

BTCA Spring Conference Subcommittee Minutes 3/12/10

Members Present: Christi Smith, Kim Hahne, Stephanie Mitsakos

1.) Presentations

- a.) Keynote will be “The Seven Habits of Highly Effective People” by Joe Stoner, Darlene Darrow, and Mari Geisenhof all from Maine-Endwell School District
- b.) Workshops- there will be six different workshop options for people to choose two from:
 - Effectively Working with Practicum Students*
 - School Refusal- When School Phobia becomes a PINS*
 - Homelessness: The McKinney-Vento Assistance Act*
 - Navigating Your First Few Years as a Counselor- Panel Discussion*
 - A Simple Counseling Program Assessment Plan*

2.) Vendors-

Guidance Direct

Binghamton University- Continuing Education Dept.

Broome Community College

Tompkins-Cortland Community College

NY 529 College Saves

NYSSCA

3.) Administrative Stuff

- a.) Kim Hahne has the folders- will put an agenda, extra paper, and evaluation form in each
- b.) BTCA pens- we still have approx. 200, Robin Novi will bring those to hand out
- c.) Christi has the conference certificate made up and will send to BOCES to make copies
- d.) Christi has updated the evaluation form and will email to Kim Hahne to put in folders
- e.) Stephanie Mitsakos will help set up and run the registration table at the conference
- f.) Kim Hahne will bring raffle tickets. Items to be raffled off
 - left over “goodies” from Fall Wine Event
 - Ipod from Guidance Direct
 - free BTCA membership for 2010-2011
 - gift certificates- Angela Sementelli and Laurie Praefke will try and get certificates from Price Chopper and Outback Steakhouse

4.) Equipment

- a.) Items needed for presenters- laptops, projectors (3), need to check with Treadway on screens.

- 5.) Advertising- once brochure is finalized it will be distributed via email, posted on BTCA website and hard copies sent to each district.

