

**Board of Cooperative Educational Services
435 Glenwood Road
Binghamton, NY 13905-1699**

ANNUAL BUSINESS MEETING AGENDA

APRIL 6, 2011

5:00 p.m. Refreshments

5:15 p.m. Call to Order

Approval of the minutes from April 1, 2010 Annual Meeting

Comments

Review of the Preliminary Budget 2011-2012

Question and Answer

Adjournment

BOARD OF COOPERATIVE EDUCATIONAL SERVICES

435 Glenwood Road
Binghamton, New York 13905

- Call to Order** The Broome-Tioga Board of Cooperative Educational Services Annual Meeting was called to order by President Sandra Ruffo at 5:12 p.m. on April 1, 2010.
- Approval of Minutes** **Motion by:** Roger Merrill
Seconded by: Ursula Hambalek
Motion Carried: Unanimously
- RESOLVED:** That the Broome-Tioga Board of Cooperative Educational Services approve the minutes of the Annual Board Meeting held on April 1, 2009.
- Introduction of Board of Trustees** Mrs. Ruffo, board president, introduced the members of the Board of Cooperative Educational Services: Donald Vredenburgh-Chenango Forks; John Crosby-Owego Apalachin; Peter Nowacki-Windsor; Ursula Hambalek-Vestal; Roger Merrill-Harpurville.
- Opening Remarks** Mrs. Ruffo thanked everyone for attending the meeting. She expressed her appreciation to the component Boards for inviting our Board to present the BOCES budgets at their meetings. She spoke about the districts partnership with BOCES. She also thanked the staff for their work preparing the 2010-2011 budgets and for keeping them as fiscally responsible as possible. The Commissioners Annual Meeting letter was available for those who wanted a copy.
- Program Budgets** Mr. Buyck gave an overview of the BOCES mission, facts about BOCES and the budget process. He reviewed budget information for each of the following areas: Administrative, Capital, Instructional Programs, Center for Educational Support and Technology, and Management Support.
- Closing Remarks** Mrs. Ruffo thanked everyone for attending and for their support.
- Adjournment** The meeting was adjourned at 5:35 p.m.
- Motion by:** Roger Merrill
Seconded by: Peter Nowacki
Motion Carried: Unanimously

Respectfully submitted,
Michelle Tirrell
Clerk of the Board



435 Glenwood Road, Binghamton, NY 13905-1699
(607)766-3802 FAX: (607)763-3691

Michelle Tirrell
District Superintendent's Secretary/Clerk of the Board

NOTICE OF ANNUAL MEETING

NOTICE IS HEREBY GIVEN that the annual meeting of the members of the component Boards of Education of the Broome-Tioga Board of Cooperative Educational Services will be held at the **Education Center Board Room**, 435 GLENWOOD ROAD, BINGHAMTON, NEW YORK ON WEDNESDAY, APRIL 6, 2011 AT 5:00 P.M. The Board of Cooperative Educational Services will present its tentative administrative, capital and program budgets for 2011-2012.

The following are summaries of the tentative administrative, capital and program budgets. The amounts stated are based on current estimates and may be subject to change. Copies of the complete tentative administrative, capital and program budgets will be available for inspection by the public between the hours of 9:00 a.m. and 4:00 p.m. in the District Clerk's office Monday through Friday at the Broome-Tioga BOCES Instructional Support Center, 435 Glenwood Road, Binghamton, New York.

SUMMARY OF TENTATIVE ADMINISTRATIVE BUDGET—2011-2012

Personal Services:

Executive Officer*	\$ 123,263	
Other Certified Personnel	88,000	
Non-Certified Personnel	979,601	
Total Personal Services		\$1,190,864

Employee Benefits:

Active Employees	\$ 587,098	
Other Post-Retirement Benefits	485,000	
Total Employee Benefits		\$ 1,072,098

Equipment	\$ 7,500	
Supplies and Materials	28,650	
Revenue Note Interest	80,000	
Contractual and Other Expenses	246,241	
Inter-fund Transfers Other than Capital (Net)	384,566	
TOTAL ADMINISTRATION		\$3,009,919

*Total compensation of District Superintendent is detailed at end of notice

SUMMARY OF TENTATIVE CAPITAL BUDGET – 2011-2012

Rental of Facilities	\$834,481	
Payments to Dormitory Authority	856,500	
Transfer to Capital Projects Fund	0	
Bond Trustee Fee or Dormitory Authority Overhead Fee	0	
TOTAL CAPITAL		\$ 1,690,981

SUMMARY OF TENTATIVE PROGRAM BUDGET – 2011-2012

Center for Educational Support & Technology	\$33,345,108	
Instructional Program	\$39,478,199	
Management Support Services	\$ 9,646,477	
Internal Transfers	\$(6,552,003)	
TOTAL PROGRAM BUDGET – NET		\$75,917,781

TOTAL BUDGETED COMPENSATION FOR DISTRICT SUPERINTENDENT

Salary		\$ 166,762
NYS share	\$ 43,499	
BOCES share	123,263	
Benefits		\$ 62,856
NYS share	\$ 26,779	
BOCES share	36,077	

(Benefits include statutory fringe benefit costs, worker's compensation, unemployment, plus insurance benefits)

Leave benefits are provided in accordance with rights for State managerial/confidential employees.

TOTAL		\$ 229,618
	TOTAL STATE SHARE	\$ 70,278
	TOTAL BOCES SHARE	159,341

Dated: March 4, 2011


Michelle Tirrell
District Clerk

**Board of Cooperative Educational Services
435 Glenwood Road
Binghamton, NY 13905-1699**

**AGENDA
April 6, 2011**

Proposed agenda for the Special Board Meeting scheduled for April 6, 2011 in the Education Center Board Room at the Broome-Tioga BOCES, 435 Glenwood Road, Binghamton, New York 13905-1699.

A. Call to Order

1. Pledge of Allegiance
2. Meeting called to order
3. Quorum Check

B. Routine Matters

1. **Approval of Minutes** –Regular Board Meeting and Executive Session held on March 16, 2011.

C. Old Business/Discussion

1. **Report** Board Committees

D. New Business

1. **Approval** 2011 Non-Instructional Summer Rates (Enclosure D-1)

E. Business

1. Approval of the Monthly Financial Report. (Enclosure E1)

F. Purchasing

1. (CTR) Bid Award. (Enclosure F1)
2. (IP) Permission to Solicit Bids. (Enclosure F2)

3. (IP) Permission to Solicit Bids.. (Enclosure F3)
4. (IP) Permission to Solicit Bids.. (Enclosure F4)
5. (IP) Permission to Solicit Bids (Enclosure F5)
6. (IP) Purchase of Heavy Equipment (Enclosure F6)
7. (IP) Purchase of Automobile (Enclosure F7)
8. (IP) Purchase of Automobile (Enclosure F8)
9. (CTR) Purchase of Technology Equipment. (Enclosure F9)
10. (CTR) Financing of Technology Equipment (Enclosure F10)
11. (CTR) Purchase of Technology Equipment (Enclosure F11)
12. (CTR) Financing of Technology Equipment (Enclosure F12)
13. (MSS) Purchase of Duplicating Equipment (Enclosure F13)
14. Authorization for President to enter into and sign agreements. (Enclosure F14)

G. Personnel –Certified (Enclosure G)

Substitute Appointments: G1

Tenure Appointments: G2

Leaves of Absence: G3

H. Personnel – Classified (Enclosure H)

Appointments: H1

Leaves of Absence: H2

I. Information/Reminders

**April 18, 2011
Component School Board Vote**

**Election &
Administrative & Capital Budgets**

**April 20, 2011
Broome-Tioga BOCES Board Room**

**Regular Meeting
6:00 p.m.**

**May 4, 2011
Broome-Tioga BOCES Board Room**

**Special Meeting
6:00 p.m.**

ENCLOSURE B-1

DIVISION: BOARD OF TRUSTEES

BOARD ACTION: APPROVAL OF MINUTES

BOARD DATE: APRIL 6, 2011

DESCRIPTION: Minutes of the Regular Board Meeting and Executive Session held on March 16, 2011 (attached)

RESOLVED that the Broome-Tioga Board of Cooperative Educational Services accept the minutes of Regular Board Meeting and Executive Session held on March 16, 2011.

