Board of Cooperative Educational Services 435 Glenwood Road Binghamton, NY 13905-1699

AGENDA

March 16, 2011

Proposed agenda for the Regular Board Meeting scheduled for March 16, 2011 in the Education Center Board Room at the Broome-Tioga BOCES, 435 Glenwood Road, Binghamton, New York 13905-1699.

A. Call to Order

- 1. Pledge of Allegiance
- 2. Meeting called to order
- 3. Quorum Check

B. Routine Matters

1. **Approval of Minutes** –Special Board Meeting and Executive Session held on March 2, 2011.

C. Old Business/Discussion

- 1. **Report** Board Committees
- D. New Business
- E. Business There are no Business items.

F. Purchasing

- 1. (CTR) Bid Award. (Enclosure F1)
- 2. (CTR) RFP Award. (Enclosure F2)
- 3. (MSS) Bid Award. (Enclosure F3)
- 4. (MSS) Permission to Solicit Bids. (Enclosure F4)

- 5. (CTR) Purchase of Technology Equipment. (Enclosure F5)
- 6. (CTR) Financing of Technology Equipment. (Enclosure F6)
- 7. (MSS) Purchase of Equipment. (Enclosure F7)
- 8. Authorization for President to enter into and sign agreements. (Enclosure F8)
- 9. Disposal of Surplus Equipment. (Enclosure F9)

G. Personnel –Certified (Enclosure G)

Appointments: G1 Tenure Appointments: G2 Leaves of Absence: G3

H. Personnel – Classified (Enclosure H)

Appointment: H1 Completions of Service: H2 Leaves of Absence: H3

I. Information/Reminders

April 6, 2011 Broome-Tioga BOCES Board Room

April 18, 2011 Component School Board Vote

April 20, 2011 Broome-Tioga BOCES Board Room Annual & Special Meeting 5:00 p.m.

Election & Administrative & Capital Budgets

Regular Meeting 6:00 p.m.

ENCLOSURE B-1

DIVISION: BOARD OF TRUSTEES

BOARD ACTION: APPROVAL OF MINUTES

BOARD DATE: MARCH 16, 2011

DESCRIPTION: Minutes of the Special Board Meeting and Executive Session held on March 2, 2011 (attached)

RESOLVED that the Broome-Tioga Board of Cooperative Educational Services accept the minutes of Special Board Meeting and Executive Session held on March 2, 2011.

Board of Cooperative Educational Services 435 Glenwood Road Binghamton, NY 13905-1699

Board Meeting March 2, 2011

A. Call to Order The Regular Board Meeting was called to order at 6:01 p.m. by Board President Mrs. Ruffo. A quorum check revealed the following:

Members Present	Sandra Ruffo, President Ursula Hambalek, Vice President John Crosby, Trustee Roger Merrill, Trustee Peter Nowacki, Trustee Don Vredenburgh, Trustee Joseph Zurine, Trustee
Others	Allen Buyck, District Superintendent Kathy Sheehan, Assistant Superintendent Dawn Shannon, Assistant Superintendent Karen McMahon, Director of Human Resources John Lynch, Attorney

Michelle Tirrell, Board Clerk

B. Minutes Motion by: Mr. Zurine Seconded by: Mr. Crosby Motion Carried: <u>7</u> yes, <u>0</u> no

Others

RESOLVED that, the Broome-Tioga Board of Cooperative Educational Services approve the minutes of the Regular Board Meeting and Executive Session held on February 16, 2011.

C. Old Business/Discussion

- **Report** <u>Facilities Meeting</u> Ursula Hambalek reported on the Facilities Committee that met prior to the Board meeting.
- **Report Cabinet Reports** The Cabinet members reported on what was happening in each of their areas.

D. New Business

- E. Business Motion by: Mr. Merrill Seconded by: Mr. Nowacki Motion Carried: <u>7</u> yes, <u>0</u> no
 - E1 **RESOLVED** that the Broome-Tioga BOCES approve the Monthly Financial Report for January 31, 2011.
 - E2 **RESOLVED** that the Broome-Tioga BOCES approve the 2010-2011 1st Supplemental Billing in the amount of \$7,111,923.54.
 - E3 **RESOLVED** that the Broome-Tioga BOCES approve the 2010-2011 2nd Supplemental Billing in the amount of \$ 12,742,947.62.

