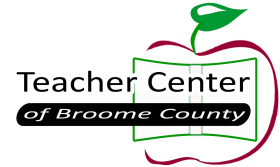


Teacher Center of Broome County

Date: 11/8/16

November Meeting Agenda



Call to Order: 5:05 pm

Meeting Presider: Diana Simpson

Appointment of Meeting Secretary: Erin H.

Present:

Debbie Sluzar (BINGHAMTON)	Jim Stocum (CHENANGO VALLEY),	Pat Walsh (LEA)	
	Leah DeVita (DEPOSIT)	Erin Hitchcock (MAINE ENDWELL)	Pat Follette (WHITNEY POINT SUPERINTENDENT)
Colleen Cawley (BOCES)	Cheri Panko (DIRECTOR)	Diana Simpson (NON PUBLIC)	Andrea Gresko (SUSQUEHANNA VALLEY)
Mike Sabo (BUSINESS)	Sharon Wells (EARLY CHILDHOOD)	Mary Hibbard (PARENT)	Dan DiGennaro (WINDSOR)
Deb Daniels (CHENANGO FORKS)		Sarah Reid (PUBLIC LIBRARY)	

Excused: Heather Badger Brown (HARPURSVILLE), Karen Doolittle (VESTAL), Nicole Fenty (Binghamton University)

Absent:

Previous Minutes: Mary/Sarah move. Passed.

ANNOUNCEMENTS:

1. Karen had emergency appendectomy. We are thinking of her!

CORRESPONDENCE: none

LEA REPORT: Pat: \$2000 taken out of local budget. Why didn't they come from the regular budget? BOCES says they weren't received before end of purchasing cycle. So, we lost this from last year's budget as well as from the local. Denise at BOCES suggests that final orders be placed even earlier than we had been, due to vendor deliveries. Can we tell vendors that if it is not available by a certain date, we don't want it? Meeting in June, BOCES had not told Cheri that orders could not be rolled over. Diana - in future instances, the Policy Board should be contacted before money is taken from local. We had not voted to have this money taken from the local budget. What would have happened if we did not have a local budget? No one had to authorize changing which code this money came from? Pat - many changes taking place at BOCES. Does not know who did this. Cheri, Pat, and Denise can meet and create guidelines: basically no money is to be taken from the local money without prior approval of the Board. Will be meeting in January.

DIRECTOR'S REPORT:

1. SAMRi Year 2 has begun, different expectations - last year had reflection pieces for each course. This year, create a portfolio due at the end. Flexibility in what they cover, but it will have a reflection piece. More responsibility on participants for end projects. 10 participants (last year was 20).
2. SS Teaching Strategy Focus Group has begun
 - o 6 members
 - o Karen D and I created guidelines (uncharted territory) - using the study group model/application as a base
 - o SS is meeting for 4 sessions, 2 hours per session
 - o Attendees are from different districts, even Owego (different TC, and Owego is paying him)
3. EDPuzzle to be used for 'on-demand' courses- workshop presenters should attend (I will email all presenters about this)- Dec 5 - Cheri has an account, plus a pro account for Swivl. This is for recording workshops and then having them

available for teachers to view on their own time (on demand). They can register through MyLearningPlan so Cheri knows they are participating, and knows when they complete it and can send a certificate.

4. Study Group Applications due Nov 14 @ 6 pm- Committee will meet Wed. 11/16 starting at 3:30.

COMMITTEE REPORTS:

OLD BUSINESS:

1. Home School parents Dawn G's response (Mike and Sarah) - state does not require us to do anything for home schoolers, and they do not prohibit us from doing anything in our bylaws. Sarah contacted Cortland County Teacher Center - they are dealing with them when they come in, but do not seem to have a lot. If we publicize, we could end up with more than we can handle. Concern is consumables. Loaning equipment - how would we ensure they are taken care of. We are not in favor of loaning equipment. With only one staff member, this is not something we want to consider. The team has completed their job. If they come in as a community member, we won't stop them from using the Teacher Center, but this is not really publicized.

NEW BUSINESS:

1. No December meeting
2. Fall mileage - Cheri will be sending info out. We do this twice a year because the reimbursement rate changes. New members: Use Mapquest or Google Maps to do home-to-school-to-home mileage and home-to-school-to-Teacher Center-home. Mileage paid is the difference for coming to the Teacher Center. Everyone: open shared file, save to computer, save again, email to Cheri. Cheri will digitally sign it for us.

OPEN FORUM:

1. None

ADJOURNMENT: 4:43 pm

Future meetings dates:

				Jan 10, 2017
Feb 14, 2017	Mar 14, 2017	Apr 11, 2017	May 9, 2017	June 13, 2017