**Board of Cooperative Educational Services
435 Glenwood Road
Binghamton, NY 13905-1699**

**Board Meeting
March 16, 2011**

- A. Call to Order** The Regular Board Meeting was called to order at 6:00 p.m. by Board President Mrs. Ruffo. A quorum check revealed the following:

Members Present Sandra Ruffo, President
Ursula Hambalek, Vice President
John Crosby, Trustee
Roger Merrill, Trustee
Peter Nowacki, Trustee
Don Vredenburgh, Trustee
Joseph Zurine, Trustee

Others Allen Buyck, District Superintendent
Dawn Shannon, Assistant Superintendent
Karen McMahon, Director of Human Resources
William Powell, Director Business Operations
John Lynch, Attorney
Michelle Tirrell, Board Clerk
Others

- B. Minutes** **Motion by:** **Mr. Merrill**
 Seconded by: **Mr. Zurine**
 Motion Carried: **7 yes, 0 no**

RESOLVED that, the Broome-Tioga Board of Cooperative Educational Services approve the minutes of the Special Board Meeting and Executive Session held on March 2, 2011.

C. Old Business/Discussion

Report **Rural Schools Advocacy Day** – Don Vredenburgh reported on the Rural Schools Advocacy Day.

Report **Cabinet Reports** The Cabinet members reported on what was happening in each of their areas.

D. New Business

- E. Business** **There were no Business Items.**

- F. Purchasing** **Motion by:** **Mr. Merrill**
 Seconded by: **Mrs. Hambalek**
 Motion Carried: **7 yes, 0 no**

F1 **RESOLVED** that the Broome-Tioga BOCES accepts the bid from Time Warner Cable for Option Item 1C, 100Mb Ethernet three year term for Bid# CTR-34-SV-11, Installation of Telecommunication Service- Otselic Valley CSD Wide Area Network.

F2 **PULLED FROM THE AGENDA**

- F3 **RESOLVED** that the Broome-Tioga BOCES accepts the low bid, as noted in the attached bid tabulation (Enclosure F3-2), from:
 Ariva for Items 13.01, 13.02, 14.01, 14.02, 14.03
 Peters Supply for Item 11.02
 RIS Paper for Items 9.01, 11.01, 11.03, 11.04, 12.01
 Unisource for Item 10.01
 Xpedx for Items 13.03, 15.01, 15.02, 15.03, 15.04, 15.05, 16.01, 17.01, 18.01
 for Bid # MSS-35-S-11, Copy Paper.
- F4 **RESOLVED** that the Broome-Tioga BOCES authorizes the solicitation of bids for two copier systems for the BOCES Duplicating Department.
- F5 **RESOLVED** that the Broome-Tioga BOCES authorizes the purchase of technology equipment from IKON Office Solutions at a cost of \$32,100.
- F6 **RESOLVED** that the Broome-Tioga BOCES authorizes the financing of technology equipment through an Installment Purchase Agreement that is in compliance with General Municipal Law 109-b, with M&T Bank for a period of 5 years at a total cost (purchase price and estimated financing cost) of \$35,507.19.
- F7 **RESOLVED** that the Broome-Tioga BOCES authorizes the purchase of equipment at a cost of \$10,628.00 from Pro Care Copier.
- F8 **RESOLVED** that the President be authorized to enter into and sign the above agreements.
- F9 **RESOLVED** that the surplus items listed are worthless and not marketable, and should be disposed of and removed from the BOCES inventory.

G. Personnel – Certified

Appointments: G1

Motion by: Mr. Nowacki
Seconded by: Mr. Zurine
Motion Carried: 7 yes, 0 no

RESOLVED that, upon the recommendation of the District Superintendent, the following Appointments be approved:

Division: Instructional Programs

Name: Michele Ashman
 Position Title: School Enrichment Teacher
 Effective: 03/21/11 – 06/30/11
 Comment: Extended Education / School Enrichment / Windsor

Name: Melissa Miner
 Position Title: Instructor – Part Time (LPN Program)
 Effective: 3/2/11
 Comment: Replacement

Personnel - Certified

Tenure Appointments: G2

Motion by: Mr. Merrill
Seconded by: Mr. Zurine
Motion Carried: 7 yes, 0 no

HELD FOR EXECUTIVE SESSION DISCUSSION

Personnel - Certified
Leaves of Absence: G3

Motion by: Mr. Vredenburg
Seconded by: Mrs. Hambalek
Motion Carried: 7 yes, 0 no

RESOLVED that, upon the recommendation of the District Superintendent, the following Leaves of Absence be approved:

Division: Center for Educational Support & Technology

Name: Kathryn Bertrand
Position Title: School Library Systems Coordinator
FMLA concurrent with paid leave: 2/22/11 – 4/1/11

Division: Instructional Programs

Name: Nicole Tryt
Position Title: Teacher
FMLA concurrent with paid leave: 2/23/11 – 4/8/11

H. Personnel – Classified
Appointments: H1

Motion by: Mr. Zurine
Seconded by: Mr. Nowacki
Motion Carried: 7 yes, 0 no

RESOLVED that, upon the recommendation of the District Superintendent, the following Appointment be approved:

Division: Center for Educational Support & Technology

Name: Michael Marion
Position Title: PC/LAN Technician
Type: Permanent
Classification: Competitive
Effective: 3/7/11
Comment: PC/LAN Technician Trainee to PC/LAN Technician

Personnel – Classified
Completions of Service: H2

Motion by: Mr. Merrill
Seconded by: Mr. Zurine
Motion Carried: 7 yes, 0 no

RESOLVED that, upon the recommendation of the District Superintendent, the following Completions of Service be approved:

Division: Instructional Programs

Name: Wendy Antalek
Position Title: RN Part Time (Schools)
Effective: 2/25/11

Name: Kerry Ahsman
Position Title: Teacher Aide
Effective: 2/23/11

Name: Victoria Cooley
Position Title: Teacher Aide
Effective: 3/3/11

Name: Jason Horton
Position Title: Teacher Aide
Effective: 3/14/11

Name: Catherine Knowlton
Position Title: Teacher Aide
Effective: 6/30/11
Comment: Retirement

Personnel – Classified
Leaves of Absence: H3

Motion by: Mrs. Hambalek
Seconded by: Mr. Zurine
Motion Carried: 7 yes, 0 no

RESOLVED that, upon the recommendation of the District Superintendent, the following Leaves of Absence be approved:

Division: Center for Educational Support & Technology

Name: Edward DeSantis
Position Title: Network Specialist
FMLA concurrent
with paid leave
of absence: 2/14/11 – 2/23/11

Division: Instructional Programs

Name: Sheryl Evans
Position Title: School Monitor
FMLA concurrent
with paid leave
of absence: 2/14/11 – 3/3/11

Division: Management Support Services/Business Administration

Name: Barbara Barnhart
Position Title: Principal Account Clerk
Extension of FMLA
Concurrent with
paid leave
of absence: 2/1/11 – 2/18/11
Leave of absence: 2/22/11 – 3/4/11

Division: Operations & Maintenance

Name: Chad Altenweg
Position Title: Maintenance Worker
FMLA concurrent
with paid leave
of absence: 2/22/11 – 3/4/11

Adjourned

Motion by: Mr. Merrill
Seconded by: Mr. Nowacki
Motion carried: 7 yes, 0 no

Adjourned at 6:13 p.m. to go into Executive Session to discuss certified personnel tenure appointments (G2).


Board Clerk

Return to
Regular Session

Motion by: Mr. Merrill
Seconded by: Mr. Zurine
Motion carried: 7 yes, 0 no

Returned to Regular Session at 6:20 p.m.