F.	Purchasing	Motion by: Seconded by: Motion Carried:	Mr. Zurine Mr. Merrill <u>7</u> yes, <u>0</u> no
		wotion Carrieu.	<u>7</u> yes, <u>0</u> no

- F1 RESOLVED that the Broome-Tioga BOCES rejects alternate bid 1B from Frontier Communications.
 RESOLVED that the Broome-Tioga BOCES accepts the low bid from Fibertech Networks for Item 1B, 100Mb Ethernet five year term for Bid# CTR-21-SV-11, Installation of Telecommunication Service- Norwich City Schools Wide Area Network, and authorizes negotiation of a contract.
- F2 **RESOLVED** that the Broome-Tioga BOCES authorizes the purchase of equipment at a cost of \$140,450.48 from Insight Investments.
- F3 **RESOLVED** that the Broome-Tioga BOCES authorizes the purchase of software at a cost of \$32,000.00 from Scantron System Solutions.
- F4 **RESOLVED** that the President be authorized to enter into and sign the above agreements.
- F5 **RESOLVED** that the surplus items listed are worthless and not marketable, and should be disposed of and removed from the BOCES inventory.

G. Personnel – Certified Appointments: G1

Motion by: Seconded by: Motion Carried:

Mr. Merrill Mr. Vredenburgh <u>7</u> yes, <u>0</u> no

RESOLVED that, upon the recommendation of the District Superintendent, the following Appointments be approved:

Division:	Instructional Programs

Name:	Mary Monopoli
Position Title:	Instructor – Part Time (LPN Program)
Effective:	2/28/11
Comment:	Replacement

Name:	Rhonda Ashley; Sharon Fish; Jodi Van Gaasbeck
Position Title:	School Enrichment Teacher
Effective:	03/7/11 – 06/30/11
Comment:	Extended Education / School Enrichment / Windsor

Motion by:	Mr. Crosby
Seconded by:	Mr. Zurine
Motion Carried:	<u>7</u> yes, <u>0</u> no
	Seconded by:

RESOLVED that, upon the recommendation of the District Superintendent, the following Substitute Appointment be approved:

Division: Instructional Programs

Name:	Timothy Harding
Effective:	2/16/11
Class:	From Class D to Class C

Personnel - Certified		
Tenure Appointments: G3	Motion by:	Mr. Merrill
	Seconded by:	Mr. Nowacki
	Motion Carried:	<u>7</u> yes, <u>0</u> no

RESOLVED that, upon the recommendation of the District Superintendent, the following Tenure Appointments be approved:

Division:	Instructional Programs
Name: Tenure Area: Certification: Date of	David Harding Special subject tenure area: School Counseling & Guidance 30-1.8 (b) (2) Permanent
commencement on tenure:	9/1/11
Comment:	See attachment A
Name: Tenure Area:	Elizabeth Menter Special subject tenure area: Education of children with handicapping conditions- General Special Education 30-1.8 a (7)
Certification: Date of	Professional
commencement on tenure:	9/1/11
Comment:	See attachment B
Name:	Elizabeth Pylypciw
Tenure Area:	Special subject tenure area: Education of children with handicapping conditions- General Special Education 30-1.8 a (7)
Certification: Date of	Permanent
commencement on tenure:	9/1/11
Comment:	See attachment C
Personnel - Certifie	d
Leaves of Absence:	

RESOLVED that, upon the recommendation of the District Superintendent, the following Leaves of Absence be approved:

Division: Instructional Programs	Division:	Instructional Programs
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Name:	Michelle Phillips
Position Title:	Teacher
FMLA concurrent	
with paid leave:	2/3/11 – 3/18/11

Name:Stacy SmithPosition Title:TeacherFMLA concurrent1/31/11 - 2/4/11

H. Personnel – Classified Appointments: H1

Motion by:Mr. NowackiSeconded by:Mr. MerrillMotion Carried:7 yes, 0 no

RESOLVED that, upon the recommendation of the District Superintendent, the following Appointment be approved:

Division: <u>Center for Educational Support & Technology</u>

Name:	Jeffrey Gerlach
Position Title:	PC/LAN Technician
Туре:	Permanent
Classification:	Competitive
Effective:	3/7/11
Comment:	Probationary to Permanent

Personnel – Classified Completions of Service: H2

Motion by: Seconded by: Motion Carried: Mr. Vredenburgh Mr. Zurine <u>7</u> yes, <u>0</u> no

RESOLVED that, upon the recommendation of the District Superintendent, the following Completions of Service be approved:

Division: Instructional Programs

Name: Position Title: Effective: Nicholas Aton Teacher Aide 2/24/11

Name: Position Title: Effective: Comment: Kathryn Saunders School Monitor 3/31/11 Retirement

Name: Position Title: Effective: James Sobiech

School Monitor 2/14/11

Name:Rudy PisaniPosition Title:School MonitorEffective:3/3/11

Personnel – Classified Leaves of Absence: H3

Motion by: Seconded by: Motion Carried: Mr. Merrill Mrs. Hambalek <u>7</u> yes, <u>0</u> no

RESOLVED that, upon the recommendation of the District Superintendent, the following Leaves of Absence be approved:

Division: **Instructional Programs**

Name:

Michelle Fogle Day Care Assistant

Position Title: Extension of FMLA concurrent with paid leave of absence:

2/7/11 - 2/9/11

Division: Management Support Services/Business Administration

Name: Position Title: FMLA concurrent with paid leave of absence:

Peggy Wiles Principal Account Clerk 1/20/11 - 2/4/11

Adjourned

Motion by: Seconded by: Motion carried:

Mr. Merrill Mrs. Hambalek <u>7</u> yes, <u>0</u> no

Adjourned at 6:11 p.m. to go into Executive Session to discuss two specific personnel issues and negotiations.

Board Člerk

Return to **Regular Session**

Motion by: Seconded by: Motion carried:

Mr. Merrill Mr. Zurine <u>7</u> yes, <u>0</u> no

Returned to Regular Session at 6:53 p.m.

Adjourned

Motion by: Seconded by: Motion carried:

Mr. Merrill Mrs. Hambalek <u>7</u> yes, <u>0</u> no

There being no further business the meeting was adjourned at 6:54 p.m.

District Superintendent

BOARD OF COOPERATIVE EDUCATIONAL SERVICES 435 Glenwood Road Binghamton, NY 13905-1699

Executive Session March 2, 2011

Purpose:	To discuss two specific personnel issues and negotiations
Call to Order	The Executive Session was called to order at 6:12 p.m. by Board President Sandra Ruffo. A quorum check revealed the following:
Members Present	Sandra Ruffo, President Ursula Hambalek, Vice President John Crosby, Trustee Roger Merrill, Trustee Peter Nowacki, Trustee Don Vredenburgh, Trustee Joseph Zurine, Trustee
Others	Allen Buyck, District Superintendent Kathy Sheehan, Assistant Superintendent Karen McMahon, Director of Human Resources John Lynch, Attorney
Return to	

Return to Regular Session

Motion by: Seconded by: Motion carried: Mr. Merrill Mrs. Hambalek <u>7</u> yes, <u>0</u> no

Returned to Regular Session at 6:53 p.m.

Mr. Allen D. Buyck District Superintendent

DIVISION: The Center for Educational Support and Technology

BOARD ACTION: Award for Bid CTR-34-SV-11

BOARD DATE: March 16, 2011

PROPOSAL TITLE: Installation of Telecommunication Service- Otselic Valley CSD-Wide Area Network

THE FOLLOWING RECEIVED BID DOCUMENTS:

FibertechFrontierTime Warner CableTime Warner TelecomVerizonProtel Comm

THE FOLLOWING SUBMITTED PROPOSALS:

Time Warner Cable

Time Warner Cable					
OPTIONS	INSTALLATION	MONTHLY PAYMENT			
1A 100Mb Ethernet One Year Term	\$00.00	\$6,805.00			
1B 100Mb Ethernet	\$00.00	ψ0,000.00			
Two Year Term	\$00.00	\$3,335.00			
1C 100Mb Ethernet Three Year Term	\$00.00	\$2,285.00			
2A 1Gb Ethernet One Year Term	\$00.00	\$13,035.00			
2B 1Gb Ethernet Two Year Term	\$00.00	\$6,465.00			
2C 1Gb Ethernet Three Year Term	\$00.00	\$4,500.00			

EXPENDITURE: \$82,260.00

TERM: July 1, 2011 – June 30, 2014

DIVISION:	The Center for Educational Support and Technology			
BOARD ACTION:	Award for Request for Proposal CTR-32-SV-11			
BOARD DATE:	March 16, 2011			
PROPOSAL TITLE:	Master Lease Purchase Agreement Installment Purchases for Technology Equipment			
THE FOLLOWING WERE S Apple Financial Cisco Key Bank M&T Bank Tioga Bank NBT Bank	OLICITED FOR PROPOSALS: J.P. Morgan Chase Elmira Savings Bank Insight Investments First Niagara Municipal Finance Real Lease Celtic Leasing			

THE FOLLOWING SUBMITTED A PROPOSAL:

Apple Financial First Niagara M&T Bank

SERVICES:	This Request for Proposal was issued to select a qualified organization to provide financing of Installment Purchases for acquiring technology equipment and related items for use by BT BOCES or by school districts participating in BT BOCES' services.
EFFECTIVE DATES:	April 1, – September 30, 2011
RATIONALE:	The proposal submitted by Apple Financial applied only to Apple products, and was not considered due to its prohibitive nature. Based on the finance rates provided, it is recommended that First Niagara Leasing be awarded a contract. Rates submitted are presented on Enclosure F2-2. Complete proposals are available to the board on request.
EXPENDITURE:	To be Determined (Based on district participation)

DIVISION:	The Center for Educational Support and Technology
BOARD ACTION:	Award for Request for Proposal CTR-32-SV-11
BOARD DATE:	March 16, 2011

BT BOCES obtains firm interest rate up to **7 days in advance of funding**. Note the interest rates to be used to compute <u>annual prepayments</u>,

Principal	FIRST NIAGARA	M&T BANK	FIRST NIAGARA	M&T BANK	FIRST NIAGARA	M&T BANK
	3 YEAR	3 YEAR	4 YEAR	4 YEAR	5 YEAR	5 YEAR
\$25,000 – \$50,000	+59.6	+96	+27.5	+78	+.1	+64
\$50,001- \$150,000	+59.6	+96	+27.5	+78	+.1	+64
\$150,001- \$300,000	+59.6	+96	+27.5	+78	+.1	+64
\$300,001+	+59.6	+96	+27.5	+78	+.1	+64

BASIS POINTS*

*Basis points above are to be added to the Interest Rate Swaps published in the Federal Reserve Statistical Release H.15 for the appropriate term of the loan. For example, if the published rate for a three year lease is 3.00%, the First Niagara rate is 3.596%.

ENCLOSURE F3-1

DIVISION: Management Support Services

BOARD ACTION: Award for Bid MSS-35-S-11

BOARD DATE: March 16, 2011

PROPOSAL TITLE: Copy Paper

THE FOLLOWING VENDORS RECEIVED BID PROPOSALS:

AVRE	Dupli	Hudson Valley Paper	RIS Paper
Ariva	Xpedx	Whiteman Tower	Unisource
Spiral Binding	Peters Supply	Staples Business	Liberty Paper
School Specialty	Enterprise Group	Temple Inland	
ABD School Supplies			

THE FOLLOWING VENDORS RESPONDED:

RIS Paper	Ariva
Unisource	Liberty Paper
Xpedx	Peters Supply

TERM: One Time Purchase

EXPENDITURE: \$94,400.00

Note: Bid proposal included request for pricing of recycled paper.

