

**Board of Cooperative Educational Services
435 Glenwood Road
Binghamton, NY 13905-1699**

**AGENDA
February 3, 2010**

Proposed agenda for the Special Board Meeting scheduled for February 3, 2010 in the Education Center Board Room at the Broome-Tioga BOCES, 435 Glenwood Road, Binghamton, New York 13905-1699.

A. Call to Order

1. Pledge of Allegiance
2. Meeting called to order
3. Quorum Check

B. Routine Matters

1. **Approval of Minutes** – Regular Board Meeting held on January 20, 2010.

C. Old Business/Discussion

1. **Report** Board Committees

D. New Business

1. **Report** Regional Recruitment: New Online & Web-Based Strategies
2. **First Read** Policy 4601 Medicaid Compliance Policy
3. **First Read** Revised Policy 3312 Notification of Breach of Security

E. Business

There are no Business items

F. Purchasing

1. (CTR) Bid Award. (Enclosure F1)
2. (CTR) Equipment Purchase. (Enclosure F2)
3. Authorization for President to enter into and sign agreements. (Enclosure F3)
4. Disposals. (Enclosure F4)
5. Donations. (Enclosure F5)
6. **Authorization for President to enter into and sign agreements (Enclosure F6)**

G. Personnel –Certified (Enclosure G)

Appointments: G1

Emergency Conditional Appointments: G2

Completion of Service: G3

Leaves of Absence: G4

H. Personnel – Classified (Enclosure H)

Appointments: H1

Completions of Service: H2

Leaves of Absence: H3

I. Information/Reminders

**February 17, 2010
Broome-Tioga BOCES Board Room**

**Regular Meeting
6:00 p.m.**

**March 3, 2010
Broome-Tioga BOCES Board Room**

**Special Meeting
6:00 p.m.**

ENCLOSURE B-1

DIVISION: BOARD OF TRUSTEES

BOARD ACTION: APPROVAL OF MINUTES

BOARD DATE: FEBRUARY 3, 2010

DESCRIPTION: Minutes of the Special Board Meeting held on January 20, 2010 (attached)

RESOLVED that the Broome-Tioga Board of Cooperative Educational Services accept the minutes of the Special Board Meeting held on January 20, 2010.

**Board of Cooperative Educational Services
435 Glenwood Road
Binghamton, NY 13905-1699**

**Board Meeting
January 20, 2010**

- A. Call to Order** The Regular Board Meeting was called to order at 5:58 p.m. by Board President Mrs. Ruffo. A quorum check revealed the following:

Members Present Sandra Ruffo, President
Ursula Hambalek, Vice President
Roger Merrill, Trustee
Marcia Modlo, Trustee
Peter Nowacki, Trustee
Don Vredenburgh, Trustee

Members Absent John Crosby, Trustee

Others Allen Buyck, District Superintendent
Kathy Sheehan, Assistant Superintendent
Dawn Shannon, Assistant Superintendent
John Lynch, Attorney
Michelle Tirrell, Board Clerk
Others

- B. Minutes** **Motion by:** **Mrs. Modlo**
 Seconded by: **Mr. Merrill**
 Motion Carried: 6 yes, 0 no

RESOLVED that, the Broome-Tioga Board of Cooperative Educational Services approve the minutes of the Regular Board Meeting held on December 16, 2009.

C. Old Business/Discussion

D. New Business

Report **USDA Award -** Mark Bordeau reported that the Binghamton City School District was the recipient of the USDA's Healthier US Gold Award for six of its elementary schools (The highest number in the Northeast US!). The Gold Award is for excellence in promoting good nutrition and physical fitness. Both Binghamton CSD and the USDA recognized the BOCES Food Service Program for its excellent service.

Report **Management Support Budgets -** Bill Powell presented the Management Support budgets for the 2010-2011 school year.

Report **Instructional Programs Budgets -** Kathy Sheehan reviewed the training and procedural changes that have been implemented regarding student and classroom management.

E. **Business** **Motion by:** **Mr. Vredenburg**
 Seconded by: **Mr. Merrill**
 Motion Carried: **6 yes, 0 no**

E1 **RESOLVED** that the Broome-Tioga BOCES approve the Monthly Financial Report for November 30, 2009.

