

**Board of Cooperative Educational Services
435 Glenwood Road
Binghamton, NY 13905-1699**

**AGENDA
March 17, 2010**

Proposed agenda for the Regular Board Meeting scheduled for March 17, 2010 in the Education Center Board Room at the Broome-Tioga BOCES, 435 Glenwood Road, Binghamton, New York 13905-1699.

A. Call to Order

1. Pledge of Allegiance
2. Meeting called to order
3. Quorum Check

B. Routine Matters

1. **Approval of Minutes** – Special Board Meeting held on March 3, 2010.

C. Old Business/Discussion

1. **Report** Board Committees

D. New Business

1. **Approval** 2010 Summer Rates

E. Business

1. Approval of Monthly Financial Report. (Enclosure E1)

F. Purchasing

1. (MSS) Permission to Solicit Bids. (Enclosure F1)
2. (MSS) Purchase of Equipment. F2)
3. (IP) Notice of Rebid. (Enclosure F3)
4. (IP) Bid Rejection. (Enclosure F4)
5. Authorization for President to enter into and sign agreements. (Enclosure F5)
6. Donation. (Enclosure F6)

G. Personnel –Certified (Enclosure G)

Appointments: G1

Substitute Appointments: G2

Completions of Service: G3

Leaves of Absence: G4

H. Personnel – Classified (Enclosure H)

Appointments: H1

Emergency Conditional Appointments: H2

Completion of Service: H3

Leaves of Absence: H4

I. Information/Reminders

**THURSDAY, April 1, 2010
Broome-Tioga BOCES Board Room**

**Annual Meeting
5:00 p.m.**

**THURSDAY, April 1, 2010
Broome-Tioga BOCES Board Room**

**Special Meeting
6:00 p.m.**

April 19, 2010

BOCES Budget Vote/Election

**May 5, 2010
Broome-Tioga BOCES Board Room**

**Regular Meeting
6:00 p.m.**

ENCLOSURE B-1

DIVISION: BOARD OF TRUSTEES

BOARD ACTION: APPROVAL OF MINUTES

BOARD DATE: MARCH 17, 2010

DESCRIPTION: Minutes of the Special Board Meeting held on March 3, 2010 (attached)

RESOLVED that the Broome-Tioga Board of Cooperative Educational Services accept the minutes of the Special Board Meeting held on March 3, 2010.

**Board of Cooperative Educational Services
435 Glenwood Road
Binghamton, NY 13905-1699**

**Board Meeting
March 3, 2010**

The Public Hearing was opened at 6:03 p.m. by John Lynch regarding the expenditure of funds from the Facilities Renovations and Repair Reserve Fund. John explained the expenditures. No one wishing to be heard, the Public Hearing was closed at 6:04 p.m.

- A. Call to Order** The Regular Board Meeting was called to order at 6:04 p.m. by Board President Mrs. Ruffo. A quorum check revealed the following:

Members Present Sandra Ruffo, President
Ursula Hambalek, Vice President
John Crosby, Trustee
Roger Merrill, Trustee
Marcia Modlo, Trustee
Peter Nowacki, Trustee
Don Vredenburgh, Trustee

Others Allen Buyck, District Superintendent
Kathy Sheehan, Assistant Superintendent
Dawn Shannon, Assistant Superintendent
John Lynch, Attorney
Michelle Tirrell, Board Clerk
Others

- B. Minutes** **Motion by:** **Mr. Merrill**
 Seconded by: **Mrs. Modlo**
 Motion Carried: **7 yes, 0 no**

RESOLVED that, the Broome-Tioga Board of Cooperative Educational Services approve the minutes of the Regular Board Meeting held on February 17, 2010.

C. Old Business/Discussion

Report Kathy Sheehan reported that the artwork in the Board Room is from Tioga Learning Center – Erin Precopio’s class. She also reported that the Odyssey of the Mind Competition held on February 27, 2010 was wonderful.

Report Allen Buyck distributed an article that was in the Press regarding a speech by First Lady Michelle Obama and her recognition of the Binghamton City School District’s food service program.

D. New Business

Report **Shared Decision Making** - Every two years the State requires districts to either revise or recertify their Shared Decision Making Plan. Kathy Sheehan reviewed the process with the Board. The team decided to ask the Board to approve recertification of the plan.

Approval **Motion by:** **Mr. Vredenburgh**
Seconded by: **Mr. Merrill**
Motion carried: **7 yes, 0 no**

RESOLVED that the Broome-Tioga BOCES approve the recertification of the previously approved Biennial Review of Shared Decision Making.

Approval **Motion by:** **Mr. Nowacki**
Seconded by: **Mrs. Modlo**
Motion carried: **7 yes, 0 no**

RESOLVED, that the Board of Cooperative Educational Services accept the Final Reading of Policy 4601 Medicaid Compliance Policy that was presented at the March 3, 2010 Board meeting.

Approval **Motion by:** **Mr. Merrill**
Seconded by: **Mr. Crosby**
Motion carried: **7 yes, 0 no**

RESOLVED, that the Board of Cooperative Educational Services accept the Final Reading of Revised Policy 3312 Notification of Breach of Security that was presented at the March 3, 2010 Board meeting.

E. Business **Motion by:** **Mr. Merrill**
 Seconded by: **Mr. Nowacki**
 Motion Carried: **7 yes, 0 no**

E1 **RESOLVED** that the Broome-Tioga BOCES approve the Monthly Financial Report for November 30, 2009.

E2 **RESOLVED** that the Broome-Tioga BOCES approve the Quarterly Budget Update for December 31, 2009.

E3 **RESOLVED** that the Broome-Tioga BOCES approve the 2009-2010 2nd Supplemental Billing in the amount of \$12,052,486.78.

E4 **RESOLVED** that the Broome-Tioga BOCES authorizes the expenditure of \$160,391.00 from the Repair Reserve Fund (Facilities Renovations \$ Repairs).