RESOLVED that the Broome-Tioga BOCES accepts the low bid, as noted in the attached bid tabulation (Enclosure F3-2), from: Ariva for Items 13.01, 13.02, 14.01, 14.02, 14.03 Peters Supply for Item 11.02 RIS Paper for Items 9.01, 11.01, 11.03, 11.04, 12.01 Unisource for Item 10.01 Xpedx for Items 13.03, 15.01, 15.02, 15.03, 15.04, 15.05, 16.01, 17.01, 18.01 for Bid # MSS-35-S-11, Copy Paper.

MSS-35-S-11 TABULATION

			LIBERTY	PETERS			
		ARIVA	PAPER	SUPPLY	RIS	UNISOURCE	XPEDX
	· · · · · · · · · · · · · · · · · · · ·	CARTON OR	CARTON OR	CARTON OR	CARTON OR	CARTON OR	CARTON OR
ITEM #	DESCRIPTION	POUND	POUND	POUND	POUND	POUND	POUND
	20LB., WHITE						
	COPY PAPER,						
9.01	8.5 X 11 20LB., WHITE	NO BID	25.69	30.56	\$ 25.22	25.64	NO BID
	PAPER ROLLS						
	11" W X 50" OD,						
10.01	3" CORE	0.5163	NO BID	0.94	NO BID	\$ 0.4895	NO BID
	20LB. 8.5 X 11						
11	PASTEL COLORS						
11.01	CANARY	NO BID	NO BID	39.72	\$ 34.08	36.75	38.84
11.01				55.72	Ş 34.00	50.75	50.04
11.02	DARK BLUE	NO BID	NO BID	\$ 39.72	48.84	NO BID	49.20
11.03	GREEN	NO BID	NO BID	39.72	\$ 34.08	36.75	38.84
11.00							
11.04	IVORY	NO BID	NO BID	39.72	\$ 34.08	36.75	38.84
11							
	20LB. 8.5 X 11						
12.01	BRITE ORANGE	49.65	NO BID	60.56	\$ 48.84	NO BID	50.65
	8.5 x 11 Color						
13	COPY PAPER						
13.01	28 LB.	41.24	NO BID	64.76	NO BID	NO BID	34.89
		4K /case		4K /case			2.5 K /case
13.01	TOTAL COST	\$ 3,299.20		\$ 5,180.80			\$ 4,465.9
13.02	32 LB.	46.70	NO BID	NO BID	NO BID	NO BID	39.85
		4K/case					2.5 K /case
13.02	TOTAL COST						\$ 5,100.8
13.03	GLOSSY COVER	64.10	NO BID	NO BID	NO BID	NO BID	55.14
14	COPY PAPER						
14.01	28 LB.	\$ 43.31	NO BID	64.76	NO BID	NO BID	55.80
14.02	32 LB.	\$ 49.38	NO BID	NO BID	NO BID	NO BID	47.82
		2K/case					1.5 K/case
14.02	TOTAL COST	\$ 3,950.40					\$ 5,100.
14.00	GLOSSY COVER	ć				NOND	F 4 4 9
14.03	ULUSST UVER	\$ 32.00	NO BID	NO BID	NO BID	NO BID	54.18
44.00		600/case					1K/case
14.03	TOTAL COST	\$ 4,266.67					\$ 4,334.4

