2020	9/18/2020	9/23/2020
10/15/2020	First PR Flex Deductions	18	9/21/2020	10/4/2020	10/5/2020	10/18/2020	9/30/2020	10/2/2020	10/7/2020
10/29/2020		17	10/5/2020	10/18/2020	10/19/2020	11/1/2020	10/14/2020	10/16/2020	10/21/2020
11/12/2020		16	10/19/2020	11/1/2020	11/2/2020	11/15/2020	10/28/2020	10/30/2020	11/4/2020
11/25/2020		15	11/2/2020	11/15/2020	11/16/2020	11/29/2020	11/11/2020	11/13/2020	11/18/2020
12/10/2020		14	11/16/2020	11/29/2020	11/30/2020	12/13/2020	11/25/2020	11/30/2020	12/2/2020
12/23/2020		13	11/30/2020	12/13/2020	12/14/2020	12/27/2020	12/9/2020	12/11/2020	12/16/2020
1/7/2021		12	12/14/2020	12/27/2020	12/28/2020	1/10/2021	12/23/2020	12/28/2020	12/30/2020
1/21/2021		11	12/28/2020	1/10/2021	1/11/2021	1/24/2021	1/6/2021	1/8/2021	1/13/2021
2/4/2021		10	1/11/2021	1/24/2021	1/25/2021	2/7/2021	1/20/2021	1/22/2021	1/27/2021
2/18/2021		9	1/25/2021	2/7/2021	2/8/2021	2/21/2021	2/3/2021	2/5/2021	2/10/2021
3/4/2021		8	2/8/2021	2/21/2021	2/22/2021	3/7/2021	2/17/2021	2/19/2021	2/24/2021
3/18/2021		7	2/22/2021	3/7/2021	3/8/2021	3/21/2021	3/3/2021	3/5/2021	3/10/2021
4/1/2021		6	3/8/2021	3/21/2021	3/22/2021	4/4/2021	3/17/2021	3/19/2021	3/24/2021
4/15/2021		5	3/22/2021	4/4/2021	4/5/2021	4/18/2021	3/31/2021	4/2/2021	4/7/2021
4/29/2021		4	4/5/2021	4/18/2021	4/19/2021	5/2/2021	4/14/2021	4/16/2021	4/21/2021
5/13/2021		3	4/19/2021	5/2/2021	5/3/2021	5/16/2021	4/28/2021	4/30/2021	5/5/2021
5/20/2021	<i>extra check for 10 month employees</i>								
5/27/2021		2	5/3/2021	5/16/2021	5/17/2021	5/30/2021	5/12/2021	5/14/2021	5/19/2021
6/10/2021	Last PR Flex Deductions	1	5/17/2021	5/30/2021	5/31/2021	6/13/2021	5/26/2021	5/28/2021	6/2/2021
6/24/2021		0	5/31/2021	6/13/2021	6/14/2021	6/30/2021	6/9/2021	6/11/2021	6/16/2021

26.00 <no. of pays(w/o extra check)