F. **Purchasing** **Motion by:** **Mr. Vredenburg**
 Seconded by: **Mr. Nowacki**
 Motion Carried: **6 yes, 0 no**

F1 **RESOLVED** that the Broome-Tioga BOCES rejects the bids from Village Printing for Categories A & B, and
FURTHER RESOLVED that the Broome-Tioga BOCES accepts the low bid from Carr Printing for Categories A & B; from Product Research for Categories C, D, E, & F for
Bid # MSS-34-SV-10REBID.

F2 **RESOLVED** that the Broome-Tioga BOCES accepts item 27-Fiberdyne as “no bid”.
RESOLVED that the Broome-Tioga BOCES rejects all bids for items 15- Sandisk, 31- POLYCOM and 34- SMART Technologies as not in BOCES best interest.
RESOLVED that the Broome-Tioga BOCES accepts the low bid from:
AVES for item 8- JVC, item 24- Ediol/Roland, item 33- Shure
Camcor for item 19-3M Technologies, item 23- Dukane
CDW G for item 12- NEC Display, item 32- Polyvision
Custom Computer for item 4- Canon USA
Focus Electronics for item 1- Avermedia, item 2- Lastar, Inc., item 7- Intel Corp.,
item 9- Kingston, item 10- Lexar, item 13- Olympus, item 16- SONY Corp., item
18- Toshiba
Global Gov Ed for item 20- American Power Conversion
N. P. Pipino for item 3- Califone, item 5- Da-Lite, item 6- Draper
Presentation Concepts for item 26- Extron, item 30- Mitsubishi, item 35- Tigtrope
Soundtree for item 11- M-Audio Avid, item 29- Korg
Spectrum for item 17- Spectrum
Troxell for item 14- Peerless, item 21- Chief, item 22- Crestron, item 25- ELMO,
item 28- Hitachi
For Bid # CTR-10-E-10 Technology Equipment.

F3 **RESOLVED** that the Broome-Tioga BOCES authorizes the purchase of technology equipment from Dell, York, PCC, Unicorn, CDWG and HP at a cost of \$105,000.

F4 **RESOLVED** that the Broome-Tioga BOCES authorizes the financing of technology equipment through an Installment Purchase Agreement that is in compliance with General Municipal Law 109-b, with M&T Bank for a period of 5 years at a total cost (purchase price and estimated financing cost) of \$116,161.06.

F5 **RESOLVED** that the Broome-Tioga BOCES authorizes the purchase of duplicating equipment from Konica Minolta Business Solutions at a cost of \$86,288.

F6 **RESOLVED** that the President be authorized to enter into and sign the above AGREEMENTS.

F7 **RESOLVED** that the surplus items listed are worthless and not marketable, and should be disposed of and removed from the BOCES inventory.

F8 **RESOLVED** that the Board accept the above listed DONATIONS.

G. Personnel – Certified

Appointments: G1

Motion by: Mr. Vredenburgh
Seconded by: Mr. Merrill
Motion Carried: 6 yes, 0 no

RESOLVED that, upon the recommendation of the District Superintendent, the following Appointment be approved:

Division: Instructional Programs

Name: Kathy Hlavacek
Position Title: LPN Instructor
Effective: 1/11/10
Certification: Adult Education Certificate – Pending
Comment: Request for services

Personnel - Certified

Substitute Appointments: G2

Motion by: Mrs. Modlo
Seconded by: Mrs. Hambalek
Motion Carried: 6 yes, 0 no

RESOLVED that, upon the recommendation of the District Superintendent, the following Substitute Appointments be approved:

Division: Instructional Programs

Name; Emily Buss
Class: D
Effective: 1/4/10

Name; Timothy Harding
Class: Long Term Substitute
Effective: 1/5/10
Comment: From Substitute D to Long Term Substitute

Name; Elizabeth Lawrence
Class: C
Effective: 1/4/10

Name; Rose Melville
Class: C
Effective: 9/1/09
Comment: From Substitute Teacher D to Substitute Teacher C

Personnel - Certified
Leaves of Absence: G3

Motion by: Mr. Nowacki
Seconded by: Mrs. Modlo
Motion Carried: 6 yes, 0 no

RESOLVED that, upon the recommendation of the District Superintendent, the following Leaves of Absence be approved:

Division: Instructional Programs

Name: Wendy Bucci
Position Title: Teacher
Extension of leave of absence: 12/21/09-12/31/09

Name: John Cullen
Position Title: Teacher
Extension of FMLA, concurrent with paid leave: 11/24/09-2/5/10

Name: Paul Hoffman
Position Title: Supervisor of Instructional Programs
Extension of leave of absence: 12/12/09 – 12/31/09