Personnel - Certified
Tenure Appointments: G2

Motion by: Mr. Merrill
Seconded by: Mr. Zurine
Motion Carried: 7 yes, 0 no

RESOLVED that, upon the recommendation of the District Superintendent, the following Tenure Appointments be approved:

Division: Instructional Programs

Name: Timothy Matthews

Tenure Area: Special subject tenure area: Trade subject - Co-extensive with certificate possessed, Residential/Commercial Building Maintenance & Remodeling 30-1.8 (c) (6)

Certification: Permanent

Date of commencement on

tenure: 9/1/11

Comment: See attachment A

Name: Heather Osterhout-Babicek

Tenure Area: Special subject tenure area: Education of children with handicapping conditions- General Special Education 30-1.8 a (7)

Certification: Initial

Date of commencement on

tenure: 9/1/11

Comment: See attachment B

Name: Jennifer Phillips
Tenure Area: Special subject tenure area: Education of children with handicapping conditions- General Special Education 30-1.8 a (7)
Certification: Initial
Date of commencement on tenure: 9/1/11
Comment: See attachment C

Name: Patricia Ratuszny
Tenure Area: Special subject tenure area: Education of children with handicapping conditions- General Special Education 30-1.8 a (7)
Certification: Initial
Date of commencement on tenure: 9/1/11
Comment: See attachment D


Name: Peter Walcott
Tenure Area: Special subject tenure area: Education of children with handicapping conditions- General Special Education 30-1.8 a (7)
Certification: Initial
Date of commencement on tenure: 9/1/11
Comment: See attachment E

Name: Chad Zajdel
Tenure Area: Special subject tenure area: Trade subject - Co-extensive with certificate possessed, Vehicle Body Repair & Painting (Auto Body) 30-1.8 (c) (6)
Certification: Initial
Date of commencement on tenure: 9/1/11
Comment: See attachment F

Adjourned

Motion by: Mr. Merrill
Seconded by: Mr. Vredenburgh
Motion carried: 7 yes, 0 no

There being no further business the meeting was adjourned at 6:22 p.m.



District Superintendent

BOARD OF COOPERATIVE EDUCATIONAL SERVICES
435 Glenwood Road
Binghamton, NY 13905-1699

Executive Session
March 16, 2011

Purpose: To discuss certified personnel tenure appointments (G2)

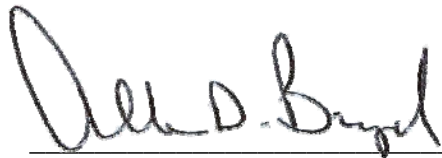
Call to Order The Executive Session was called to order at 6:18 p.m. by Board President Sandra Ruffo. A quorum check revealed the following:

Members Present Sandra Ruffo, President
Ursula Hambalek, Vice President
John Crosby, Trustee
Roger Merrill, Trustee
Peter Nowacki, Trustee
Don Vredenburgh, Trustee
Joseph Zurine, Trustee

Others Allen Buyck, District Superintendent
Jim Mullins, Director Instructional Programs
Karen McMahon, Director of Human Resources
John Lynch, Attorney

Return to Regular Session **Motion by:** Mr. Merrill
Seconded by: Mr. Zurine
Motion carried: 7 yes, 0 no

Returned to Regular Session at 6:20 p.m.



Mr. Allen D. Buyck
District Superintendent

DIVISION: BOARD OF TRUSTEES
BOARD ACTION: 2011 NON-INSTRUCTIONAL SUMMER RATES
BOARD DATE APRIL 6, 2011

Description:

Based on the recommendation of the District Superintendent, resolve that the rates for the BOCES' non-instructional 2011 summer school program be set as follows:

<u>Summer Paraprofessionals</u>	<u>2011 Hourly Rate</u>
New hire, no previous BOCES experience	\$8.45
Second year and greater	\$9.03
BOCES Teacher hired as Teacher Aide	\$9.63
<u>Summer Technicians</u>	<u>2011 Hourly Rate</u>
New summer hire, no previous BOCES' or school experience	\$8.50
Second year with either BOCES or school district	\$8.76
Third year and greater, with either BOCES or school district	\$9.01
Teacher – Binghamton/Windsor doing Technician work	\$10.61

RESOLVED that the Broome-Tioga Board of Cooperative Educational Services approve the 2011 summer staff rates that were presented at the April 6, 2011 Board meeting.

DIVISION: Business Administration

FINANCIAL SUMMARY: February 28, 2011

BOARD DATE: April 6, 2011

Budget Status Report - General Fund

Current Budget	\$ 91,033,781
Total Expense/Encumbered	\$ 68,880,993
Total Available	<u>\$ 22,152,788</u>

The current budget has grown \$8.0 million, or 9.6% from the original budget.

A 002 – Capital – Annual DASNY Intercept, \$840,731

Budget Status Report - Special Aid Fund

2010/2011 Budget Status Report – No exceptions noted.

2009/2010 Budget Status Report – No exceptions noted.

Treasurer's Report

General Fund – Increase in receipts due to \$6.3 million in State Aid.

General Fund – Increase in disbursements due to \$7.9 million in Surplus and \$7.7 million in State Aid.

Please note: The difference between State Aid receipts and disbursements is the \$1.4 million 2011 TRS bill that is automatically deducted.

DIVISION: Business Administration

BOARD ACTION: Approval of the Monthly Financial Report

BOARD DATE: April 6, 2011

Approval of the attached Monthly Financial Report for February 28, 2011.

RESOLVED that the Broome-Tioga BOCES approve the Monthly Financial Report for February 28, 2011.

BOARD OF COOPERATIVE EDUCATIONAL SERVICES
 BROOME, DELAWARE, TIOGA COUNTIES
 BUDGET STATUS REPORT AS OF
 FEBRUARY 28, 2011
 GENERAL FUND

