

**Board of Cooperative Educational Services
435 Glenwood Road
Binghamton, NY 13905-1699**

**AGENDA
November 17, 2009**

Proposed agenda for the Regular Board Meeting scheduled for November 17, 2009 in the Education Center Board Room at the Broome-Tioga BOCES, 435 Glenwood Road, Binghamton, New York 13905-1699.

A. Call to Order

1. Pledge of Allegiance
2. Meeting called to order
3. Quorum Check

B. Routine Matters

1. **Approval of Minutes** – Special Board Meeting held on November 4, 2009.

C. Old Business/Discussion

1. **Report** Board Committees

D. New Business

1. **Recognitions**
2. **Report** Administrative/Capital Budget Presentation
3. **Report** New Visions Sustainable Communities
4. **Report** H1N1 Status

E. Business

There are no Business items.

F. Purchasing

1. Authorization for President to enter into and sign agreements. (Enclosure F1)

G. Personnel –Certified (Enclosure G)

Appointments: G1
Emergency Conditional Appointment: G2
Completion of Service: G3

H. Personnel – Classified (Enclosure H)

Appointments: H1
Emergency Conditional Appointments: H2
Completions of Service: H3
Leaves of Absence: H4

I. Information/Reminders

December 2, 2009
Broome-Tioga BOCES Board Room

Special Meeting
6:00 p.m.

December 16, 2009
Broome-Tioga BOCES Board Room

Regular Meeting
6:00 p.m.

January 20, 2009
Broome-Tioga BOCES Board Room

Regular Meeting
6:00 p.m.

ENCLOSURE B-1

DIVISION: BOARD OF TRUSTEES

BOARD ACTION: APPROVAL OF MINUTES

BOARD DATE: NOVEMBER 17, 2009

DESCRIPTION: Minutes of the Special Board Meeting held on November 4, 2009 (attached)

RESOLVED that the Broome-Tioga Board of Cooperative Educational Services accept the minutes of the Special Board Meeting held on November 4, 2009.

**Board of Cooperative Educational Services
435 Glenwood Road
Binghamton, NY 13905-1699**

**Board Meeting
November 4, 2009**

- A. Call to Order** The Special Board Meeting was called to order at 6:00 p.m. by Board President Mrs. Ruffo. A quorum check revealed the following:

Members Present Sandra Ruffo, President
 Ursula Hambalek, Vice President
 John Crosby, Trustee
 Roger Merrill, Trustee
 Marcia Modlo, Trustee
 Peter Nowacki, Trustee
 Don Vredenburgh, Trustee

Others Allen Buyck, District Superintendent
 Dawn Shannon, Assistant Superintendent
 John Lynch, Attorney
 Michelle Tirrell, Board Clerk
 Others

- B. Minutes** **Motion by:** **Mr. Merrill**
 Seconded by: **Mrs. Modlo**
 Motion Carried: 7 yes, 0 no

RESOLVED that, the Broome-Tioga Board of Cooperative Educational Services approve the minutes of the Special Board Meeting held on October 21, 2009.

C. Old Business/Discussion

D. New Business

Report **Next Board Meeting**- The November 18th Board meeting has been changed to Tuesday, November 17th.

Report **Board Policies**- Mr. Buyck reported on the policies that need to be reviewed annually with the Board. It was decided that Mr. Buyck and the administrative team would review the policies and report back to the Board if the policies are okay or if revisions are needed.

Report **Senate Hearings** Mr. Buyck reported that Senator Suzi Oppenheimer has been conducting hearings around the state to solicit testimony on how BOCES can be a model for districts and taxpayers to obtain savings. He sent an email with the website to view the testimony from the three hearings. A notebook with the testimonies is also available.

E. Business **Motion by:** **Mr. Merrill**
 Seconded by: **Mr. Vredenburg**
 Motion Carried: **7 yes, 0 no**

E1 **RESOLVED** that the Broome-Tioga BOCES approve the Monthly Financial Report for September 30, 2009.

E2 **RESOLVED** that the Broome-Tioga BOCES approve the Quarterly Budget Update for September 30, 2009.

F. Purchasing **Motion by:** **Mr. Nowacki**
 Seconded by: **Mrs. Modlo**
 Motion Carried: **7 yes, 0 no**

F1 **RESOLVED** that the Broome-Tioga BOCES rejects the low bid from A to Z Coating, Inc. **RESOLVED** that the Broome-Tioga BOCES accepts the bid from Henderson Johnson, Inc. in the amount of \$335,435.00 for Bid # MSS-19-SV-10REBID, Education Center Roof Re-Coat and Repair.