**Personnel - Certified
Emergency Conditional
Appointment: G3**

**Motion by: Mrs. Modlo
Seconded by: Mr. Merrill
Motion Carried: 7 yes, 0 no**

RESOLVED that, upon the recommendation of the District Superintendent, the following Emergency Conditional Appointment be approved:

Division: Instructional Programs

**Name: Fred Heisler – Instructor
Comment: Re-appointment pending fingerprint clearance**

**Personnel - Certified
Leaves of Absence: G4**

**Motion by: Mrs. Modlo
Seconded by: Mr. Nowacki
Motion Carried: 7 yes, 0 no**

RESOLVED that, upon the recommendation of the District Superintendent, the following Leaves of Absence be approved:

Division: Instructional Programs

**Name: John Cullen
Position Title: Teacher
Extension of
leave of absence: 2/22/10-2/26/10**

**Name: Michael Riolo
Position Title: Teacher
Extension of
leave of absence: 2/23/10-4/15/10**

**H. Personnel – Classified
Appointments: H1**

**Motion by: Mr. Crosby
Seconded by: Mr. Merrill
Motion Carried: 7 yes, 0 no**

RESOLVED that, upon the recommendation of the District Superintendent, the following Appointments be approved:

Division: Center for Educational Support & Technology

**Name: Jeffrey Gerlach
Position Title: PC/LAN Technician
Type : Probationary
Classification: Competitive
Effective: 3/8/10-3/8/11
Comment: Request for services**

Name: Michael Marion
Position Title: PC/LAN Technician Trainee
Type: Probationary
Classification: Competitive
Effective: 3/8/10-3/8/11
Comment: Request for services

Division: Instructional Programs

Name: Johanna Buchel
Position Title: Teacher Aide
Classification: Non-Competitive
Effective: 2/22/10 – 2/22/11
Comment: Replacement

Name: Candice Pine
Position Title: Teacher Aide
Classification: Non-Competitive
Effective: 2/22/10 – 2/22/11
Comment: Replacement

Name: Kristi Smith
Position Title: Teacher Aide
Classification: Non-Competitive
Effective: 2/16/10 – 2/16/11
Comment: Replacement

Division: Operations & Maintenance

Name: Chad Smith
Position Title: Cleaner – Part Time
Classification: Non-Competitive
Effective: 2/16/10
Comment: Replacement

**Personnel – Classified
Emergency Conditional**

Appointment: H2

Motion by: Mrs. Hambalek
Seconded by: Mr. Vredenburgh
Motion Carried: 7 yes, 0 no

RESOLVED that, upon the recommendation of the District Superintendent, the following Emergency Conditional Appointment be approved:

Division: Instructional Programs

Name: Nicole Ciancio
Position Title: Teacher Aide
Classification: Non-Competitive
Effective: 2/22/10 – 2/22/11
Comment: Replacement

Personnel – Classified

Completion of Service: H3

Motion by:

Mr. Crosby

Seconded by:

Mr. Nowacki

Motion Carried:

7 yes, 0 no

RESOLVED that, upon the recommendation of the District Superintendent, the following Completion of Service be approved:

Division: Center for Educational Support & Technology

Name; Mary Witman

Position Title: Systems Training Assistant

Effective: 3/1/10

Personnel – Classified

Leaves of Absence: H4

Motion by:

Mr. Merrill

Seconded by:

Mrs. Modlo

Motion Carried:

7 yes, 0 no

RESOLVED that, upon the recommendation of the District Superintendent, the following Leaves of Absence be approved:

Division: Instructional Programs

Name: Shannon Costick

Position Title: Teacher Aide

FMLA concurrent

with paid leave: 2/9/10-2/12/10

FMLA unpaid leave

of absence: 2/15/10-2/17/10

Name: Patricia Gonz

Position Title: Program Development Specialist

FMLA concurrent

with paid leave: 2/18/10-3/11/10

Name: Patricia Melody

Position Title: Senior Typist

Extension of

unpaid leave

of absence: 2/8/10-3/19/10

Name: Kathryn Saunders

Position Title: School Monitor

Extension of

unpaid leave

of absence: 2/2/10 – 3/3/10

Name: Teresa Welling
Position Title: School Monitor
FMLA concurrent
with paid leave: 2/11/10-3/4/10
FMLA unpaid leave
of absence: 3/5/10

Division: Management Support Services/Duplicating Center

Name: David Simmons
Position Title: Duplicating Center Worker
Extension of
Unpaid FMLA 1/20/10 – 2/5/10
Unpaid leave
of absence: 2/8/10-3/19/10

Adjourned

Motion by: Mr. Merrill
Seconded by: Mrs. Hambalek
Motion carried: 7 yes, 0 no

There being no further business the meeting was adjourned at 6:19 p.m.


Board Clerk

DIVISION: BOARD OF TRUSTEES

BOARD ACTION: 2010 SUMMER RATES

BOARD DATE MARCH 17, 2010

Description:

Based on the recommendation of the District Superintendent, resolve that the rates for the BOCES' non-instructional 2010 summer school program be set as follows:

<u>Summer Paraprofessionals</u>	<u>2010 Hourly Rate</u>
New hire, no previous BOCES experience	\$8.45
New hire, summer only, with previous experience	\$8.45 - \$9.03
Previous hire, with previous related experience	\$9.03 - \$9.63
BOCES Teacher hired as Teacher Aide	\$9.63

<u>Summer Technicians</u>	<u>2010 Hourly Rate</u>
New summer hire, no previous BOCES or School Experience	\$8.50
New summer hire, second summer with either BOCES or School District	\$8.76
Third summer employee with either BOCES or School District	\$9.01
Fourth summer employee with either BOCES or School District	\$9.27
Teacher – Binghamton/Windsor doing Technician work	\$10.61

RESOLVED that the Broome-Tioga Board of Cooperative Educational Services approve the 2010 summer staff rates that were presented at the March 17, 2010 Board meeting.

DIVISION: Business Administration
BOARD ACTION: Approval of the Monthly Financial Report
BOARD DATE: March 3, 2010

Approval of the attached Monthly Financial Report for January 31, 2010

RESOLVED that the Broome-Tioga BOCES approve the Monthly Financial Report for January 31, 2010.