MSS-35-S-11 TABULATION

			LIBERTY	PETERS				
		ARIVA	PAPER	SUPPLY	RIS	UNISOURCE		XPEDX
ITEM #	DESCRIPTION	CARTON OR POUND		CARTON OR POUND				
15	67 LB. 8.5 X 11 COVER PASTEL COLORS							
15.01	BLUE	NO BID	NO BID	NO BID	31.36	19.40	\$	30.9
					2K/case	1,250/case		2K/case
15.01	TOTAL COST				\$ 2,508.8	0 \$ 2,483.20	\$	2,475.3
15.02	BUFF	NO BID	NO BID	NO BID	31.36	19.40	\$	30.9
					2K/case	1,250/case	1	2K/case
15.02	TOTAL COST				\$ 1,254.4	0 \$ 1,241.60	\$	1,237.0
15.03	CANARY	NO BID	NO BID	NO BID	31.36	19.40	\$	30.
					2K/case	1,250/case	1.	2K/case
15.03	TOTAL COST				\$ 2,508.8	0 \$ 2,483.20	\$	2,475.
					1 ,			, -
15.04	GREEN	NO BID	NO BID	NO BID	31.36	19.40	\$	30.
					2K/case	1,250/case	1	2K/case
15.04	TOTAL COST				\$ 2,508.8	0 \$ 2,483.20	\$	2,475.
15.05	ORCHID	NO BID	NO BID	NO BID	31.36	19.40	\$	30.
					2K/case	1,250/case	1	2K/case
15.05	TOTAL COST				\$ 1,254.4	0 \$ 1,241.60	\$	1,237.
16.01	67 LB. 8.5 X 11 COVER BRIGHT ORANGE	50.10	NO BID	NO BID	NO BID	NO BID	\$	48.
	67 LB. 11 X 17 COVER PASTEL GREEN							
17.01		NO BID	NO BID	NO BID	33.28 1K/case	41.00 1,250/case	\$	32. 1K/case
17.01	TOTAL COST				\$ 2,662.4		\$	2,576.
	8.5 X 11 REVERSE "NCR"							
18.01	SETS	86.28	NO BID	NO BID	NO BID	NO BID	\$	72.

ENCLOSURE F4-1

DIVISION: Management Support Services

BOARD ACTION: Permission to Solicit Bids

BOARD DATE: March 16, 2011

ITEM: Two (2) new or re-manufactured copier systems with saddle stitch finishers and external paper decks.

FUNDING: Duplicating Center Budget (512-6313)

RATIONALE: Copiers are needed to replace equipment that has reached end of useful life.

ESTIMATED TOTAL COST: \$59,000.00

RESOLVED that the Broome-Tioga BOCES authorizes the solicitation of bids for two copier systems for the BOCES Duplicating Department.

DIVISION: The Center for Educational Support and Technology

BOARD ACTION: Purchase of Technology Equipment

BOARD DATE: March 16, 2011

<u>QTY.</u>	DESCRIPTION	TOTAL COST
1	Ricoh MP-6001 SP	\$11,408.00
1	Ricoh MP-6001SP	11,995.00
1	Ricoh MPC-3501	8,652.00
	Equipment Cost Allowance	45.00
	TOTAL PURCHASE PRICE	\$32,100.00

SOURCE OF FUNDING:

The Network Support Services Budget (A610) for the Afton Central School District.

BASIS OF ORDER: New York State Contract PC59466.

RATIONALE FOR PURCHASE: The above purchase will be used to help fulfill the district technology goals and objectives as outlined in the District's Technology Plan. The price, quantity and equipment above may change; however, the total purchase price shall remain the same. The purchase will be through Installment Purchase Agreement #225 with M&T Bank (Encl. F6).

DIVISION: The Center for Educational Support and Technology

BOARD ACTION: Financing of Technology Equipment

BOARD DATE: March 16, 2011

Reference previous enclosure for a list of items to be purchased.

TOTAL PURCHASE PRICE:	\$32,100.00
ESTIMATED FINANCING COSTS:	3,407.19
TOTAL COST	\$35,507.19

SOURCE OF FUNDING:

The Network Support Services Budget (A610) for the Afton Central School District.

RATIONALEFOR FINANCING:The Afton Central School District states it cannot appropriate sufficient
funds for this purpose in one year, and wishes to spread the cost over
several years with a multi-year installment purchase.

RECOMMENDATION: Based on prior board resolution, financing will be obtained through Installment Purchase Agreement #225 with M&T Bank for a period of **5** years.

DIVISION: Management Support Services

BOARD ACTION: Purchase of Equipment

BOARD DATE: March 16, 2011

QUANTITY	DESCRIPTION	UNIT COST	ITEM COST
2	Model KV-S7075C Panasonic-I Flatbed Scanner	\$5,314.00	\$10,628.00
		TOTAL COST	\$10,628.00

FUNDING: 512-6313 Duplicating Center Budget

BASIS OF ORDER: New York State Contract #PT63946

RATIONALE: Scanners are required for high volume copying. This purchase will replace scanners that are at end of life.