ENCLOSURE E1-2

	ORIGINAL BUDGET	CURRENT BUDGET	EXPENDED TO DATE	ENCUMBERED	PERCENT EXP + ENC	AVAILABLE BUDGET
ADMINISTRATION						
001 ADMINISTRATION	\$ 2,977,380.00	\$ 3,025,259.45	\$ 2,040,450.73	\$ 400,409.70	81%	\$ 584,399.02
002 CAPITAL	1,737,991.00	1,737,991.00	1,424,443.18	272,408.02	98%	41,139.80 A
OCCUPATIONAL EDUCATION						
101 SUMMER OCC ED	50,545.00	50,545.00	15,728.93	3,787.33	39%	31,028.74
102 OCCUPATIONAL EDUCATION	8,115,536.00	8,234,137.22	4,220,053.60	1,639,798.01	71%	2,374,285.61
105 MULTI-OCCUPATIONAL EDUCATION	531,679.00	531,679.00	254,860.62	113,470.30	69%	163,348.08
INSTRUCTION-HANDICAPPED						
202 CENTER BASED 6:1+1	688,185.00	1,060,202.00	618,809.15	291,563.65	86%	149,829.20
204 12:1+4	1,234,700.00	1,234,986.40	788,236.78	323,207.97	90%	123,541.65
212 12:1+1--WORK STUDY	2,215,804.00	2,215,804.00	1,238,276.33	311,182.19	70%	666,345.48
213 12:1+1--CENTER-PALS	2,243,548.00	2,246,283.90	1,689,996.18	529,750.80	99%	26,536.92
214 8:1+1--CENTER-ALP	2,230,524.00	2,489,744.17	1,581,441.71	583,233.56	87%	325,068.90
215 8:1+1--DISTRICT	5,517,612.00	6,800,227.48	4,033,051.88	1,599,709.25	83%	1,167,466.35
216 8:1+1 CENTER-PALS	3,815,370.00	5,167,466.70	3,251,506.18	1,099,925.59	84%	816,034.93
219 ADOLESCENT DAY TREATMENT	276,375.00	276,375.00	144,975.30	70,811.84	78%	60,587.86
ITINERANT SERVICES						
303 ADAPTIVE PHYSICAL EDUCATION	448,500.00	539,213.00	284,934.57	172,425.16	85%	81,853.27
306 PSYCHOLOGIST	168,160.00	168,160.00	85,342.05	58,165.08	85%	24,652.87
307 SOCIAL WORKER	119,280.00	119,280.00	(391,635.97)	304,721.50	-73%	206,194.47
309 VISUALLY IMPAIRED	333,200.00	333,200.00	177,327.54	106,504.88	85%	49,367.58
310 DEAF/HARD OF HEARING	176,900.00	560,379.00	312,615.99	154,466.89	83%	93,296.12
314 SPEECH--DISABLED	1,645,200.00	1,645,389.00	838,080.81	515,840.78	82%	291,467.41
315 SPEECH--NONDISABLED	-	-	-	-	-	-
329 INTERNAL AUDITOR - GST	-	47,565.00	28,538.60	19,025.78	100%	0.62
330 ITINERANT LIBRARIAN	-	12,660.00	3,952.65	5,310.54	73%	3,396.81
353 ITINERANT ESL	247,080.00	247,080.00	135,291.70	72,137.39	84%	39,650.91
GENERAL INSTRUCTION						
402 ARTS IN ED - CAYUGA	-	24,170.00	13,967.50	10,202.50	100%	-
403 ALT ED/MEDICAL - TST	-	1,825.00	1,141.76	683.24	100%	-
406 COOPERATIVE SUMMER SCHOOL	1,030,729.00	861,224.92	708,654.06	50,034.79	88%	102,536.07
407 EQUIVALENT ATTENDANCE	11,879.00	11,879.00	1,974.85	387.17	20%	9,516.98
410 EXPLORATORY ENRICHMENT	280,042.00	1,261,008.30	808,141.10	108,839.34	73%	344,027.86
411 PERFORMING ARTS	152,180.00	99,692.14	63,828.47	12,777.06	77%	23,086.61
412 ENVIRONMENTAL EDUCATION	173,361.00	183,581.00	54,890.17	19,112.51	40%	109,578.32
420 ALTERNATIVE PROGRAMS	5,997,499.00	6,002,448.90	3,683,183.92	1,313,552.37	83%	1,005,712.61
421 FORENSICS SPEECH - ONC	-	400.00	240.00	160.00	100%	-
429 ACADEMIC PROGRAMS - GST	-	8,163.00	5,492.90	2,670.10	100%	-
431 TUTORING - MONREE 1 BOCES	-	173.25	173.25	-	100%	-
452 GED ALTERNATIVE HIGH SCHOOL	578,831.00	578,831.00	397,355.89	129,739.62	91%	51,735.49
455 HOSPITAL TEACHING - OCM	-	1,826.00	1,826.00	-	100%	-
456 CONTINUING EDUCATION	852,380.00	1,241,297.15	(172,000.74)	189,744.65	1%	1,223,553.24
460 DISTANCE LEARNING	293,900.00	326,369.60	191,866.64	24,084.23	66%	110,418.73
477 DISTANCE LEARNING - OSWEGO	-	5,700.00	5,700.00	-	100%	-
INSTRUCTIONAL SUPPORT						
504 MEDIA LIBRARY	441,659.00	433,815.65	284,075.59	37,378.03	74%	112,362.03
505 LIBRARY AUTOMATION	178,066.00	186,242.24	139,650.78	17,870.11	85%	28,721.35
506 SCHOOL LIBRARY SYSTEM	223,483.00	253,657.19	193,938.50	14,226.81	82%	45,491.88
507 SCHOOL BUSINESS ALLIANCE	71,152.00	71,152.00	44,416.21	24,129.41	96%	2,606.38
510 OCC PHYS THERAPY	1,487,200.00	1,487,200.00	767,355.77	416,301.96	80%	303,542.27
512 DUPLICATING SERVICE	2,249,917.00	2,358,461.25	1,216,061.19	358,805.18	67%	783,594.88
514 EQUIPMENT REPAIR	249,031.00	209,972.00	116,754.19	48,412.18	79%	44,805.63
517 EFFECTIVE SCHOOLS	-	9,095.00	56.52	-	1%	9,038.48

	ORIGINAL BUDGET	CURRENT BUDGET	EXPENDED TO DATE	ENCUMBERED	PERCENT EXP + ENC	AVAILABLE BUDGET
INSTRUCTIONAL SUPPORT - CONT						
518 ODYSSEY OF THE MIND	42,984.00	146,930.50	24,057.80	6,099.42	21%	116,773.28
519 SACI - MADISON BOCES	-	3,315.00	1,657.50	1,657.50	100%	-
520 PRINTING SERVICE - DC BOCES	118,600.00	121,621.00	8,192.40	-	7%	113,428.60
521 PROJECT LEAD THE WAY-MONROE 2	-	22,229.00	22,228.76	-	100%	0.24
525 WORKSHOPS - STEUBEN	-	10,625.00	2,975.00	7,650.00	100%	-
529 SECTION IV DUES - DC BOCES	64,350.00	64,350.00	-	-	-	64,350.00
536 SCI - PUTNAM	-	2,530.00	2,530.00	-	100%	-
539 AED - TST BOCES	-	5,104.00	3,062.16	2,041.45	100%	0.39
540 STAFF DEVELOPMENT-ALBANY	-	43,767.00	43,766.76	-	100%	0.24
547 SCHOOL IMPROVEMENT - OCM	-	2,500.00	2,500.00	-	100%	-
550 STAFF DEVELOPMENT	36,475.00	39,785.00	23,193.23	7,682.95	78%	8,908.82
551 SCHOOL/CURRICULUM IMPROVEMENT	1,916,813.00	1,779,659.43	828,166.25	332,084.60	65%	619,408.58
552 MODEL SCHOOLS	446,801.00	412,130.39	165,433.44	45,622.03	51%	201,074.92
556 MICRO BASED GUIDANCE	38,110.00	38,641.00	28,087.74	3,304.97	81%	7,248.29
557 INSTRUCTIONAL NETWORK SYSTEM	3,855,749.00	4,005,557.94	2,984,030.45	304,711.00	82%	716,816.49
586 HEALTH AND WELLNESS	74,790.00	76,477.47	40,943.52	20,106.79	80%	15,427.16
OTHER SERVICES						
602 BUS DRIVER TRAINING - DCMO	-	745.00	745.00	-	100%	-
603 HANDICAPPED TRANS--ROME	-	73,416.00	39,111.00	32,709.00	98%	1,596.00
607 HEALTH & SAFETY--TST BOCES	21,040.00	42,839.00	13,079.17	8,719.46	51%	21,040.37
610 COMPUTER SERVICE ADMIN	20,011,906.00	21,253,468.64	13,316,697.80	3,266,722.81	78%	4,670,048.03
611 TELEPHONE INTERCONNECT	937,002.00	950,841.27	532,545.00	338,224.78	92%	80,071.49
613 NEGOTIATIONS--CAYUGA	144,950.00	318,950.00	104,400.00	69,600.00	55%	144,950.00
620 ENERGY MANAGEMENT - TST	-	44,110.00	26,465.76	17,643.84	100%	0.40
621 RISK MANAGEMENT--SCT BOCES	181,409.00	370,350.00	113,364.60	75,576.40	51%	181,409.00
622 DRUG TESTING--GST BOCES	-	4,485.00	2,691.00	1,794.00	100%	-
623 TEACHER REGISTRY	108,563.00	108,563.00	50,482.65	12,102.81	58%	45,977.54
624 COOPERATIVE FOOD SERVICE	1,523,887.00	1,657,273.50	941,442.83	458,113.01	84%	257,717.66
625 HEALTH & SAFETY	136,428.00	140,517.50	89,690.91	34,619.02	88%	16,207.57
626 FINGERPRINTING	24,211.00	42,562.00	23,865.37	15,923.99	93%	2,772.64
627 PUBLIC INFORMATION SERVICE	430,502.00	514,995.94	141,835.85	179,908.21	62%	193,251.88
628 RESEARCH PLANNING SVC	79,406.00	79,656.00	51,742.66	22,098.18	93%	5,815.16
629 REGIONAL RECRUITING	81,488.00	81,488.00	36,221.03	-	44%	45,266.97
632 STATE AID PLANNING--RCG BOCES	45,055.00	86,915.00	44,850.00	-	52%	42,065.00
636 GASB 45 - QUESTAR	-	38,625.00	15,450.00	23,175.00	100%	-
650 POLICY MANUAL--ERIE 1	7,885.00	11,985.00	4,229.18	3,060.90	61%	4,694.92
655 GASB 45 Clinton	-	48,100.00	21,727.80	16,752.12	80%	9,620.08
665 DRUG/ALCOHOL TESTING-TST BOCES	-	1,379.00	827.04	551.36	100%	0.60
666 WASTE REMOVAL--TST BOCES	37,228.00	72,201.00	20,983.80	13,989.20	48%	37,228.00
667 BUS DRIVER TRAINER - TST	-	7,319.00	4,391.10	2,927.40	100%	0.50
670 NATURAL GAS--OCM BOCES	43,250.00	47,369.00	20,861.23	20,328.77	87%	6,179.00
680 CENTRAL BUSINESS OFFICE	3,575,652.00	3,575,844.28	2,117,604.95	771,216.53	81%	687,022.80
GENERAL FUND TOTAL	\$ 83,029,412.00	\$ 90,711,032.77	\$ 53,221,153.77	\$ 17,543,684.97	78%	\$ 19,946,194.03
ALLOCATED PROGRAMS						
701-O&M ED CENTER	4,227,577.00	4,058,992.20	2,313,713.54	928,150.53	80%	817,128.13
702-TRANSPORTATION	335,511.00	335,632.38	182,657.15	66,191.49	74%	86,783.74
704-CENTRAL SERVICES	152,630.00	169,511.00	102,520.64	45,814.84	88%	21,175.52
718-NETWORK OPERATING CENTER	874,722.00	1,045,558.00	628,427.71	88,797.41	69%	328,332.88
719-BOCES NETWORK SUPPORT	1,051,189.00	1,195,048.42	991,416.60	147,407.77	95%	56,224.05
720-CEP SUPPORT SERVICE	455,699.00	455,699.00	288,858.44	85,519.39	82%	81,321.17
722-HEALTH OFFICE	227,541.00	234,846.00	119,745.19	40,824.96	68%	74,275.85
723-CEP TECH SUPPORT	71,935.00	71,935.00	35,175.98	20,343.13	77%	16,415.89
730-CENTER SUPPORT	1,269,445.00	1,264,633.00	998,143.62	103,608.12	87%	162,881.26
740-IP SUPPORT	3,795,158.00	3,799,674.50	3,187,157.88	194,825.21	89%	417,691.41
750-ASSIST SUPT OFFICE	366,475.00	572,576.00	332,038.27	96,174.29	75%	144,363.44
TRANSFER CREDITS	-12,827,882.00	-12,881,357.00	-12,881,357.00	-	100%	-
ALLOCATED PROGRAMS	\$ -	\$ 322,748.50	\$ (3,701,501.98)	\$ 1,817,657.14		\$ 2,206,593.34
TOTAL	\$ 83,029,412.00	\$ 91,033,781.27	\$ 49,519,651.79	\$ 19,361,342.11	76%	\$ 22,152,787.37