BOARD OF COOPERATIVE EDUCATIONAL SERVICES
BROOME, DELAWARE, TIOGA COUNTIES
BUDGET STATUS AS OF 01/31/10

GENERAL FUND

	ORIGINAL BUDGET	CURRENT BUDGET	EXPENDED TO DATE	ENCUMBRD	PERCENT EXP + ENC	AVAILABLE BUDGET
ADMINISTRATION						
001-ADMINISTRATION	3,032,429.00	2,885,672.43	1,208,655.05	49,849.65	44%	1,627,167.73
002-CAPITAL	1,717,209.00	1,717,209.00	438,305.34	153,514.58	34%	1,125,389.08
OCCUPATIONAL EDUCATION						
101-SUMMER OCC ED	33,840.00	44,838.00	33,805.46	142.44	76%	10,890.10
102-OCCUPATIONAL ED	7,326,752.00	7,368,396.14	3,750,576.02	182,539.39	53%	3,435,280.73
105-MULTI OCCUPATIONAL EDUCATION	508,585.00	509,654.00	-126,902.05	5,212.48	-24%	631,343.57
INSTRUCTION-HANDICAPPED						
202-DISTRICT BASED 12:1+1	579,687.00	579,687.00	362,044.55	1,860.60	63%	215,781.85
204-12:1+4	1,405,620.00	1,410,336.73	939,105.28	11,360.99	67%	459,870.46
205-6:1+1 - DCMO BOCES	0.00	68,586.00	50,296.40	0.00	73%	18,289.60
212-12:1:1--WORKSTUDY	2,146,319.00	2,147,388.00	1,676,213.89	26,163.01	79%	445,011.10
213-12:1:1 -- CENTER-PALS	2,000,420.00	2,002,630.90	1,500,679.22	10,419.98	75%	491,531.70
214-8:1+1 CENTER-ALP	2,615,382.00	2,618,588.24	1,591,928.08	11,614.02	61%	1,015,046.14
215-8:1+1 DISTRICT	4,447,548.00	4,484,518.38	3,564,110.51	14,216.05	80%	906,191.82
216-8:1+1 CENTER-PALS	3,412,584.00	3,420,133.86	2,829,013.64	10,586.98	83%	580,533.24
219-ADOLESCENT DAY TREATMENT	256,926.00	256,926.00	127,928.67	712.19	50%	128,285.14
ITINERANT SERVICES						
303-ADAPTIVE PHYSICAL EDUCATION	440,100.00	440,100.00	187,296.33	6,147.87	44%	246,655.80
306-PSYCHOLOGIST	199,600.00	199,600.00	79,728.84	920.38	40%	118,950.78
307-SOCIAL WORKER	307,420.00	307,420.00	-188,179.95	194.84	-61%	495,405.11
309-VISUALLY IMPAIRED	314,700.00	314,700.00	161,378.67	2,662.81	52%	150,658.52
310-DEAF/HARD OF HEARING	295,680.00	580,680.00	334,973.34	6,876.20	59%	238,830.46
314-SPEECH--DISABLED	1,590,300.00	1,590,300.00	763,594.59	11,179.34	49%	815,526.07
315-SPEECH NONDISABLED	39,400.00	39,400.00	9,803.60	54.54	25%	29,541.86
320-ITINERANT ART	0.00	14,640.00	1,673.14	0.00	11%	12,966.86
329-INTERNAL AUDITOR - GST	0.00	42,865.00	17,145.65	0.00	40%	25,719.35
353-ITINERANT ESL	236,350.00	236,350.00	116,114.36	5,558.75	51%	114,676.89

ENCLOSURE E1-3
GENERAL FUND CONTINUED

ADOPTED BUDGET	CURRENT BUDGET	EXPENDED TO DATE	ENCUMBRD	PERCENT EXP + ENC	AVAILABLE BUDGET
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GENERAL INSTRUCTION

402-ARTS IN ED - CAYUGA	0.00	24,625.00	10,944.44	0.00	44%	13,680.56
403- ALT ED/MEDICAL - TST	0.00	390.00	55.72	0.00	14%	334.28
405-SUMMER MUSIC - SCT BOCES	0.00	5,025.00	2,010.00	0.00	40%	3,015.00
406-COOPERATIVE SUMMER SCHOOL	996,940.00	1,039,982.90	777,282.09	32,670.08	78%	230,030.73
407-EQUIVALENT ATTENDANCE	10,632.00	10,632.00	4,086.35	0.00	38%	6,545.65
410-EXPLORATORY ENRICHMENT	258,638.00	1,264,075.60	737,831.53	164,613.34	71%	361,630.73
411-PERFORMING ARTS	142,676.00	153,446.72	48,229.55	36,864.00	55%	68,353.17
412-ENVIRONMENTAL EDUCATION	170,463.00	179,944.71	68,504.50	6,933.00	42%	104,507.21
420-EVERGREEN	6,066,708.00	6,080,081.04	3,601,800.36	10,664.21	59%	2,467,616.47
421-FORENSICS SPEECH -ONC	0.00	800.00	200.00	0.00	25%	600.00
452-GED ALTERNATIVE HIGH SCHOOL	653,895.00	655,636.00	372,821.78	1,500.99	57%	281,313.23
455-HOSPITAL TEACHING - OCM	0.00	3,685.00	2,128.76	0.00	58%	1,556.24
456-CONTINUING EDUCATION	1,193,410.00	1,541,951.00	1,077,518.39	9,161.61	70%	455,271.00
460-DISTANCE LEARNING	370,252.00	377,782.11	206,845.38	2,668.31	55%	168,268.42
477-DISTANCE LEARNING - OSWEGO	0.00	3,300.00	3,300.00	0.00	100%	0.00

