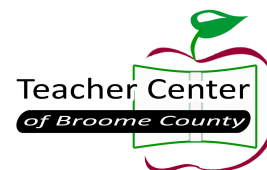


# Teacher Center of Broome County

Date: 9/13/16

## September Meeting Minutes



**Call to Order:** Karen

**Meeting President:** Karen

**Appointment of Meeting Secretary:** Erin

**Present:** Debbie Sluzar (BINGHAMTON) , Colleen Cawley (BOCES), Mike Sabo (BUSINESS), Deb Daniels (CHENANGO FORKS), Jim Stocum (CHENANGO VALLEY), Leah Windover (DEPOSIT), Cheri Panko (DIRECTOR), Sharon Wells (EARLY CHILDHOOD), Heather Badger Brown (HARPURSVILLE), Pat Walsh (LEA), Erin Hitchcock (MAINE ENDWELL) , Diana Simpson (NON PUBLIC) , Sarah Reid (PUBLIC LIBRARY), Karen Doolittle (VESTAL), Pat Follette (WHITNEY POINT SUPERINTENDENT) , Andrea Gresko (SUSQUEHANNA VALLEY), Dan DiGennaro (WINDSOR)

**Excused:** Nicole Fenty (Binghamton University) , Mary Hibbard (PARENT)

**Absent:** Carol Mikoda (SUNY Broome) asked to be taken off the board. She cannot make the meetings

**Previous Minutes:** Sharon motioned to accept and Sarah seconded.

### **ANNOUNCEMENTS:**

1. Lyceum- new neighbors. Lyceum offers life-long learning opportunities to those of 50 yrs. It is nice to have another educational group in our corner of the building.

**CORRESPONDENCE:** none

**LEA REPORT:** We have a new contact person at BOCES, Sharon retired. An overview of the budget process was given to the new members.

### **DIRECTOR'S REPORT:**

1. TC use in August- 80 teachers used the center. Laminator went down but it was fixed within days.
2. Ambassadors- emails sent to inquire if they wanted to continue with the role. Most have answered yes.
3. New equipment- iPad document camera and Swivl holder and Chromebook have been purchased.
4. Minutes- The minutes will be done online using the new Chromebook.

**COMMITTEE REPORTS:** None

### **OLD BUSINESS:**

1. Director Evaluation (Mike)- Mike discussed with Cheri the results of last year's evaluation. Overall the results were very positive. It was suggested that any issues/comments be brought up at the meetings, they should not wait until the end of the year..
2. Final expenditures- Everything was spent down.
3. CTLE- Our number for providing PD was received.
4. Professional Needs Assessment book give-away- Three books were given away at the end of the year. One name was drawn each day of the Professional Needs survey.

### **NEW BUSINESS:**

1. Welcome new Board members!- Deb Daniels (CF) and Jim Stocum (CV)
2. On demand workshops- People who cannot attend workshop due to family or other reasons, can take the workshops on line. Using a program such as Edpuzzle or similar, questions will be added to the recording of the workshop (using the Swivl) to insure participants are watching the video. They can then be given credit for 'attending'. Other workshops can be given at districts.
3. Fund- Study Groups, SAMRi, Teaching Strategy Focus Groups - Morph study groups to pull teachers from different districts to meet new SS and Sci standards. Develop projects/strategies to teach these new standards. Teacher Center would have teachers apply, just as in SAMRi. Focus on skills needed not content. BOCES (Pat) has been working with

SS Framework. It is hard to pull teachers together. Project would be introduced and discussed in class and created outside of class. The next class would include a critique of the project, then into to a new skill.

4. Committees
5. CTLE Certificates, presenter requirements and record keeping- Participants need certificates of participation. The process is overwhelming. Cheri needs to keep a copy of each participant's certificate. Participant needs to keep the copy for 8 years. Cheri also needs a curriculum vitae for each presenter. Pat F. suggested to be scanned and uploaded to MLP. Also have attendees upload it from themselves. Not all districts allow teachers to register themselves. This has really impacted how Cheri advertises.
6. Open House- Sept 21

**OPEN FORUM:**

1. Science workshop on Oct 7
2. Soda needs- Diet Coke, water
3. Colleen is retiring in June
4. October meeting- vote on new co-chair

**ADJOURNMENT:** Pat motioned and seconded by Dan at 5:15

Future meetings dates:

	Oct 11, 2016	Nov 8, 2016 (election day)	Dec 13, 2016	Jan 10, 2017
Feb 14, 2017	Mar 14, 2017	Apr 11, 2017	May 9, 2017	June 13, 2017