H. Personnel – Classified
Appointments: H1

Motion by: Mr. Vredenburg
Seconded by: Mrs. Hambalek
Motion Carried: 6 yes, 0 no

RESOLVED that, upon the recommendation of the District Superintendent, the following Appointments be approved:

Division: Business Administration

Name: Lisa Besemer
Position Title: Principal Account Clerk
Classification: Competitive
Type: Probationary
Effective: 12/21/09 – 2/15/10
Comment: Replacement, from Payroll Clerk to Principal Account Clerk

Division: Center for Educational Support & Technology

Name: Angelo DePersiis
Position Title: PC/LAN Technician
Classification: Competitive
Type: Probationary
Effective: 1/19/10 – 1/19/11
Comment: Request for services

Divisions: **Instructional Programs**

Name: **Carrie Doepppe**
Position Title: School Monitor
Classification: Non-Competitive
Effective: 1/11/10 – 1/11/11
Comment: From Teacher Aide to School Monitor

Name: **Timothy Hortman**
Position Title: Program Development Specialist
Classification: Competitive
Type: Provisional
Effective: 1/11/10
Comment: Replacement

Name: **Gail Malchak**
Position Title: Teacher Aide – Part time
Classification: Non-Competitive
Effective: 12/21/09
Comment: From Teacher Aide to Teacher Aide Part Time

Name: **Sandra Watkins**
Position Title: Supervisor of Schools to Careers Partnership
Classification: Competitive
Type: Probationary (Promotional)
Effective: 1/6/10-7/7/10
Comment: Provisional to Probationary

Name: **Amber DeHaas** – Interpreter of the Deaf PT
Leslie Dix – Teacher Aide
Sharon Flanagan – Teacher Aide
Dannette Harder – Teacher Aide
Alicja Kosiba – Teacher Aide
Grace Lewis – Teacher Aide
Natividad Tompkins – Teacher Aide
Comment: Re-appointment, received final fingerprint clearance for employment

Division: **Operations & Maintenance**

Name: **James Hyatt** - Cleaner
Comment: Re-appointment, received final fingerprint clearance for employment

Personnel – Classified
Emergency Conditional
Appointments: H2

Motion by: **Mrs. Modlo**
Seconded by: **Mr. Vredenburgh**
Motion Carried: **6 yes, 0 no**

RESOLVED that, upon the recommendation of the District Superintendent, the following **Emergency Conditional Appointments** be approved:

Division: **Instructional Programs**

Name: Grace Lewis
Position Title: Teacher Aide
Classification: Non-Competitive
Effective: 12/14/09-12/14/10
Comment: Replacement

Name: Cynthia Pingarelli
Position Title: Teacher Aide
Classification: Non-Competitive
Effective: 1/19/10 – 1/19/11
Comment: Replacement

Name: Frida Quaden
Position Title: Teacher Aide
Classification: Non-Competitive
Effective: 1/4/10 – 1/4/11
Comment: Replacement

Name: Stacy Stephens
Position Title: Teacher Aide
Classification: Non-Competitive
Effective: 1/4/10 – 1/4/11
Comment: Replacement

Personnel – Classified

Completions of Service: H3

Motion by: Mr. Nowacki

Seconded by: Mrs. Modlo

Motion Carried: 6 yes, 0 no

RESOLVED that, upon the recommendation of the District Superintendent, the following Completions of Service be approved:

Division: Instructional Programs

Name; Matthew Arnold
Position Title: School Monitor
Effective: 1/21/10

Name; Caroline Fortin
Position Title: Teacher Aide
Effective: 1/25/10

Name; Ellen Natale
Position Title: School Monitor
Effective: 12/24/09

Name; Angel Snow
Position Title: Teacher Aide
Effective: 1/25/10

Name; Linda Williams
Position Title: Teacher Aide
Effective: 1/14/10

Division: Office of Communications & Development

Name: Jennifer Briglia
Position Title: Public Information Coordinator
Effective: 1/5/10

Personnel – Classified
Leaves of Absence: H4

Motion by: Mr. Merrill
Seconded by: Mrs. Hambalek
Motion Carried: 6 yes, 0 no

RESOLVED that, upon the recommendation of the District Superintendent, the following Leaves of Absence be approved:

Division: Center for Educational Support & Technology

Name: Keith Krempel
Position Title: Network Specialist
Extension of FMLA concurrent with paid leave: 12/21/09-12/31/09