INSTRUCTIONAL SUPPORT

503-PRIMARY MENTAL HEALTH - MONROE	0.00	2,940.00	1,102.50	0.00	38%	1,837.50
504-EDUCATIONAL COMMUNICATION	428,678.00	425,571.00	279,257.70	2,122.58	66%	144,190.72
505-LIBRARY AUTOMATION	168,825.00	173,915.18	128,624.91	382.43	74%	44,907.84
506-SCHL LIBRARY SYSTEM	197,602.00	255,461.79	190,944.24	8,272.74	78%	56,244.81
507-BUSINESS SCHOOL ALLIANCE	152,933.00	163,843.00	42,447.39	1,187.65	27%	120,207.96
510-OCC PHYS THERAPY	1,980,000.00	1,980,115.19	859,699.42	10,859.47	44%	1,109,556.30
512-DUPLICATING CENTER	1,843,474.00	1,981,360.54	1,080,130.89	57,337.72	57%	843,891.93
514-EXPANDED MICRO	340,231.00	332,481.00	186,050.18	2,975.56	57%	143,455.26
518-ACADEMIC COMPETITIONS	39,374.00	130,981.00	44,882.41	10,876.42	43%	75,222.17
519-SACI - MADISON BOCES	0.00	27,414.00	10,079.78	0.00	37%	17,334.22
520-PRINTING SERVICE - DC BOCES	112,950.00	112,950.00	39,117.42	0.00	35%	73,832.58
525-WORKSHOPS - STEUBEN	0.00	2,125.00	850.00	0.00	40%	1,275.00
528-SCI - GENESSE VALLEY	0.00	300.00	66.68	0.00	22%	233.32
529-SECTION IV DUES - DC BOCES	61,283.00	61,283.00	22,436.34	0.00	37%	38,846.66
531-MODEL SCHOOLS - TST	0.00	5,760.00	2,304.00	0.00	40%	3,456.00
539-AED - TST BOCES	0.00	4,804.00	1,921.56	0.00	40%	2,882.44
540-SCHOOL IMPROVEMENT - ALBANY	0.00	21,884.00	10,486.65	0.00	48%	11,397.35
547-SCHOOL IMPROVEMENT - OCM	0.00	1,075.00	430.00	0.00	40%	645.00
550-STAFF DEVELOPMENT	27,765.00	41,012.00	16,064.58	0.00	39%	24,947.42
551-SCHOOL/CURRICULUM IMPROVEMENT	1,691,079.00	2,040,305.14	1,167,241.66	59,380.74	60%	813,682.74
552-MODEL SCHOOLS	346,367.00	478,594.20	290,173.61	2,429.81	61%	185,990.78
556-MICRO BASED GUIDANCE	36,505.00	37,405.00	30,702.68	0.00	82%	6,702.32
557-INSTRUCTIONAL NETWORK SYSTEM	3,086,911.00	5,385,467.04	4,061,041.37	112,140.15	77%	1,212,285.52
586-GROWING HEALTHY	56,411.00	78,223.38	38,563.03	34.51	49%	39,625.84

ENCLOSURE E1-4
GENERAL FUND CONTINUED

	ADOPTED BUDGET	CURRENT BUDGET	EXPENDED TO DATE	ENCUMBRD	PERCENT EXP + ENC	AVAILABLE BUDGET
OTHER SERVICES						
601-EMPLOYEE RELATIONS - DCMO	0.00	20,785.00	8,314.00	0.00	40%	12,471.00
603-HANDICAPPED TRANS - ROME	0.00	73,416.00	35,112.00	36,708.00	98%	1,596.00
607-HEALTH & SAFETY-TST	20,036.00	20,036.00	8,014.49	0.00	40%	12,021.51
608-RECRUITMENT - PUTNAM	0.00	2,500.00	750.00	0.00	30%	1,750.00
610-COMPUTER SERVICE ADMIN	18,913,317.00	21,081,503.73	12,406,120.63	696,636.03	62%	7,978,747.07
611-TELEPHONE INTERCONNECT	994,007.00	1,072,042.20	440,531.50	479,190.06	86%	152,320.64
613-NEGOTIATIONS-CAYUGA	144,950.00	144,950.00	66,900.00	0.00	46%	78,050.00
619-FINGERPRINTING - GST BOCES	0.00	600.00	150.00	0.00	25%	450.00
621-RISK MANAGEMENT - GST BOCES	178,356.00	181,409.00	71,229.20	0.00	39%	110,179.80
622-DRUG TESTING - SCT BOCES	0.00	4,118.00	1,647.20	0.00	40%	2,470.80
623-TEACHER REGISTRY	104,551.00	105,542.00	76,338.09	0.00	72%	29,203.91
624-COOPERATIVE FOOD SERVICE	1,328,429.00	1,454,197.94	788,609.75	26,249.40	56%	639,338.79
625-HEALTH & SAFETY	131,486.00	134,206.00	67,600.97	3,165.50	53%	63,439.53
627-PUBLIC INFORMATION SERVICE	433,361.00	429,287.35	98,738.16	20,850.80	28%	309,698.39
628-RESEARCH PLANNING SVCE	76,562.00	76,562.00	44,440.92	666.01	59%	31,455.07
629-REGIONAL RECRUITING	78,446.00	86,042.98	31,531.57	870.40	38%	53,641.01
632-STATE AID PLANNING - RCG BOCES	74,756.00	74,756.00	17,164.00	0.00	23%	57,592.00
636-GASB 45 - QUESTAR	0.00	21,000.00	9,650.00	0.00	46%	11,350.00
645-GASB 45 - CLINTON ESSEX	0.00	4,860.00	0.00	0.00	0%	4,860.00
650-POLICY MANUAL - ERIE 1	4,190.00	5,885.00	2,942.48	0.00	50%	2,942.52
655-GASB 45 CLINTON	0.00	23,480.00	9,078.00	0.00	39%	14,402.00
665-DRUG/ALCOHOL TESTING - TST	0.00	1,328.00	531.00	0.00	40%	797.00
666-WASTE REMOVAL - TST BOCES	35,456.00	35,456.00	13,759.97	0.00	39%	21,696.03
667-BUS DRIVER TRAINING - TST	0.00	6,739.00	2,695.44	0.00	40%	4,043.56
670-NATUAL GAS - OCM BOCES	37,850.00	37,850.00	13,268.00	0.00	35%	24,582.00
680-CENTRAL BUSINESS OFFICE	3,400,831.00	3,409,576.90	1,923,502.82	30,128.37	57%	1,455,945.71
GENERAL FUND TOTAL	79,297,437.00	86,875,376.32	50,986,086.67	2,339,326.98	61%	33,549,962.67
ALLOCATED PROGRAMS						
701-O&M ED CENTER	4,019,831.00	4,599,442.52	3,005,287.23	744,297.97	82%	849,857.32
702-TRANSPORTATION	359,954.00	359,954.00	177,441.74	66,271.89	68%	116,240.37
704-CENTRAL SERVICES	144,931.00	144,931.00	91,557.90	28,061.50	83%	25,311.60
718-NETWORK OPERATING CENTER	916,260.00	925,156.63	397,382.43	137,277.35	58%	390,496.85
719-BOCES NETWORK SUPPORT	1,042,335.00	1,042,335.00	602,244.17	117,901.00	69%	322,189.83
720-CEP SUPPORT SERVICE	442,009.00	442,009.00	255,654.99	1,934.41	58%	184,419.60
722-HEALTH OFFICE	214,920.00	221,595.00	95,607.60	7,687.00	47%	118,300.40
723-CEP TECH SUPPORT	68,594.00	68,594.00	34,364.62	316.43	51%	33,912.95
730-CENTER SUPPORT	1,271,989.00	1,305,606.00	1,117,921.04	4,936.59	86%	182,748.37
740-IP SUPPORT	3,686,067.00	3,687,131.06	3,150,656.20	12,320.62	86%	524,154.24
750-ASSIST SUPT OFFICE	589,622.00	589,622.00	310,803.23	11,189.92	55%	267,628.85
TRANSFER CREDITS	-12,756,512.00	-12,782,540.00	-12,782,540.00	0.00	100%	0.00
ALLOCATED PROGRAMS	0.00	603,836.21	-3,543,618.85	1,132,194.68	8.40	3,015,260.38
TOTAL	79,297,437.00	87,479,212.53	47,442,467.82	3,471,521.66	58%	36,565,223.05