F2 **RESOLVED** that the Broome-Tioga BOCES rejects the bid from Time Warner Cable for Bid # CTR-26-SV-10, Installation of Telecommunication Services- Broome Tioga BOCES Wide Area Network, and directs that the project be re-bid.

F3 **RESOLVED** that the Broome-Tioga BOCES authorizes the purchase of two new fleet vehicles in the amount of \$33,420.00 from Doan Chevrolet.

F4 **RESOLVED** that the Broome-Tioga BOCES authorizes the purchase of a new pickup truck in the amount of \$24,683.75 from VanBortel Ford.

F5 **RESOLVED** that the Broome-Tioga BOCES authorizes the purchase of a new tractor in the amount of \$9,620.26 from John Deere Company.

F6 **RESOLVED** that the Broome-Tioga BOCES authorizes the purchase of technology equipment from Presentation Concepts, York Telecom, CDWG, Dell, Apple, SoundTree, Annese and Dyntek at a cost of \$450,000.00.

F7 **RESOLVED** that the Broome-Tioga BOCES authorizes the financing of technology equipment through an Installment Purchase Agreement that is in compliance with General Municipal Law 109-b, with M&T Bank for a period of 5 years at a total cost (purchase price and estimated financing cost) of \$496,458.33.

F8 **RESOLVED** that the President be authorized to enter into and sign the above AGREEMENTS.

F9 **RESOLVED** that the surplus items listed are worthless and not marketable, and should be disposed of and removed from the BOCES inventory.

G. Personnel – Certified
Appointments: G1 **Motion by:** **Mr. Merrill**
 Seconded by: **Mrs. Hambalek**
 Motion Carried: **7 yes, 0 no**

RESOLVED that, upon the recommendation of the District Superintendent, the following Appointments be approved:

Division: **Instructional Programs**

Name: **David Gatto, Candace Klehr**
Position Title: School Enrichment Teacher
Effective: 11/5/09 – 6/30/10
Comment: School Enrichment /Harpurville

Name: **Laura Fiore**
Position Title: School Enrichment Teacher
Effective: 11/5/09 – 6/30/10
Comment: School Enrichment/Windsor

Personnel - Certified

Substitute Appointment: G2 **Motion by:** **Mr. Crosby**
Seconded by: **Mrs. Modlo**
Motion Carried: **7 yes, 0 no**

RESOLVED that, upon the recommendation of the District Superintendent, the following Substitute Appointment be approved:

Division: **Instructional Programs**

Name; **Oleh Kubik**
Class: Long Term Substitute
Effective: 10/21/09
Comment: From Class C to Long Term Substitute

Personnel - Certified

Completions of Service: G3 **Motion by:** **Mrs. Hambalek**
Seconded by: **Mr. Vredenburg**
Motion Carried: **7 yes, 0 no**

RESOLVED that, upon the recommendation of the District Superintendent, the following Completions of Service be approved:

Division: **Instructional Programs**

Name: **Edward Horgan**
Position Title: Substitute Teacher D
Effective: 10/23/09

Name: **Elizabeth Villecco**
Position Title: Substitute Teacher D
Effective: 10/21/09

Personnel - Certified

Leave of Absence: G4 **Motion by:** **Mr. Merrill**
Seconded by: **Mr. Nowacki**
Motion Carried: **7 yes, 0 no**

RESOLVED that, upon the recommendation of the District Superintendent, the following Leave of Absence be approved:

Division: **Instructional Programs**

Name: **Michael Riolo**
Position Title: Teacher
FMLA, concurrent
with paid leave: 9/21/09 – 1/11/10

H. Personnel – Classified

Appointments: H1

Motion by: **Mr. Vredenburg**
Seconded by: **Mr. Crosby**
Motion Carried: **7** yes, **0** no

RESOLVED that, upon the recommendation of the District Superintendent, the following Appointments be approved:

Division: **Center for Educational Support & Technology**

Name: **Timothy Colwell**
Position Title: PC/LAN Technician Trainee
Classification: Competitive
Type: Probationary
Effective: 11/9/09 – 11/9/10
Comment: Replacement

Name: **Bobbi McClenon**
Position Title: PC/LAN Technician
Classification: Competitive
Type: Permanent
Effective: 11/9/09
Comment: Probationary to Permanent

Division: **Instructional Programs**

Name: **Paula Gee**
Position Title: Teacher Aide
Classification: Non-Competitive
Effective: 10/19/09-10/19/10
Comment: Replacement

Name: **Stephanie Mapes**
Position Title: Day Care Assistant
Classification: Competitive
Type: Provisional
Effective: 10/19/09
Comment: New Position

Name: **Nicole Miner**
Position Title: Teacher Aide
Classification: Non-Competitive
Effective: 10/19/09 – 10/19/10
Comment: Replacement