ORIGINAL BUDGET	CURRENT BUDGET	EXPENDED TO DATE	ENCUMBERED	PERCENT EXP + ENC	AVAILABLE BUDGET
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CAFETERIA FUND

791-SCHOOL LUNCH PROGRAM	\$ 66,000.00	\$ 76,000.00	\$ 33,301.75	\$ 34,053.36	89%	\$ 8,644.89
TOTALS - CAFETERIA FUND	\$ 66,000.00	\$ 76,000.00	\$ 33,301.75	\$ 34,053.36	89%	\$ 8,644.89

BOARD OF COOPERATIVE EDUCATIONAL SERVICES
 BROOME, DELAWARE, TIOGA COUNTIES
 BUDGET STATUS AS OF
 February 28, 2011

ENCLOSURE E1-5

10/11 SPECIAL AID FUND PROGRAMS

	ORIGINAL BUDGET	CURRENT BUDGET	EXPENDED TO DATE	ENCUMBERED	PERCENT EXP + ENC	AVAILABLE BUDGET
90111Y1-CAREER PATHWAYS	\$ 275,405.00	\$ 275,405.00	\$ 119,785.37	\$ 146,626.82	97%	\$ 8,992.81
90412Y2-ENHANCING EDUC THROUGH TECH	489,122.00	489,122.00	278,164.23	32,213.83	63%	178,743.94
90811Y1-BLDG BRIGHTER FUTURES	100,000.00	100,000.00	27,762.20	-	28%	72,237.80
91311Y1-LOCAL GOV'T RECORDS MNG IMPROV	25,070.00	25,070.00	8,196.71	14,400.00	90%	2,473.29
91609Y9-LEGISLATIVE SENATE GRANT	294,095.00	28,759.20	26,759.20	-	93%	2,000.00
91610Y9-LSG/SCSA	81,592.00	238,841.80	99,792.84	-	42%	139,048.96
91611Y9-LSG/LEADERSHIP ACADEMY	26,494.00	26,494.00	16,994.00	-	64%	9,500.00
91811Y1-SCHOOL LIBRARY SYSTEM OPERATING	94,384.00	94,384.00	50,633.58	19,481.19	74%	24,269.23
92011Y1-CREDIBILITY INFO & STEM	5,470.00	5,470.00	-	5,470.00	100%	-
92111Y1-DELHI & CSEA CARPENTRY	5,100.00	5,100.00	3,753.31	-	74%	1,346.69
92411Y1-LOWE'S TOOLBOX FOR EDUC	4,425.00	4,425.00	4,373.14	-	99%	51.86
93013Y3-SAFE SCHOOLS/HLTHY STUDENT	700,994.00	1,401,988.00	378,655.00	558,780.37	67%	464,552.63
93113Y3-SAFE SCHOOLS/HLTHY STUDENT	701,898.00	1,403,796.00	364,354.98	585,131.97	68%	454,309.05
93314Y4-THE SHARE MENTORING PROJECT	91,549.00	91,549.00	2,193.11	2,877.95	6%	86,477.94
93811Y1-SCHOOL LIBRARY SYSTEM AUTOMATIOI	9,334.00	9,334.00	5,858.11	2,042.08	85%	1,433.81
94510Y0-TEACHING WITH PRIMARY SOURCES	13,900.00	13,900.00	6,037.66	60.00	44%	7,802.34
94611Y1-IEP AIDES/MONITORS	307,983.83	307,983.83	264,802.32	-	86%	43,181.51
94710Y0-TEACHING AMERICAN HISTORY	326,856.00	961,290.00	856,877.66	19,648.69	91%	84,763.65
95811Y1-WIA TITLE II	79,184.00	79,184.00	44,861.25	22,684.19	85%	11,638.56
95911Y1-NEGLECTED & DELINQUENT	51,853.00	51,853.00	9,570.69	3,575.41	25%	38,706.90
96511Y1-SUMMER RELATED SERVICES	3,076.00	3,076.00	2,093.71	-	68%	982.29
97011Y1-TEACHER CENTER OF BC	162,834.41	162,834.41	93,633.97	33,536.80	78%	35,663.64
97411Y1-INCARCERATED YOUTH	306,143.00	306,143.00	157,675.58	63,744.09	72%	84,723.33
97511Y1-EMPLOYMENT PREP EDUCATION	229,708.00	229,708.00	140,024.88	27,426.16	73%	62,256.96
97711Y1-REG SPEC ED TECH ASSIST SUPP CTRS	291,492.00	291,492.00	166,267.63	36,629.42	70%	88,594.95
98111Y1-VATEA SECONDARY FORMULA	214,189.00	214,189.00	114,721.25	45,550.93	75%	53,916.82
98211Y1-SUMMER SCHOOL	926,704.00	926,704.00	692,400.41	12,223.52	76%	222,080.07
99611Y1-MEDICAID REIMBURSEMENT	129,250.00	129,250.00	83,229.49	31,219.78	89%	14,800.73
TOTALS - SPECIAL AID FUND	\$ 5,948,105.24	\$ 7,877,345.24	\$ 4,019,472.28	\$ 1,663,323.20	72%	\$ 2,194,549.76

BOARD OF COOPERATIVE EDUCATIONAL SERVICES
 BROOME, DELAWARE, TIOGA COUNTIES
 BUDGET STATUS AS OF
 February 28, 2011

ENCLOSURE E1-6

09/10 SPECIAL AID FUND PROGRAMS

	ORIGINAL BUDGET	CURRENT BUDGET	EXPENDED TO DATE	ENCUMBERED	PERCENT EXP + ENC	AVAILABLE BUDGET
90310Y0-SLS SUPPLEMENTARY AID	\$ 38,640.00	\$ 38,640.00	\$ 7,018.80	\$ 2,988.85	26%	\$ 28,632.35
90609Y9-GED TEST ADMINISTRATION	74,240.00	74,240.00	39,840.58	-	54%	34,399.42
94610Y0-IEP AIDES & MONITORS	323,683.00	323,683.00	220,972.49	-	68%	102,710.51
95810Y0-WIA TITLE II	79,184.00	79,184.00	68,885.78	-	87%	10,298.22
95910Y0-NEGLECTED & DELINQUENT	148,879.00	148,879.00	119,453.87	-	80%	29,425.13
TOTALS - SPECIAL AID FUND	\$ 664,626.00	\$ 664,626.00	\$ 456,171.52	\$ 2,988.85	69%	\$ 205,465.63