Name: Tracy Lawrence-Wagaman
Position Title: PC/LAN Technician
FMLA concurrent with paid leave: 12/4/09-1/15/10

Division: Instructional Programs

Name: Patricia Melody
Position Title: Senior Typist
Extension of unpaid leave of absence: 12/24/09-2/5/10

Name: Julie Michalak
Position Title: Program Assistant
FMLA concurrent with paid leave: 12/4/09-1/8/10

Name: Jacqueline Morgan
Position Title: LPN (School)
Extension of FMLA concurrent with paid leave: 1/4/10-1/12/10

Name: Kathryn Saunders
Position Title: School Monitor
Extension of unpaid leave of absence: 12/1/09-2/1/10

Name: Marcia Smith

Position Title: Teacher Aide
Extension of
FMLA unpaid
leave of absence: 12/21/09-12/23/09

Name: James Sobiech
Position Title: School Monitor
Extension of unpaid
leave of absence: 12/11/09-1/14/10

Name: Alan Wilson
Position Title: Teacher Aide
Extension of unpaid
leave of absence: 11/5/09-2/5/10

Adjourned

Motion by: Mr. Merrill
Seconded by: Mr. Nowacki
Motion carried: 6 yes, 0 no

There being no further business the meeting was adjourned at 6:23 p.m.


Board Clerk

DIVISION: BOARD OF TRUSTEES

BOARD ACTION: FIRST READING POLICY 4601
MEDICAID COMPLIANCE POLICY

BOARD DATE FEBRUARY 3, 2010

Policy 4601: Medicaid Compliance Policy

It is the policy of the Broome-Tioga Board of Cooperative Educational Services that its practices regarding Medicaid claims for services be in compliance with all applicable federal and State laws and regulations. To prevent, detect, and report incidents of Medicaid fraud and abuse, the B-T BOCES is required to develop and implement an effective Compliance Program. The Board of Education shall develop such a program to meet the requirements of applicable law and regulations.

NEW YORK STATE PUBLIC HEALTH LAW, SECTION 32
NEW YORK STATE SOCIAL SERVICES LAW, SECTION 363-D
NEW YORK STATE REGULATIONS 18NYCRR, SECTION 521.3

02/03/10
FIRST READING
OF POLICY 4601

DIVISION: BOARD OF TRUSTEES

BOARD ACTION: FIRST READING of REVISED POLICY 3312
NOTIFICATION OF BREACH OF SECURITY

BOARD DATE FEBRUARY 3, 2010

Policy 3312: Notification of Breach of Security

The Superintendent or his designee shall notify the owner of any private information within a reasonable time frame when the BOCES experiences a breach of the security of its computer system or any breach or loss of any private information regardless of the method of storage of such information. Such notification may occur by either written or electronic notice.

The District shall not, unless otherwise required by law, publicly post or display an employee's Social Security number, print a Social Security number on any identification badge or card, including any time card, place a Social Security number in files with unrestricted access, or communicate an employee's personally identifying information to the general public.

For purposes of this policy, private information means personal information in combination with either a person's social security number, driver's license number or non-driver identification card or account number, credit card or password which would permit access to an individual's financial account, home address or telephone number, personal electronic mail (e-mail), Internet identification name or password, or parent's surname prior to marriage.

Breach of security means unauthorized acquisition of computerized or other data which compromises the security, confidentiality, or integrity of personal information maintained by BOCES.

[Re] Adopted August 23, 2006

DIVISION: The Center for Educational Support and Technology

BOARD ACTION: Award for Request for Proposal #CTR-33-SV-10

BOARD DATE: February 3, 2010

PROPOSAL TITLE: Internet Service Provider, BOCES Regional Information Centers

THE FOLLOWING RECEIVED A REQUEST FOR PROPOSAL:

Cavalier Telecom	Fibertech Networks
Finger Lakes Tech.	Frontier
Lighttower	PAETEC
Tech Valley	Time Warner
TW Telecom	Verizon

THE FOLLOWING SUBMITTED PROPOSALS:

Time Warner Cable
FiberTech Networks

RATIONALE FOR ACCEPTANCE: Based on analysis of all proposals, it has been determined that Time Warner Cable will provide the most reliable and economical internet service to Broome Tioga BOCES and its component school districts.

ANTICIPATED ANNUAL EXPENDITURE: \$116,400.00 – Proposal item 1.b.2, 400 Mb
With OPTION: \$132,000.00 – Upgrade to item 1.c.2, 500 Mb

TERM: July 1, 2010 – June 30, 2011

Note: 3% discount for annual payment

All proposals are available to the Board upon request.