Name: Kathleen Vincenec
Position Title: Teacher Aide
Classification: Non-Competitive
Effective: 10/19/09 – 10/19/10
Comment: Replacement

Name: Jessica Jackson
Position Title: School Enrichment Teacher Aide
Effective: 11/5/09 – 6/30/10
Comment: School Enrichment / Harpursville

Name: Eric Villano
Position Title: School Enrichment Student Worker
Effective: 11/5/09 – 6/30/10
Comment: School Enrichment/Harpursville

**Personnel – Classified
Emergency Conditional
Appointments: H2**

Motion by: Mrs. Modlo
Seconded by: Mr. Merrill
Motion Carried: 7 yes, 0 no

**RESOLVED that, upon the recommendation of the District Superintendent, the following
Emergency Conditional Appointments be approved:**

Division: Instructional Programs

Name: Keelyn Davies
Position Title: Teacher Aide
Classification: Non-Competitive
Effective: 10/19/09-10/19/10
Comment: Replacement

**Personnel – Classified
Completions of Service: H3**

Motion by: Mrs. Hambalek
Seconded by: Mr. Nowacki
Motion Carried: 7 yes, 0 no

**RESOLVED that, upon the recommendation of the District Superintendent, the following
Completions of Service be approved:**

Division: Instructional Programs

Name: Nicole Miner
Position Title: Teacher Aide
Effective: 10/22/09

Name: Charleen Seeley
Position Title: Teacher Aide
Effective: 10/21/09

Name: Gordon Sowder
Position Title: School Monitor
Effective: 10/26/09

Division: Operations & Maintenance

Name: **Derek Riley**
Position Title: Cleaner
Effective: 10/21/09

Personnel – Classified
Leaves of Absence: H4

Motion by: Mr. Merrill
Seconded by: Mr. Crosby
Motion Carried: 7 yes, 0 no

RESOLVED that, upon the recommendation of the District Superintendent, the following Leaves of Absence be approved:

Division: Instructional Programs

Name: **Patricia Melody**
Position Title: Senior Typist
Extension of unpaid leave of absence: 9/24/09 – 11/4/09

Name: **James Sobiech**
Position Title: School Monitor
unpaid leave of absence: 9/9/09 – 11/13/09

Name: **Kathryn Saunders**
Position Title: School Monitor
Extension of unpaid leave of absence: 9/8/09 – 11/30/09

Name: **Alan Wilson**
Position Title: Teacher Aide
unpaid leave of absence: 9/8/09 – 11/4/09

Adjourned

Motion by: Mr. Merrill
Seconded by: Mrs. Modlo
Motion carried: 7 yes, 0 no

There being no further business the meeting was adjourned at 6:08 p.m.


Board Clerk

BOARD ACTION: AGREEMENTS
BOARD DATE: NOVEMBER 17, 2009

ENCLOSURE F1-1

<u>#</u>	<u>AGREEING PARTY</u>	<u>ITEM(s)</u>	<u>DIV.</u>	<u>COST</u>	<u>EFFECTIVE DATE(s)</u>
214	Broome Community College	Subcontractor for Perkins Title II Grant	IP	\$19,322.00	Jul. 1, 2009 - Jun. 30, 2010
215	Corning Community College	Subcontractor for Perkins Title II Grant	IP	\$56,380.00	Jul. 1, 2009 - Jun. 30, 2010
216	Tompkins Cortland Community College	Subcontractor for Perkins Title II Grant	IP	\$42,157.00	Jul. 1, 2009 - Jun. 30, 2010
217	Bradley Skinner	Consultant Services to Career Pathways/Tech Prep Program	IP	Not to Exceed \$7,000.00	Oct. 21, 2009 - Jun. 30, 2010
218	John Wiktor	Consultant Services to Career Pathways/Tech Prep Program	IP	Not to Exceed \$4,500.00	Oct. 21, 2009 - Jun. 30, 2010
219	Charles Goodwin	Consultant Services to Career Pathways/Tech Prep Program	IP	Not to Exceed \$4,000.00	Oct. 21, 2009 - Jun. 30, 2010
220	Riverview Manor Health Care Center	Affiliation agreement: Clinical experience for Certified Nurses Aide Students	IP	N/A	Nov. 1, 2009
221	Broome County Public Library	Room Rental for workshop: "Meeting AASL Standards"	CTR	\$85.00	Dec. 10, 2009
222	Starr LaTronica	Consultant Services for workshop: "Best New Books for Young Children"	CTR	\$500.00	Dec. 1, 2009
223	Deposit Telephone Co., dba TDS Telecom	Telephone Interconnect Service: Afton CSD	CTR	\$1,067.85/Month	Nov. 18, 2009 - Nov. 17, 2012
224	Deposit Telephone Co., dba TDS Telecom	Telephone Interconnect Service: Harpursville CSD	CTR	\$1,059.99/Month	Nov. 18, 2009 - Nov. 17, 2012
225	Deposit Telephone Co., dba TDS Telecom	Telephone Interconnect Service: Deposit CSD	CTR	\$839.62/Month	Nov. 18, 2009 - Nov. 17, 2012
226	Deposit Telephone Co., dba TDS Telecom	Telephone Interconnect Service: Windsor CSD	CTR	\$315.85/Month	Nov. 18, 2009 - Nov. 17, 2012
227	Dave Daniels	Co-chair 24th Annual Principals' Academy	CTR	\$1,675.00 +Expenses	Nov. 18, 2009 - Aug. 31, 2010
228	Melissa Collins	Arts in Education Program	CTR	Based on District Participation	Nov. 18, 2009 - Jun. 30, 2010
229	Corning Museum of Glass	Arts in Education- Amended costs	CTR	Based on District Participation	Nov. 18, 2009 - Jun. 30, 2010