BUDGET STATUS AS OF 01/31/10

	ADOPTED BUDGET	CURRENT BUDGET	EXPENDED TO DATE	ENCUMBRD	PERCENT EXP + ENC	AVAILABLE BUDGET
791-SCHOOL LUNCH PROGRAM	66,000.00	80,574.18	28,989.64	39,432.20	85%	12,152.34
TOTALS - CAFETERIA FUND	66,000.00	80,574.18	28,989.64	39,432.20	85%	12,152.34

BOARD OF COOPERATIVE EDUCATIONAL SERVICES
 BROOME, DELAWARE, TIOGA COUNTIES
 BUDGET STATUS AS OF 01/31/10

ENCLOSURE E1-6

09/10 SPECIAL AID FUND PROGRAMS

	APPROVED BUDGET	CURRENT BUDGET	EXPENDED TO DATE	ENCUMBRD	PERCENT EXP + ENC	AVAILABLE BUDGET
90110Y0-CAREER PATHWAYS	275,405.00	275,405.00	113,693.84	1,630.99	42%	160,080.17
90410Y0-ENHANCING EDUC THRU TECHN	224,862.00	224,862.00	173,401.94	0.00	77%	51,460.06
90609Y9-GED TEST ADMINISTRATION	74,240.00	74,240.00	30,226.88	0.00	41%	44,013.12
90811Y1-BLDG BRIGHTER FUTURES	100,000.00	100,000.00	25,000.00	0.00	25%	75,000.00
91410Y0-COPS EARLY EDUCATOR PROF	100,638.00	100,638.00	74,931.57	0.00	74%	25,706.43
918510Y0-QUALITY STARS NY	10,000.00	10,000.00	0.00	0.00	0%	10,000.00
91609Y9-LEGISLATIVE SENATE GRANT	294,095.00	294,095.00	24,811.20	0.00	8%	269,283.80
91610Y9-LSG/SCSA	81,592.00	81,592.00	47,446.90	0.00	58%	34,145.10
91611Y9-LSG/LEADERSHIP ACADEMY	26,494.00	26,494.00	0.00	0.00	0%	26,494.00
91810Y0-SCHOOL LIBRARY SYSTEM	94,386.00	94,386.00	60,946.41	0.00	65%	33,439.59
92110Y0-DELHI & CSEA CARPENTRY	4,500.00	9,000.00	3,382.95	0.00	38%	5,617.05
92310Y0-CAREGIVER CONNECTION PROG	19,860.00	19,860.00	19,860.00	0.00	100%	0.00
93013Y3-SAFE SCHOOLS/HLTHY STUDENT	700,994.00	700,994.00	19,274.64	233.91	3%	681,485.45
93113Y3-SAFE SCHOOLS/HLTHY STUDENT	701,898.00	701,898.00	12,853.87	233.91	2%	688,810.22
93810Y0-SCHOOL LIBRARY SYSTEM AUTO	9,439.00	9,439.00	6,667.53	0.00	71%	2,771.47
94310Y0-NYS TCHR RESRC TRNG CTRS	7,000.00	7,000.00	2,315.46	630.00	42%	4,054.54
94410Y0-WIA YOUTH	257,246.00	257,246.00	70,684.27	8,463.04	31%	178,098.69
94510Y0-TEACHING WITH PRIMARY RECOL	13,900.00	13,900.00	1,048.66	0.00	8%	12,851.34
94610Y0-IEP AIDES & MONITORS	323,683.00	323,683.00	213,735.00	0.00	66%	109,948.00
94710Y0-TEACHING AMERICAN HISTORY	326,856.00	658,711.00	594,604.34	51,362.88	98%	12,743.78
94810Y0-TEACHER CTR OF BROOME CO	304,000.00	304,000.00	148,632.27	8,990.43	52%	146,377.30
95010Y0-SUMMER WIA	255,497.00	255,497.00	205,705.02	0.00	81%	49,791.98
95410Y0-MENTOR TEACHER INTERNSHIP	11,008.00	11,008.00	1,182.81	0.00	11%	9,825.19
95510Y0-NYS TCHR RESRC & COMP TRNG	28,000.00	28,000.00	885.40	440.00	5%	26,674.60
95810Y0-WIA TITLE II	79,184.00	79,184.00	36,166.57	0.00	46%	43,017.43
95910Y0-NEGLECTED & DELINQUENT	148,879.00	148,879.00	18,100.00	0.00	12%	130,779.00
96510Y0-SUMMER RELATED SERVICES	1,922.00	2,900.00	2,890.86	0.00	100%	9.14
97410Y0-INCARCERATED YOUTH	323,246.00	323,246.00	171,292.01	493.46	53%	151,460.53
97510Y0-EMPLOYMENT PREP EDUCATION	193,402.00	193,402.00	99,218.92	214.14	51%	93,968.94
97710Y0-REG SPEC ED TECH ASSIST SUPP	284,973.00	284,973.00	111,704.39	3,013.45	40%	170,255.16
98110Y0-VATEA SECONDARY FORMULA	196,585.00	196,585.00	72,413.34	2,490.00	38%	121,681.66
98210Y0-SUMMER SCHOOL	1,017,549.00	1,017,549.00	775,524.06	0.00	76%	242,024.94
99110Y0-SUMMER TANF	400,000.00	400,000.00	344,591.52	0.00	86%	55,408.48
TOTAL FEDERAL FUND	\$6,891,333.00	\$7,228,666.00	\$3,483,192.63	\$78,196.21	49%	\$3,667,277.16