BOARD OF COOPERATIVE EDUCATIONAL SERVICES
 BROOME, DELAWARE, TIOGA COUNTIES
 TREASURER'S REPORT
 FEBRUARY 28, 2011

RECEIPTS AND DISBURSEMENTS FOR MONTH

ENCLOSURE E1-7

	GENERAL	SPECIAL AID	TRUST & AGENCY	CAFETERIA	FACILITIES REPAIR RESERVE	STUDENT ACTIVITY	TOTAL
CASH, BEGINNING	\$15,830,998.99	\$2,156,662.00	\$870,968.97	\$130,781.11	\$349,161.14	\$28,535.39	\$19,367,107.60
<u>RECEIPTS</u>							
RECEIVED ON CONTRACT	11,748,849.30	-	-	-	-	-	
RAN	-	-	-	-	-	-	
STATE AID	6,254,467.02	-	-	-	-	-	
OTHER RECEIPTS	511,255.34	219,038.07	4,271,148.99	7,575.99	107.04	1,710.68	
TOTAL RECEIVED	\$18,514,571.66	\$219,038.07	\$4,271,148.99	\$7,575.99	\$107.04	\$1,710.68	
<u>DISBURSEMENTS</u>							
EXPENDITURES	17,365,200.86	111,695.82	1,123,696.82	7,947.86	119.52	1,435.09	
SURPLUS	-	-	-	-	-	-	
STATE AID	-	-	-	-	-	-	
PAYROLL/OTHER	4,147,399.73	373,650.94	3,140,267.60	-	-	-	
TOTAL DISBURSED	\$21,512,600.59	\$485,346.76	\$4,263,964.42	\$ 7,947.86	\$119.52	1,435.09	
CASH, ENDING	\$12,832,970.06	\$1,890,353.31	\$878,153.54	\$130,409.24	\$349,148.66	\$28,810.98	\$16,109,845.79

BANK RECONCILIATIONS

BANK AND ACCOUNT	BALANCE PER BANK	- CHECKS OUTSTNDG	+ DEPOSIT IN TRANST	+/- BANK ADJSTMTS	BOOK BAL
JP MORGAN CHASE-GENERAL	\$14,311,965.98	\$1,481,459.02	\$2,463.10	-	\$12,832,970.06
JP MORGAN CHASE-SPECIAL AID	1,910,662.39	20,309.08	-	-	1,890,353.31
JP MORGAN CHASE-TRUST	891,610.33	13,456.79	0.00	-	878,153.54
JP MORGAN CHASE-CAFETERIA	130,010.60	6,425.41	6,824.05	-	130,409.24
JP MORGAN CHASE-FRR	349,148.66	-	-	-	349,148.66
JP MORGAN CHASE-PAYROLL	27,204.61	28,680.81	1,476.20	-	-
JP MORGAN - STUDENT ACTIVITY	25,911.54	1,145.56	-	4,045.00	28,810.98
TOTALS	\$17,646,514.11	\$1,551,476.67	\$10,763.35	\$ 4,045.00	\$16,109,845.79

BANK OF NY COLLATERAL COVERAGE \$22,085,357.16

TOTAL INTEREST YEAR TO DATE \$51,239.50

TREASURER

DIVISION: The Center for Educational Support and Technology
BOARD ACTION: Award for Request for Proposal CTR-32-SV-11
BOARD DATE: April 6, 2011

PROPOSAL TITLE: Master Lease Purchase Agreement
Installment Purchases for Technology Equipment

THE FOLLOWING WERE SOLICITED FOR PROPOSALS:

Apple Financial	J.P. Morgan Chase
Cisco	Elmira Savings Bank
Key Bank	Insight Investments
M&T Bank	First Niagara Municipal Finance
Tioga Bank	Real Lease
NBT Bank	Celtic Leasing

THE FOLLOWING SUBMITTED A PROPOSAL:

Apple Financial
First Niagara
M&T Bank

SERVICES: This Request for Proposal was issued to select a qualified organization to provide financing of Installment Purchases for acquiring technology equipment and related items for use by BT BOCES or by school districts participating in BT BOCES' services.

EFFECTIVE DATES: April 1 – September 30, 2011

RATIONALE: The proposal submitted by Apple Financial applied only to Apple products, and was not considered due to its prohibitive nature. Although First Niagara Municipal provides lower finance rates, the Master Lease Purchase Agreement that was submitted so severely limits the operation of required statutory language as to make it meaningless. Therefore, on advice of counsel it is recommended that the proposal from First Niagara be rejected.

EXPENDITURE: To be Determined (Based on district participation)

RESOLVED that the Broome-Tioga BOCES rejects the proposal submitted by First Niagara Municipal Finance.

RESOLVED that the Broome-Tioga BOCES accepts the proposal submitted by M&T Bank to provide financing of installment purchases as outlined in Request for Proposal CTR-32-SV-11, Master Lease Purchase Agreement, and authorizes the adoption of a contract.

DIVISION: Instructional Programs

BOARD ACTION: Permission to Solicit Bids

BOARD DATE: April 6, 2011

ITEM:

<u>QTY</u>	<u>DESCRIPTION</u>
1	John Deere 450 JLT Bulldozer
1	John Deere 344J Wheel Loader
1	Eager Beaver Tag Trailer

SOURCE OF FUNDING:

Career and Technical Education Heavy Equipment Budget (1023448-200)

RATIONALE

FOR PURCHASE: Bulldozer to replace 1976 model; trailer to replace 1983 model. Currently there is no wheel loader available for instruction. All new items will have the latest technology to meet National Center for Construction Education and Research (NCCER) Accredited Program Standards.

ESTIMATED

TOTAL COST: \$212,000

RESOLVED that the Broome-Tioga BOCES authorizes the solicitation of bids for instructional heavy equipment equipment as listed.

DIVISION: Instructional Programs

BOARD ACTION: Permission to Solicit Bids

BOARD DATE: April 6, 2011

ITEM:

<u>QTY</u>	<u>DESCRIPTION</u>
4	Tungsten Inert Gas Welders
1	Belt Grinder
1	Straight Pipe Cutter
2	Stick Welders

SOURCE OF FUNDING: Career and Technical Education Welding Budget (1023612-200)

RATIONALE FOR PURCHASE: Items to replace 30 year old equipment. Straight Pipe Cutter is a new piece of equipment added to the welding classroom for new welding techniques emerging in the gas drilling industry.

ESTIMATED TOTAL COST: \$24,000

RESOLVED that the Broome-Tioga BOCES authorizes the solicitation of bids for instructional welding equipment as listed.

DIVISION: Instructional Programs

BOARD ACTION: Permission to Solicit Bids

BOARD DATE: April 6, 2011

ITEM:

<u>QTY</u>	<u>Description</u>
1	Power Pro Frame Machine
1	Electronic Measuring System
1	Brake Lathe
1	Alignment Lift
1	Wheel Balancer
1	Kool Kare Plus A-C Machine
1	Tilt Tower Tire Changer
1	Versus Elite Industrial Automotive Scan Tool

SOURCE OF

FUNDING: Career and Technical Education Auto Mechanics Budget (1023342-200)

RATIONALE

FOR PURCHASE: Update equipment, ranging from 30 to 40 years old, to meet National Automotive Technicians Education Foundation (NATEF) Accredited Program standards for student performance, assessment, and credentialing.

ESTIMATED

TOTAL COST: \$108,000

RESOLVED that the Broome-Tioga BOCES authorizes the solicitation of bids for instructional auto mechanics equipment as listed.

DIVISION: Instructional Programs

BOARD ACTION: Permission to Solicit Bids

BOARD DATE: April 6, 2011

ITEM:

<u>QTY</u>	<u>DESCRIPTION</u>
1	14" Demo Saw
1	755E 2 bag Electric Mixer
1	655H 15 Bag Mixer
1	Concrete Chain Saw
1	Indy Power Buggie (Power Wheelbarrow)
1	Galbreth H100 Dump Hopper
1	36" Power Trowel
1	20" Electric Block Saw

SOURCE OF

FUNDING: Career and Technical Education Masonry Budget (1023442-200)

RATIONALE

FOR PURCHASE: Update 40 year old equipment to meet National Center for Construction Education and Research (NCCER) Accredited Program Standards.