BOARD ACTION: AGREEMENTS BOARD DATE: March 16, 2011

<u>#</u>	AGREEING PARTY	ITEM(s)	DIV.	COST	<u>EFFECTIVE</u> <u>DATE(s)</u>
790	Binghamton Mets	Marketing sign - NYSEG Stadium	ADM	\$4,900.00	2011 Season
782	Binghamton Riverwalk Hotel	Additional requirements for workshop	CTR	\$675.72	Mar. 14 & 15, 2011
783	Microsoft, Inc.	Microsoft Volume Licensing Agreement	CTR	N/A	Mar. 1, 2011
784	Linstar, Inc.	Badge ID Equipment Maintenance: Chenango Valley CSD	CTR	\$192.00	Dec., 2010 - Jun., 2011
785	Linstar, Inc.	Badge ID Equipment Maintenance: Chenango Valley CSD	CTR	\$384.00	Jul. 1, 2011 - Jun. 30, 2012
786	Time Warner Cable	Business Class Service Agreement: Otselic Valley CSD (Bid# CTR-34-SV-11)	CTR	\$82,260.00	Jul. 1, 2011 - Jun. 30, 2014
787	Oneonta Bus Lines Eastern Travel	Charter #s 38267, 38249: Student Club trip- Knoebels Amusement Park.	IP	Student Club expense \$2,269.00	26-May-11
788	Rockefeller College at Albany (SUNY)	Educational Incentive Program for day care providers course scholarships.	IP	NA	Jan. 1 - Dec. 31, 2011
789	New York State CSEA	Tuition Voucher Program	IP	NA	Apr. 1, 2011 - Mar. 31, 2012
791	Broome County Health Department	Contract CA 10-946 (Food Service): Sodium Reduction in Communities Grant	MSS	Revenue	Sep. 30, 2010 - Sep. 29, 2011

RECYCLE CTR. (MARATHON CSD)

RECYCLE CTR. (MARATHON CSD)

RECYCLE CTR. (MARATHON CSD)

RECYCLE CTR. (MARATHON CSD)

RECYCLE CTR.

ITEM #	ITEM	TAG #	DIV	REASON	DISPOSAL METHOD
26209	ULT. TECH P.O.S.	24531	CTR	OBSOLETE	RECYCLE CTR. (TIOGA CSD)
26210	ULT. TECH P.O.S.	24530	CTR	OBSOLETE	RECYCLE CTR. (TIOGA CSD)
26211	ULT. TECH P.O.S.	24529	CTR	OBSOLETE	RECYCLE CTR. (TIOGA CSD)
26212	CISCO ROUTER	27315	CTR	OBSOLETE	RECYCLE CTR. (MARATHON CSD)
26213	CISCO ROUTER	27313	CTR	OBSOLETE	RECYCLE CTR. (MARATHON CSD)

27314

27312

27317

27316

8345

CTR

CTR

CTR

CTR

CTR

OBSOLETE

OBSOLETE

OBSOLETE

OBSOLETE

OBSOLETE

BOARD DATE: March 16, 2011

CISCO ROUTER

CISCO ROUTER

CISCO ROUTER

CISCO ROUTER

DELL PE 1400

26214

26215

26216

26217

26218

RESOLVED that the surplus items listed are worthless and not marketable, and should be disposed of and removed from the BOCES inventory.

DIVISION: BOARD OF TRUSTEES

BOARD ACTION: CERTIFIED

BOARD DATE: March 16, 2011

Personnel - Certified Appointments: G1

RESOLVED that, upon the recommendation of the District Superintendent, the following Appointments be approved:

Division:	Instructional Programs
Name: Position Title: Effective: Comment:	Michele Ashman School Enrichment Teacher 03/21/11 – 06/30/11 Extended Education / School Enrichment / Windsor

Name:	Melissa Miner
Position Title:	Instructor – Part Time (LPN Program)
Effective:	3/2/11
Comment:	Replacement

Personnel - Certified Tenure Appointments: G2

RESOLVED that, upon the recommendation of the District Superintendent, the following Tenure Appointments be approved:

Division:	Instructional Programs
Name: Tenure Area:	Timothy Matthews Special subject tenure area: Trade subject - Co-extensive with certificate possessed, Residential/Commercial Building Maintenance & Remodeling 30-1.8 (c) (6)
Certification: Date of commencement on	Permanent
tenure:	9/1/11
Comment:	See attachment A
Name: Tenure Area:	Heather Osterhout-Babicek Special subject tenure area: Education of children with handicapping conditions- General Special Education 30-1.8 a (7)
Certification: Date of commencement on	Initial
tenure:	9/1/11
Comment:	See attachment B

Name: Tenure Area: Certification: Date of	Jennifer Phillips Special subject tenure area: Education of children with handicapping conditions- General Special Education 30-1.8 a (7) Initial
commencement on tenure: Comment:	9/1/11 See attachment C
Name: Tenure Area:	Patricia Ratuszny Special subject tenure area: Education of children with handicapping conditions- General Special Education 30-1.8 a (7)
Certification: Date of commencement on	Initial
tenure: Comment:	9/1/11 See attachment D
Name: Tenure Area:	Peter Walcott Special subject tenure area: Education of children with handicapping conditions- General Special Education 30-1.8 a (7)
Certification: Date of commencement on	Initial
tenure: Comment:	9/1/11 See attachment E
Name: Tenure Area: Certification:	Chad Zajdel Special subject tenure area: Trade subject - Co-extensive with certificate possessed, Vehicle Body Repair & Painting (Auto Body) 30-1.8 (c) (6) Initial
Date of commencement on tenure:	9/1/11
Comment: Personnel - Certified Leaves of Absence:	-
RESOLVED that, up Leaves of Absence	on the recommendation of the District Superintendent, the following be approved:
Division:	Center for Educational Support & Technology
Name: Position Title: FMLA concurrent	Kathryn Bertrand School Library Systems Coordinator
with paid leave:	2/22/11 – 4/1/11

Division: Instructional Programs

Name: Position Title: FMLA concurrent with paid leave: Nicole Tryt Teacher

2/23/11 – 4/8/11

Board Date: March 16, 2011

DIVISION: BOARD OF TRUSTEES

BOARD ACTION: CLASSIFIED

BOARD DATE: March 16, 2011

Personnel – Classified Appointment: H1

RESOLVED that, upon the recommendation of the District Superintendent, the following Appointment be approved:

Division:	Center for Educational Support & Technology
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Name:	Michael Marion
Position Title:	PC/LAN Technician
Туре:	Permanent
Classification:	Competitive
Effective:	3/7/11
Comment:	PC/LAN Technician Trainee to PC/LAN Technician

Personnel – Classified Completions of Service: H2

RESOLVED that, upon the recommendation of the District Superintendent, the following Completions of Service be approved:

Division:	Instructional Programs
Name:	Wendy Antalek
Position Title:	RN Part Time (Schools)
Effective:	2/25/11
Name:	Kerry Ahsmann
Position Title:	Teacher Aide
Effective:	2/23/11
Name:	Victoria Cooley
Position Title:	Teacher Aide
Effective:	3/3/11
Name:	Jason Horton
Position Title:	Teacher Aide
Effective:	3/14/11
Name:	Catherine Knowlton
Position Title:	Teacher Aide
Effective:	6/30/11
Comment:	Retirement

Personnel – Classified Leaves of Absence: H3

RESOLVED that, upon the recommendation of the District Superintendent, the following Leaves of Absence be approved:

Division:	Center for Educational Support & Technology
Name: Position Title: FMLA concurrent with paid leave	Edward DeSantis Network Specialist
of absence:	2/14/11 – 2/23/11
Division:	Instructional Programs
Name: Position Title: FMLA concurrent with paid leave	Sheryl Evans School Monitor
of absence:	2/14/11 – 3/3/11
Division:	Management Support Services/Business Administration
Name: Position Title: Extension of FMLA Concurrent with	Barbara Barnhart Principal Account Clerk
Position Title: Extension of FMLA	
Position Title: Extension of FMLA Concurrent with paid leave of absence:	Principal Account Clerk 2/1/11 – 2/18/11
Position Title: Extension of FMLA Concurrent with paid leave of absence: Leave of absence:	Principal Account Clerk 2/1/11 – 2/18/11 2/22/11 – 3/4/11