BOARD OF COOPERATIVE EDUCATIONAL SERVICES
 BROOME, DELAWARE, TIOGA COUNTIES
 BUDGET STATUS AS OF 01/31/10

ENCLOSURE E1-7

08/09 SPECIAL AID FUND PROGRAMS

	APPROVED BUDGET	CURRENT BUDGET	EXPENDED TO DATE	ENCUMBRD	PERCENT EXP + ENC	AVAILABLE BUDGET
90309Y9-SLS SUPPLEMENTARY AID	48,422.00	48,422.00	12,871.34	2,900.20	33%	32,650.46
91809Y9-SCHOOL LIBRARY SYSTEM	102,363.00	102,363.00	98,804.06	0.00	97%	3,558.94
93809Y9-SCHOOL LIB SYST AUTOMATION	10,236.00	10,236.00	10,109.53	0.00	99%	126.47
95409Y9-MENTOR TEACHER INTERNSHIP	58,621.00	58,621.00	46,100.00	0.00	79%	12,521.00
95909Y9-NEGLECTED & DELINQUENT	121,334.00	121,334.00	95,968.59	0.00	79%	25,365.41
96509Y9-SCHOOL AGE RELATED SVCS.	6,290.00	6,290.00	2,883.74	0.00	46%	3,406.26
97409Y9-INCARCERATED YOUTH	323,431.00	323,431.00	282,077.01	0.00	87%	41,353.99
98109Y9-VATEA SECONDARY FORMULA	189,414.00	189,414.00	155,803.00	0.00	82%	33,611.00
98209Y9-SUMMER SCHOOL	968,331.00	968,331.00	912,355.94	0.00	94%	55,975.06
9839Y9 -SUMMER PRESCHOOL	42,568.00	42,568.00	34,935.49	0.00	82%	7,632.51
9879Y9 -PRESCHOOL	1,008,171.00	1,008,171.00	916,995.19	0.00	91%	91,175.81
TOTAL FEDERAL FUND	<u>\$2,879,181.00</u>	<u>\$2,879,181.00</u>	<u>\$2,568,903.89</u>	<u>\$2,900.20</u>	89%	<u>\$307,376.91</u>

BOARD OF COOPERATIVE EDUCATIONAL SERVICES
 BROOME, DELAWARE, TIOGA COUNTIES
 TREASURER'S REPORT
 JANUARY 31, 2010

ENCLOSURE E1-8

RECEIPTS AND DISBURSEMENTS FOR MONTH

	GENERAL	SPECIAL AID	TRUST & AGENCY	CAFETERIA	FACILITIES REPAIR RESERVE	STUDENT ACTIVITY	
CASH, BEGINNING	10,064,027.43	1,159,197.85	706,631.74	127,213.46	1,363,983.07	24,178.27	13,445,231.82
<u>RECEIPTS</u>							
RECEIVED ON CONTRACT	16,757,677.83	0.00	0.00	0.00	0.00	0.00	
RAN	0.00	0.00	0.00	0.00	0.00	0.00	
STATE AID	0.00	0.00	0.00	0.00	0.00	0.00	
OTHER RECEIPTS	711,514.24	762,726.69	4,209,047.42	7,010.34	94,305.18	2,094.65	
TOTAL RECEIVED	17,469,192.07	762,726.69	4,209,047.42	7,010.34	94,305.18	2,094.65	
<u>DISBURSEMENTS</u>							
EXPENDITURES	9,734,667.87	72,887.64	1,081,435.08	11,934.47	94,400.73	1,876.48	
SURPLUS	0.00	0.00	0.00	0.00	0.00	0.00	
STATE AID	0.00	0.00	0.00	0.00	0.00	0.00	
PAYROLL/OTHER	4,136,654.04	230,578.36	3,103,106.46	0.00	0.00	0.00	
TOTAL DISBURSED	13,871,321.91	303,466.00	4,184,541.54	11,934.47	94,400.73	1,876.48	
CASH, ENDING	<u>13,661,897.59</u>	<u>1,618,458.54</u>	<u>731,137.62</u>	<u>122,289.33</u>	<u>1,363,887.52</u>	<u>24,396.44</u>	<u>17,522,067.04</u>

BANK RECONCILIATIONS

BANK AND ACCOUNT	BALANCE PER BANK	- CHECKS OUTSTNDG	+ DEPOSIT IN TRANST	+/- BANK ADJSTMTS	BOOK BAL
JP MORGAN CHASE-GENERAL	22,199,552.73	8,605,700.12	68,044.98	0.00	13,661,897.59
JP MORGAN CHASE-SPECIAL AID	1,626,051.46	7,592.92	0.00	0.00	1,618,458.54
JP MORGAN CHASE-TRUST	791,462.69	66,819.23	6,494.16	0.00	731,137.62
JP MORGAN CHASE-CAFETERIA	122,289.33	0.00	0.00	0.00	122,289.33
JP MORGAN CHASE-FRR	1,363,887.52	0.00	0.00	0.00	1,363,887.52
JP MORGAN CHASE-PAYROLL	204,235.72	204,307.77	72.05	0.00	0.00
JP MORGAN - STUDENT ACTIVITY	24,566.86	304.92	134.50	0.00	24,396.44
TOTALS	26,332,046.31	8,884,724.96	74,745.69	0.00	<u>17,522,067.04</u>
BANK OF NY COLLATERAL COVERAGE	<u>30,373,340.18</u>				
* TOTAL INTEREST YEAR TO DATE		<u>30,423.02</u>			

 TREASURER

DIVISION: Management Support Services

BOARD ACTION: Permission to Solicit Bids

BOARD DATE: March 17, 2010

ITEM: Medium duty 4x2 conventional truck

SOURCE OF FUNDING: Food Service Budget (MSS)

RATIONALE FOR

PURCHASE: This truck is to be used by the Food Service Management division for daily delivery of perishable goods. A refrigeration unit will be removed from the 1999 truck currently in service, and installed on the new truck body. The older truck will then be utilized for light duty jobs elsewhere in the division.

