



**EMPLOYMENT EXPERIENCE**

List all permanent employment since High School. List any summer, part-time, temporary employment which includes experience that tends to qualify you for the position sought. If additional space is required, use supplemental sheets. Start with your most recent or current position.

1.  
Company Name \_\_\_\_\_  
Type of Business \_\_\_\_\_  
Address \_\_\_\_\_  
Your Position Title \_\_\_\_\_  
Supervisor's Name \_\_\_\_\_  
and Title \_\_\_\_\_  
Employed From (date) \_\_\_\_\_ To (date) \_\_\_\_\_  
Salary - Starting \_\_\_\_\_ Final \_\_\_\_\_ Hours/Week \_\_\_\_\_  
Describe your duties and responsibilities in detail \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
Reason for leaving (Please explain fully.) \_\_\_\_\_  
\_\_\_\_\_

2.  
Company Name \_\_\_\_\_  
Type of Business \_\_\_\_\_  
Address \_\_\_\_\_  
Your Position Title \_\_\_\_\_  
Supervisor's Name \_\_\_\_\_  
and Title \_\_\_\_\_  
Employed From (date) \_\_\_\_\_ To (date) \_\_\_\_\_  
Salary - Starting \_\_\_\_\_ Final \_\_\_\_\_ Hours/Week \_\_\_\_\_  
Describe your duties and responsibilities in detail \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
Reason for leaving (Please explain fully.) \_\_\_\_\_  
\_\_\_\_\_

3.

Company Name \_\_\_\_\_

Type of Business \_\_\_\_\_

Address \_\_\_\_\_

Your Position Title \_\_\_\_\_

Supervisor's Name \_\_\_\_\_

and Title \_\_\_\_\_

Employed From (date) \_\_\_\_\_ To (date) \_\_\_\_\_

Salary - Starting \_\_\_\_\_ Final \_\_\_\_\_ Hours/Week \_\_\_\_\_

Describe your duties and responsibilities in detail \_\_\_\_\_

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Reason for leaving (Please explain fully.) \_\_\_\_\_

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4.

Company Name \_\_\_\_\_

Type of Business \_\_\_\_\_

Address \_\_\_\_\_

Your Position Title \_\_\_\_\_

Supervisor's Name \_\_\_\_\_

and Title \_\_\_\_\_

Employed From (date) \_\_\_\_\_ To (date) \_\_\_\_\_

Salary - Starting \_\_\_\_\_ Final \_\_\_\_\_ Hours/Week \_\_\_\_\_

Describe your duties and responsibilities in detail \_\_\_\_\_

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Reason for leaving (Please explain fully.) \_\_\_\_\_

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## REFERENCES

Applicant Name: \_\_\_\_\_

BOCES prefers that all three references listed be professional references (meaning the person should be familiar with your work). *If necessary, two professional and one personal reference will be accepted. **The listing of relatives is not acceptable.***

**NAME:** \_\_\_\_\_

COMPANY/POSITION: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

TELEPHONE : *DAY (607)* \_\_\_\_\_ *EVENING (607)* \_\_\_\_\_

**NAME:** \_\_\_\_\_

COMPANY/POSITION: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

TELEPHONE : *DAY (607)* \_\_\_\_\_ *EVENING (607)* \_\_\_\_\_

**NAME:** \_\_\_\_\_

COMPANY/POSITION: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

TELEPHONE : *DAY (607)* \_\_\_\_\_ *EVENING (607)* \_\_\_\_\_

***NOTE: ALL CURRENT OR PREVIOUS EMPLOYMENT AT BROOME-TIOGA BOCES MUST BE NOTED ON APPLICATION.***