

CERTIFICATION / LICENSE

By law, we are required to obtain a copy of all certifications and licenses for our files for each year of Summer School.

TEACHERS & LIBRARIANS

***Please provide copies of all Certifications.**

Do you have a NYS Certification?

Yes
 No
 Pending
 Other _____
(State)

Subject / Grade Level _____

What TYPE of certification do you have?

Initial Professional
 Provisional Permanent

DRIVER EDUCATION TEACHERS

***Copies of each of the following are required for employment.**

Current driver license
 MV283
 Submit copies of both of these with your application.
 Driving Abstract
 Check to give permission for us to obtain a current copy from the DMV.

NURSES

Indicate what type of nursing license you have. *Please provide a copy of your license.

Licensed Practical Nurse
 Registered Nurse
 Nurse-Teacher

RELEVANT JOB EXPERIENCE

List most recent job experience first. Include any substitute teaching and indicate as such.

Dates of Employment	Name / location of school	Specific nature of position i.e., grade level, subject, etc.	Total Years	Annual Salary (If full-time)	Did you receive tenure?

EDUCATIONAL PREPARATION

Name of College for Undergraduate Work	Dates Attended	Nature of Studies (Major/Minor)		Degree or Certification
Graduate School	Dates Attended	Major concentration	# of Credits	Degree or Certification
Advanced Degree Work	Dates Attended	Major / Specialization	# of Credits	Degree or Certification

REFERENCES (Required)

	NAME	RELATIONSHIP	PHONE #
1.			
2.			
3.			

Failure to complete this application in its entirety and to submit all requested documentation may delay the review of your application and, in turn, defer consideration for the position for which you have applied.

I certify that all statements made on this application are true and complete. I understand that BOCES will be making an extensive inquiry regarding my background and experience and I hereby release those designated as references from all liability in responding to inquiries in connection with my application. If requested, I will sign additional individual releases. I further understand that all information gathered by you regarding my application will be the property of BOCES and will not be released to me unless required by Federal or State statutes or regulations.

APPLICANT'S SIGNATURE

DATE

BOCES IS AN EQUAL OPPORTUNITY EMPLOYER

New York State Human Rights Law prohibits discrimination because of age, national origin, race, religion or sex.