ESTIMATED TOTAL COST: \$45,000.00

RESOLVED that the Broome-Tioga BOCES authorizes the solicitation of bids for a new medium duty truck for the Food Service Division.

DIVISION: Management Support Services

BOARD ACTION: Purchase of Equipment

BOARD DATE: March 17, 2010

<u>DESCRIPTION</u>	<u>QUANTITY</u>	<u>UNIT COST</u>	<u>TOTAL</u>
2010 Ford Focus	1	\$12,021.00	\$12,021.00
SE Option	1	\$1,524.75	\$1,524.75
202A Rapid Spec Order	1	\$1,220.75	\$1,220.75
942 Daytime Running Lights	1	\$38.00	\$38.00
Rustproof/Undercoat	1	\$390.00	\$390.00
Delivery Charge	1	\$362.00	\$362.00
TOTAL COST			\$15,556.50

SOURCE OF FUNDING: Food Service Management General Fund

BASIS OF ORDER: New York State Contract #PC65068

**RATIONALE FOR
PURCHASE:**

Replacement of fleet vehicle used by the Food Service Management division to visit schools. Vehicle currently in use to be returned to Operations & Maintenance for needed repairs or disposal.

RESOLVED that the Broome-Tioga BOCES authorizes the purchase of a new vehicle from Warnock Fleet for \$15,556.50.

DIVISION: Instructional Programs

BOARD ACTION: Notice of Rebid

BOARD DATE: March 17, 2010

PROPOSAL #: IP-4-SV-11

TITLE: Rental of Driver Education Automobiles- Summer School

THE FOLLOWING RECEIVED BID PROPOSALS:

Autorental America
Dependable Auto Rental
Enterprise Rental
U-Save Auto Rental

**RATIONALE
FOR REBID:**

No bids were received on the designated opening date of January 22, 2010.
The bid will be re-advertised, and more widely solicited.

RESOLVED that the Broome Tioga BOCES accepts 'no bids' for Bid# IP-4-SV-11, Rental of Driver Education Automobiles- Summer School and authorizes a rebid of the project..

DIVISION: Instructional Programs

BOARD ACTION: Bid Rejection

BOARD DATE: March 17, 2010

PROPOSAL #: IP-6-SV-11

TITLE: Animal Care Supplies

THE FOLLOWING RECEIVED BID PROPOSALS:

Canidae Pet Foods
Co-Op Feed Dealers
Eqyss
PetEdge
Quadraped
Foster & Smith
Petco

THE FOLLOWING RESPONDED:

Quadraped Pet Care

RATIONALE

FOR REJECTION: The only bid received was for pricing of three (3) out of fifty-six (56) total items on the bid. Recommend rejection of the bid, and authorization to rebid the project. The rebid will be aggressively solicited.

RESOLVED that the Broome Tioga BOCES rejects all bids and authorizes the rebidding of Bid# IP-6-SV-11, Animal Care Supplies.

BOARD ACTION: AGREEMENTS**ENCLOSURE F5-1****BOARD DATE: March 17, 2010**

<u>#</u>	<u>AGREEING PARTY</u>	<u>ITEM(s)</u>	<u>DIV.</u>	<u>COST</u>	<u>EFFECTIVE DATE(s)</u>
315	Dr. Yong Zhao	Principals Academy Presentation: American Education in the Age of Globalization	CTR	\$5,000.00	Jul. 27, 2010
316	Rebecca Kaune	Principals Academy Presentation.	CTR	\$1,200.00	Jul. 28, 2010
317	Jim Wright	Teacher Center presentation: Managing Behavior for Academic Success	CTR	Not to exceed \$2,100.00	Apr. 26, 2010
318	Katherine Bouman	Teacher Center Program Trainer: Visual Thinking Strategies	CTR	\$720.00 + expense	Apr. 24, 2010
319	Marlene Roeder	Teacher Center Data Collection/analysis: Visual Thinking Strategies	CTR	\$40.00/Hr. + expenses	Apr. 23 - May 27, 2010
320	Cora Walter	Facilitator Training: 4th & 8th Grade New York State Science Assessments	CTR	\$600.00	Mar. 29 - 30, 2010
321	Dan Davis	Extended Classroom Program	CTR	To be determined based on district participation	Mar. 18 - Jun. 30, 2010
322	Rachel's Challenge	Extended Classroom Program	CTR	To be determined based on district participation	Mar. 18 - Jun. 30, 2010
323	Broome County	Rental of Forum for CTE graduation.	IP	\$800.00	Jun. 10, 2010
324	American Red Cross	First Aid training for Daycare staff	IP	\$50.00	Apr. 21, 2010
325	Eastern Travel-Oneonta Bus	Transportation to Utica Zoo for PALS Student Leadership Club	IP	N/A Club expense	Jun. 18, 2010
326	New York State & CSEA Partnership	Participation in Tuition Voucher Program	IP	N/A	Apr. 1, 2010 - Mar. 31, 2011

RESOLVED that the President be authorized to enter into and sign the above agreement.

BOARD ACTION: Donation

BOARD DATE: March 17, 2010

DONOR	ITEM(S)	DIVISION
American Legion Auxiliary Post 82	\$200.00 Check #1132	IP

RESOLVED that the Board accept the above listed DONATION.

DIVISION: BOARD OF TRUSTEES

BOARD ACTION: CERTIFIED

BOARD DATE: March 17, 2010

Personnel - Certified

Appointment: G1

RESOLVED that, upon the recommendation of the District Superintendent, the following Appointment be approved:

Division: Instructional Programs

Name: Karen Armbrust Carmen Marino Carol Strano
Susan Hoffmann

Position Title: Summer School Principal
Effective: 3/18/10 – 9/30/10
Comment: Cooperative Summer School

Name: Lawrence Dake Susan Musshafen Stacy Smith

Position Title: Summer School Assistant Principal
Effective: 3/18/10 – 9/30/10
Comment: Cooperative Summer School

Name:

Randall Bors	Kelly Haskell	Timothy Petras
Eric Bowerman	Patrick Hughes	Melissa Spierling
Philip Brooks	Shane Lester	Amanda Stanko
Colin Brannen	Elizabeth Lewis	Tina Summa
Norman Cline	Craig Mannix	David Taft
Eric Coleman	Robert Maraski	Elizabeth Taylor
Philip DuBrava	Erin Mellander	Melissa Vandermark
Richard Dutko	Melissa Melville	Karen Vill
Daniel Fitzgerald	Rachel Murat	Nancy Wallace
Frank Grassi	Dean Paulo	Mindy Wilson
Gina Gregoris		