RESOLVED that the President be authorized to enter into and sign the above agreements.

DIVISION: BOARD OF TRUSTEES

BOARD ACTION: CERTIFIED

BOARD DATE: November 17, 2009

Personnel - Certified

Appointments: G1

RESOLVED that, upon the recommendation of the District Superintendent, the following Appointments be approved:

Division: Instructional Programs

Name: **Dona Vermilya**

Position Title: Teacher – Part Time

Certification: Permanent

Effective: 10/27/09

Comment: Part time position, non-tenure bearing

Name: **Pamela Guth – Adult Ed Instructor Part Time**

Comment: Re-appointment, received final fingerprint clearance for employment

Name: **Jodie Harding**

Position Title: School Enrichment Teaching Assistant

Effective: 11/19/09 – 6/30/10

Comment: School Enrichment /Windsor

Personnel - Certified

Emergency Conditional

Appointment: G2

RESOLVED that, upon the recommendation of the District Superintendent, the following Emergency Conditional Appointment be approved:

Division: Instructional Programs

Name; **Leslie Salter – LPN Instructor PT**

Comment: Re-appointment, pending final fingerprint clearance

Personnel - Certified
Completions of Service: G3

RESOLVED that, upon the recommendation of the District Superintendent, the following Completions of Service be approved:

Division: **Instructional Programs**

Name: **Jack Afarian**
Position Title: Night Instructor
Effective: 10/27/09

Name: **Allison Flesher**
Position Title: Substitute Teacher D & Adult Ed Instructor - Part time
Effective: 11/23/09

Name: **Renee Metera**
Position Title: LPN Instructor – Part Time
Effective: 10/27/09

DIVISION: BOARD OF TRUSTEES

BOARD ACTION: CLASSIFIED

BOARD DATE: November 17, 2009

Personnel – Classified

Appointments: H1

RESOLVED that, upon the recommendation of the District Superintendent, the following Appointments be approved:

Division: Instructional Programs

Name: **Danielle Cruz** – Day Care Aide - Part Time

Rene Suknaich – Day Care Aide – Part Time

Comment: Re-appointment, received final fingerprint clearance for employment

Personnel – Classified

Emergency Conditional

Appointments: H2

RESOLVED that, upon the recommendation of the District Superintendent, the following Emergency Conditional Appointments be approved:

Division: Instructional Programs

Name: **Alicja Kosiba**

Position Title: Teacher Aide

Classification: Non-Competitive

Effective: 11/2/09-11/2/10

Comment: Replacement

Name: **Desirae Erne, Megan Riewerts**

Position Title: School Enrichment Student Worker

Effective: 10/28/09 – 6/30/10

Comment: School Enrichment / Harpursville

Personnel – Classified
Completion of Service: H3

RESOLVED that, upon the recommendation of the District Superintendent, the following Completion of Service be approved:

Division: **Instructional Programs**

Name: **Casie Czekala**
Position Title: Teacher Aide
Effective: 11/9/09

Personnel – Classified
Leaves of Absence: H4

RESOLVED that, upon the recommendation of the District Superintendent, the following Leaves of Absence be approved:

Division: **Center for Educational Support & Technology**

Name: **Keith Krempel**
Position Title: Network Specialist
FMLA concurrent
with paid leave: 10/21/09 – 12/18/09

Division: **Instructional Programs**

Name: **Amanda Bickham**
Position Title: Teacher Aide
FMLA concurrent
with paid leave: 10/23/09-10/27/09
FMLA unpaid leave
of absence: 10/28/09-12/11/09

Name: **Alice Hamlin**
Position Title: Teacher Aide
Extension of unpaid
leave of absence: 12/2/09-1/1/10