ESTIMATED

TOTAL COST: \$21,000

RESOLVED that the Broome-Tioga BOCES authorizes the solicitation of bids for instructional masonry equipment as listed.

DIVISION: Instructional Programs
BOARD ACTION: Purchase of Heavy Equipment
BOARD DATE: April 6, 2011

ITEM:

<u>QTY.</u>	<u>DESCRIPTION</u>	<u>UNIT PRICE</u>	<u>TOTAL COST</u>
1	Volvo Model VHD64B Dump Truck	\$124,704.49	\$124,704.49

SOURCE OF FUNDING: Career and Technical Education Heavy Equipment Budget (1023448-200)

BASIS OF ORDER: New York State Contract# PC62375

RATIONALE FOR PURCHASE: Replace 1982 model currently on hand. New equipment will meet National Center for Construction Education and Research (NCCER) Accredited Program Standards.

RESOLVED that the Broome-Tioga BOCES authorizes the purchase of a dump truck from Burr Truck and Trailer Sales, Inc. at a cost of \$124,704.49.

DIVISION: Instructional Programs
BOARD ACTION: Purchase of Automobile
BOARD DATE: April 6, 2011

<u>QTY.</u>	<u>DESCRIPTION</u>	<u>UNIT PRICE</u>	<u>COST</u>
1	2011 Toyota Prius	\$20,471.20	\$20,471.20

SOURCE OF FUNDING: Career and Technical Education Auto Mechanics (1023342-200)

BASIS OF ORDER: New York State Contract# PC65027

RATIONALE FOR PURCHASE: Purchase is necessary to provide students with the latest technology vehicles to meet National Automotive Technicians Education Foundation Accredited Program standards (NATEF).

RESOLVED that the Broome-Tioga BOCES authorizes the purchase of an Automobile from Hoselton Imports, Inc. at a cost of \$20,471.20.

DIVISION: Instructional Programs

BOARD ACTION: Purchase of Automobile

BOARD DATE: April 6, 2011

<u>QTY.</u>	<u>DESCRIPTION</u>	<u>UNIT PRICE</u>	<u>TOTAL</u>
1	2011 Ford Fusion FWD SE	\$15,832.35	\$15,832.35

SOURCE OF FUNDING: Career and Technical Education Auto Mechanics (1023342-200)

BASIS OF ORDER: New York State Contract# PC65030

RATIONALE FOR PURCHASE: Purchase is necessary to provide students with the latest technology vehicles to meet National Automotive Technicians Education Foundation Accredited Program standards (NATEF).

RESOLVED that the Broome-Tioga BOCES authorizes the purchase of an automobile from Van Bortel Ford, Inc. at a cost of \$15,832.35.

DIVISION: The Center for Educational Support and Technology

BOARD ACTION: Purchase of Technology Equipment

BOARD DATE: April 6, 2011

<u>QTY</u>	<u>DESCRIPTION</u>	<u>UNIT PRICE</u>	<u>TOTAL COST</u>
14	Smartboard SB680i4 Unifi	\$3,262.50	\$45,675.00
1	Smartboard SB685i4 Unifi	3,739.00	3,739.00
1	Smartboard SB660i4 Unifi	3,032.00	3,032.00
16	SmartBoardUSB Speakers	248.00	3,968.00
80	Optiplex 380DT	705.00	56,400.00
25	Latitude 2110	652.10	16,302.50
1	Managed 2110 Cart	3,119.99	3,119.99
1	Linksys WAP n-router	104.49	104.49
8	HPLJ P2035n Printer	267.29	2,138.32
1	Equipment Cost Allowance	520.70	520.70
TOTAL PURCHASE PRICE:			\$135,000.00

SOURCE OF FUNDING:

The Common Learning Objectives Services Budget (A557) for the Maine-Endwell Central School District.

BASIS OF ORDER:

New York State Contract PC64216E, PT65340 and PT58424.

RATIONALE

FOR PURCHASE: The above purchase will be used to help fulfill the district technology goals and objectives as outlined in the District's Technology Plan. The price, quantity and equipment above may change; however, the total purchase price shall remain the same. The purchase will be through Installment Purchase Agreement #226 with M&T Bank (Encl. F10).

RESOLVED that the Broome-Tioga BOCES authorizes the purchase of technology equipment from Dell, PCC and Synergy at a cost of \$135,000.

DIVISION: The Center for Educational Support and Technology
BOARD ACTION: Financing of Technology Equipment
BOARD DATE: April 6, 2011

Reference previous enclosure for a list of items to be purchased.

TOTAL PURCHASE PRICE:	\$ 135,000.00
ESTIMATED FINANCING COSTS:	14,123.10
TOTAL COSTS:	<u>\$ 149,123.10</u>

SOURCE OF FUNDING: The Common Learning Objectives Services Budget (A557) for the Maine-Endwell Central School District.

RATIONALE FOR FINANCING: The Maine-Endwell Central School District states it cannot appropriate sufficient funds for this purpose in one year, and wishes to spread the cost over several years with a multi-year installment purchase.

RECOMMENDATION: Based on prior board resolution, financing will be obtained through Installment Purchase Agreement #226 with M&T Bank for a period of **5** years.

RESOLVED that the Broome-Tioga BOCES authorizes the financing of technology equipment through an Installment Purchase Agreement #226 that is in compliance with General Municipal Law 109-b, with M&T Bank for a period of 5 years at a total cost (purchase price and estimated financing cost) of \$149,123.10.

DIVISION: The Center for Educational Support and Technology

BOARD ACTION: Purchase of Technology Equipment

BOARD DATE: April 6, 2011

<u>QTY</u>	<u>DESCRIPTION</u>	<u>UNIT PRICE</u>	<u>TOTAL COST</u>
1	Canon C5051 Printer	\$13,011.00	\$13,011.00
1	Canon 3235i Printer	5,149.00	5,149.00
2	Canon 6055 Printer	9,918.22	19,836.44
1	Equipment Cost Allowance	3.56	3.56
TOTAL PURCHASE PRICE			\$38,000.00

SOURCE OF FUNDING:

The Network Support Services Budget (A610) for the Chenango Valley Central School District.

BASIS OF ORDER:

New York State Contract# PT64472

RATIONALE

FOR PURCHASE: The above purchase will be used to help fulfill the district technology goals and objectives as outlined in the District's Technology Plan. The price, quantity and equipment above may change; however, the total purchase price shall remain the same. The purchase will be through Installment Purchase Agreement #228 with M&T Bank (Encl. F12).

RESOLVED that the Broome-Tioga BOCES authorizes the purchase of technology equipment from Usherwood Office Technologies at a cost of \$38,000.

DIVISION: The Center for Educational Support and Technology
BOARD ACTION: Financing of Technology Equipment
BOARD DATE: April 6, 2011

Reference previous enclosure for a list of items to be purchased.

TOTAL PURCHASE PRICE:	\$38,000.00
ESTIMATED FINANCING COSTS:	<u>2,040.02</u>
TOTAL COSTS:	<u><u>\$40,040.02</u></u>

SOURCE OF FUNDING: The Network Support Services Budget (A610) for the Chenango Valley Central School District.

RATIONALE FOR FINANCING: The Chenango Valley Central School District states it cannot appropriate sufficient funds for this purpose in one year, and wishes to spread the cost over several years with a multi-year installment purchase.

RECOMMENDATION: Based on prior board resolution, financing will be obtained through Installment Purchase Agreement #228 with M&T Bank for a period of **3** years.

RESOLVED that the Broome-Tioga BOCES authorizes the financing of technology equipment through an Installment Purchase Agreement that is in compliance with General Municipal Law 109-b, with M&T Bank for a period of 3 years at a total cost (purchase price and estimated financing cost) of \$40,040.02.