Position Title: Summer School Teacher
Effective: 6/1/10 – 8/31/10
Comment: Cooperative Summer School

Name: Timothy Harding
Position title: Night Instructor
Effective: 3/5/10

Personnel - Certified
Substitute Appointments: G2

RESOLVED that, upon the recommendation of the District Superintendent, the following Substitute Appointments be approved:

Division: Instructional Programs

Name: Timothy Harding
Effective: 3/3/10
Class: D
Comment: From Long Term Substitute to Substitute D

Name: Patrick Natale
Effective: 3/2/10
Class: Long Term Substitute
Comment: From Class D to Long Term Substitute

Personnel - Certified
Completions of Service: G3

RESOLVED that, upon the recommendation of the District Superintendent, the following Completions of Service be approved:

Division: Instructional Programs

Name: Anne Havtur
Position title: Speech Therapist
Effective: 7/1/10
Comment: Retirement

Name: Rochelle Lafer
Position title: Substitute Teacher C
Effective: 3/3/10

Personnel - Certified
Leaves of Absence: G4

RESOLVED that, upon the recommendation of the District Superintendent, the following Leaves of Absence be approved:

Division: Instructional Programs

Name: Mary Cole
Position Title: Teacher
FMLA concurrent with paid leave: 1/25/10-4/23/10

Name: Alyssa Ford
Position Title: Teacher
FMLA concurrent
with paid leave: 2/17/10 – 3/15/10

Name: Kevin Grant
Position Title: Teaching Assistant
FMLA concurrent
with paid leave: 2/26/10-4/23/10

Name: Jennifer Jacobs
Position Title: Teacher
Extension of
FMLA concurrent
with paid leave: 3/15/10-3/19/10

DIVISION: BOARD OF TRUSTEES

BOARD ACTION: CLASSIFIED

BOARD DATE: March 17, 2010

Personnel – Classified

Appointments: H1

RESOLVED that, upon the recommendation of the District Superintendent, the following Appointments be approved:

Division: **Center for Educational Support & Technology**

Name: **Timothy Myers**
Position Title: PC/LAN Technician Trainee
Type : Probationary
Classification: Competitive
Effective: 3/22/10-3/22/11
Comment: Request for services

Name: **Mary Norton**
Position Title: Principal Account Clerk
Type : Permanent
Classification: Competitive
Effective: 3/15/10
Comment: Probationary to Permanent

Name: **Ruth Sullivan**
Position Title: Principal Account Clerk
Type : Probationary
Classification: Competitive
Effective: 3/29/10 – 3/29/11
Comment: Replacement

Division: **Instructional Programs**

Name: **Jaime Cirilo**
Position Title: Teacher Aide
Classification: Non-Competitive
Effective: 3/15/10 – 3/15/11
Comment: Replacement

Name: **Cynthia Shepard-Loucks**
Position Title: Teacher Aide
Classification: Non-Competitive
Effective: 3/15/10 – 3/15/11
Comment: Replacement

Name: Virginia Garcia
Position Title: Teacher Aide
Classification: Non-Competitive
Effective: 3/15/10 – 3/15/11
Comment: Replacement

Name: Silvia Ozkan
Position Title: Teacher Aide
Classification: Non-Competitive
Effective: 3/1/10-3/1/11
Comment: Replacement

Division: Management Support Services/Central Business Office

Name: Stephanie Fitzgerald
Position Title: Principal Account Clerk
Type: Permanent
Classification: Competitive
Effective: 3/17/10
Comment: Probationary to Permanent

Division: Operations & Maintenance

Name: Chad Smith
Position Title: Cleaner
Classification: Non-Competitive
Effective: 3/8/10-3/8/11
Comment: From Cleaner part time to Cleaner full time

Personnel – Classified
Emergency Conditional
Appointments: H2

RESOLVED that, upon the recommendation of the District Superintendent, the following Emergency Conditional Appointments be approved:

Division: Instructional Programs

Name: Hayden Guilford
Position Title: Teacher Aide
Classification: Non-Competitive
Effective: 3/8/10 – 3/8/11
Comment: Replacement

Name: Jessica Lewis
Position Title: Teacher Aide
Classification: Non-Competitive
Effective: 3/8/10 – 3/8/11
Comment: Replacement

Name: Joyce Gonyea – LPN Part Time
Andrea McKellar – Teacher Aide
Sandra McNeilly – Teacher Aide
Randy Lupo – Teacher Aide
Abigail Battles – Teacher Aide
Comment: Re-appointment pending final fingerprint clearance

Personnel – Classified
Completions of Service: H3

RESOLVED that, upon the recommendation of the District Superintendent, the following Completion of Service be approved:

Division: **Instructional Programs**

Name; Tracie Cass
Position Title: School Monitor
Effective: 3/18/10

Name; Brittny Gould
Position Title: Teacher Aide
Effective: 3/15/10

Name; Lorraine Ormsby
Position Title: Principal Account Clerk
Effective: 3/22/10

Division: **Operations & Maintenance**

Name; David Tarby
Position Title: Cleaner
Effective: 3/15/10

Personnel – Classified
Leaves of Absence: H4

RESOLVED that, upon the recommendation of the District Superintendent, the following Leaves of Absence be approved:

Division: **Instructional Programs**

Name: Antoinette Hess
Position Title: Library Clerk
FMLA concurrent with paid leave: 3/1/10-3/15/10

Name: James Sobiech
Position Title: School Monitor
Extension of
unpaid leave
of absence: 2/25/10-4/30/10

Name: Alan Wilson
Position Title: Teacher Aide
Extension of
unpaid leave
of absence: 2/8/10-3/15/10

Division: Management Support Services/Central Business Office

Name: Lisa Ciccirelli
Position Title: Senior Account Clerk Typist
FMLA concurrent
with paid leave: 2/25/10-4/19/10

Division: Management Support Services/Duplicating Center

Name: Joseph Simmons
Position Title: Duplicating Center Worker
FMLA concurrent
with paid leave: 2/26/10-3/15/10