DIVISION: Management Support Services
BOARD ACTION: Purchase of Duplicating Equipment
BOARD DATE: April 6, 2011

<u>QTY.</u>	<u>DESCRIPTION</u>	<u>UNIT PRICE</u>	<u>TOTAL COST</u>
1	Punch Tool: 19-Hole, Plastic Comb, Ltr	1	\$10,262.00

SOURCE OF FUNDING: Duplicating Budget (512-6313-250)

BASIS OF ORDER: NYS Contract# PC59463

RATIONALE FOR PURCHASE: This die, which is an internal part of a Kodak copier, will replace a worn unit.

RESOLVED that the Broome-Tioga BOCES authorizes the purchase of duplicating equipment from Konica Minolta Business Solutions for \$10,262.00.

BOARD ACTION: AGREEMENTS**ENCLOSURE F14-1****BOARD DATE: April 6, 2011**

#	<u>AGREEING PARTY</u>	<u>ITEM(s)</u>	<u>DIV.</u>	<u>COST</u>	<u>EFFECTIVE DATE(s)</u>
792	Michael Fowlin	Arts in Education	CTR	TBD - based on district participation	Apr. 7 - Jun. 30, 2011
794	Wiegand's Victory Enterprises, Inc.	Arts in Education	CTR	TBD - based on district participation	Apr. 7 - Jun. 30, 2011
793	SchoolCenter	Amended Product Pricing	CTR	\$1,700/school	Apr. 7 - Jun. 30, 2011
795	United Health Services	Clinical assignments for Surgical Technician Students	IP	N/A	Jul. 1, 2011 - Jun. 30, 2014

RESOLVED that the President be authorized to enter into and sign the above agreements.

DIVISION: BOARD OF TRUSTEES

BOARD ACTION: CERTIFIED

BOARD DATE: April 6, 2011

**Personnel - Certified
Substitute Appointments: G1**

RESOLVED that, upon the recommendation of the District Superintendent, the following Substitute Appointments be approved:

Division: Instructional Programs

Name: Susan Jones
Effective: 3/22/11
Class: Long Term Substitute
Comment: From Class C to Long Term Substitute

Name: Mark Nemcek
Effective: 3/21/11
Class: D

Name: Katie O'Rourke
Effective: 3/24/11
Class: Long Term Substitute
Comment: From Class D to Long Term Substitute

Name: Cassandra Wido
Effective: 3/25/11
Class: D

Name: Kate Woodburn
Effective: 3/21/11
Class: D

**Personnel - Certified
Tenure Appointments: G2**

RESOLVED that, upon the recommendation of the District Superintendent, the following Tenure Appointments be approved:

Division: **Instructional Programs**

Name: **Wendy Bucci**
Tenure Area: Academic subject area: Science 30-1.7 (b)
Certification: Initial
Date of commencement on tenure:
9/1/11
Comment: See attachment A

Name: **Alyssa Ford**
Tenure Area: Special subject tenure area: Education of children with handicapping conditions- General Special Education 30-1.8 (a) (7)
Certification: Initial
Date of commencement on tenure:
9/1/11
Comment: See attachment B

Name: **Angela Gleason**
Tenure Area: Academic subject area: Mathematics 7-12, 30-1.7 (b)
Certification: Initial
Date of commencement on tenure:
9/1/11
Comment: See attachment C

Name: **Jamie Head**
Tenure Area: Special subject tenure area: Education of children with handicapping conditions- General Special Education 30-1.8 (a) (7)
Certification: Initial – SWD 7-12 Social Studies
Date of commencement on tenure:
9/1/11
Comment: See attachment D

Name: **Brittany Pinkevicz**
Tenure Area: Special subject tenure area: Education of children with handicapping conditions- General Special Education 30-1.8 (a) (7)
Certification: Initial
Date of commencement on tenure:
9/1/11
Comment: See attachment E

Name: **Leslie Swartwood**
Tenure Area: Special subject tenure area: Education of children with handicapping conditions- General Special Education 30-1.8 (a) (7)
Certification: Initial
Date of commencement on tenure: 9/1/11
Comment: See attachment F

Personnel - Certified
Leaves of Absence: G3

RESOLVED that, upon the recommendation of the District Superintendent, the following Leaves of Absence be approved:

Division: **Center for Educational Support & Technology**

Name: **Kathryn Bertrand**
Position Title: School Library Systems Coordinator
FMLA concurrent with paid leave: 2/22/11 – 3/25/11
Comment: Revised from the 3/16/11 agenda

Division: **Instructional Programs**

Name: **Mary Bennett**
Position Title: Teacher
FMLA concurrent with paid leave: 3/1/11 – 3/9/11

Name: **Kelly Eurillo**
Position Title: School Psychologist
FMLA concurrent with paid leave: 2/14/11 – 2/28/11
FMLA unpaid leave of absence: 3/1/11 – 4/1/11

Name: **Michelle Phillips**
Position Title: Teacher
Extension of FMLA concurrent with paid leave: 3/28/11

Name: **Stacy Smith**
Position Title: Teacher
FMLA concurrent with paid leave: 3/2/11 – 3/4/11

Name: **Susanne Tiffany**
Position Title: Supervisor of Instructional Programs
FMLA concurrent with paid leave: 3/17/11 – 4/14/11

Name: Rod Wankel
Position Title: Teacher
**FMLA concurrent
with paid leave:** 3/10/11 – 3/28/11

DIVISION: BOARD OF TRUSTEES

BOARD ACTION: CLASSIFIED

BOARD DATE: April 6, 2011

Personnel – Classified

Appointments: H1

RESOLVED that, upon the recommendation of the District Superintendent, the following Appointments be approved:

Division: **Center for Educational Support & Technology**

Name: **Michael Howard**

Position Title: PC/LAN Technician

Type: Permanent

Classification: Competitive

Effective: 4/5/11

Comment: PC/LAN Technician Trainee to PC/LAN Technician

Name: **Timothy Myers**

Position Title: PC/LAN Technician

Type: Permanent

Classification: Competitive

Effective: 3/21/11

Comment: PC/LAN Technician Trainee to PC/LAN Technician

Name: **Catherine Twitchell**

Position Title: Systems Training Assistant

Type: Permanent

Classification: Competitive

Effective: 4/1/11

Comment: Probationary to Permanent

Division: **Instructional Programs**

Name: **Pamela Holland**

Position Title: Day Care Aide – Part Time

Classification: Non-Competitive

Effective: 3/7/11

Comment: Replacement

Name: **Desiree Miller**

Position Title: Teacher Aide

Classification: Non-Competitive

Effective: 3/21/11 – 3/21/12

Comment: Replacement

April 6, 2011

Name: Cindra Roach
Position Title: Principal Account Clerk
Type: Permanent
Classification: Competitive
Effective: 3/28/11
Comment: Probationary to Permanent

Name: Patricia Voorhis
Position Title: Physical Therapy Assistant – Part Time
Classification: Temporary
Effective: 3/7/11 – 6/24/11
Comment: Extension of temporary assignment due to a leave of absence

Name: Jennifer Warholic
Position Title: Teacher Aide
Classification: Non-Competitive
Effective: 3/21/11 – 3/21/12
Comment: Replacement

Division: Management Support Services/Business Administration

Name: Vita Bostwick
Position Title: Purchasing Agent
Type: Probationary
Classification: Competitive
Effective: 4/4/11 – 4/4/12
Comment: Replacement

Name: William Hartquist
Position Title: Purchasing Agent
Type: Probationary
Classification: Competitive
Effective: 4/4/11 – 4/4/12
Comment: Replacement

Personnel – Classified
Leaves of Absence: H2

RESOLVED that, upon the recommendation of the District Superintendent, the following Leaves of Absence be approved:

Division: Management Support Services/Business Administration

Name: Barbara Barnhart
Position Title: Principal Account Clerk
Extension of leave
of absence: 3/11/11 – 4/1/11

Division: **Management Support Services/Central Business Office**

Name: **Andrea Menzies**

Position Title: Account Clerk

FMLA concurrent
with paid leave

of absence: 3/1/11 – 4/18/11

Division: **Management Support Services/Food Services**

Name: **Diane Hodge**

Position Title: Cook Manager

FMLA concurrent
with paid leave

of absence: 3/7/11 – 4/7/11

Division: **Operations & Maintenance**

Name: **Floyd Ross**

Position Title: Cleaner

Extension of leave

of absence: 3/1/11 – 3/10/11