RESOLVED that the Broome-Tioga BOCES accepts the proposal from Time Warner Cable for Request for Proposal# CTR-33-SV-10, Internet Service Provider.

DIVISION: The Center for Educational Support and Technology

BOARD ACTION: Purchase of Additional Switch Ports - Capacity Upgrade

BOARD DATE: February 3, 2010

QTY	DESCRIPTION	UNIT PRICE	TOTAL COST
2	Cisco CAT 6500 48 Port 10/100/1000	\$ 9,130.00	\$ 18,260.00
		TOTAL COST:	<u>\$ 18,260.00</u>

SOURCE OF FUNDING: Regional Telecommunications – 610-7730

BASIS OF ORDER: NYS Contract PT64525

RATIONALE FOR PURCHASE: Additional switch ports are required for the NOC core switch to accommodate continued virtualization and centralization of servers.

RESOLVED that the Broome-Tioga BOCES authorizes the purchase of equipment at a cost of \$18,260.00 from Dyntek, Inc.

BOARD ACTION: AGREEMENTS**ENCLOSURE F3-1****BOARD DATE: February 3, 2010**

<u>#</u>	<u>AGREEING PARTY</u>	<u>ITEM(s)</u>	<u>DIV.</u>	<u>COST</u>	<u>EFFECTIVE DATE(s)</u>
255	Time Warner Cable	Dedicated Access Service Agreement RFP# CTR-33-SV-10 (Enc. F1)	CTR	\$116,400.00	Jul. 1, 2010 - Jun. 30, 2011
282	Novell, Inc.	Software License for Newark Valley Schools	CTR	\$2,805.75	Feb. 4, 2010 - Feb. 3, 2011
283	Preservation Association of the Southern Tier	Extended Classroom Program	CTR	Based on District Participation	Feb. 4 - Jun. 30, 2010
284	NY Waterways Tours	Extended Classroom Program	CTR	Based on District Participation	Feb. 4 - Jun. 30, 2010
285	Mike Carubia Enterprises, Inc.	Arrts in Education Program	CTR	Based on District Participation	Feb. 4 - Jun. 30, 2010
286	Brenda Castellucci	Workshop Instructor: "Photostory" & "BoardMaker" (Teacher Center)	CTR	\$240.00 + mileage	Feb. 22 & Mar. 8, 2010
287	Libby Graves	Consultant: Website revisions (Teacher Center)	CTR	Not to exceed \$50.00	Feb. 9, 2010
288	Sharon Wells	Consultant: Evaluation of "Substitute Teaching with Excellence" workshop (Teacher Center)	CTR	Not to exceed \$50.00	Feb. 10, 2010
289	Cheryl Ebert	Consultant: Evaluation of "Substitute Teaching with Excellence" workshop (Teacher Center)	CTR	Not to exceed \$50.00	Feb. 10, 2010
290	First Student	Shuttle Bus Service: Odyssey of the Mind Tournament (BDC to BOCES)	IP	\$1,422.00	Feb. 27, 2010
291	James Murphy	Consultant: Non-Crisis Intervention Training	IP	Not to Exceed \$1,000.00	Jan. 25 - Jun. 30, 2010
292	United Methodist Homes, Hilltop Campus	Student Affiliation agreement for Certified Nurse Aide & Home Health Aide experience	IP	N/A	Jan. 11, 2010
293	Electronic Business Products	Software upgrade of Digital StoreFront to 4.x (Duplicating Center)	MSS	\$4,217.00	Feb. 4, 2010

RESOLVED that the President be authorized to enter into and sign the above agreements.

BOARD ACTION: Disposal of Surplus Equipment

ENCLOSURE F4- 1

BOARD DATE: February 3, 2010

ITEM #	ITEM	TAG #	DIV	REASON	DISPOSAL METHOD
21265	6 WOODEN CUBBIES	NONE	IP	OBSOLETE	HARPURSVILLE DAY CARE
21266	CAR IGNITION SCOPE	31	IP	OBSOLETE	SCRAP FOR PARTS
21267	CAR IGNITION SCOPE	37	IP	OBSOLETE	SCRAP FOR PARTS
21268	ALTERNATOR TESTER	27	IP	OBSOLETE	SCRAP FOR PARTS
21269	INFANT SCALES	NONE	IP	OBSOLETE	BOCES DUMPSTER
21270	COMPUTER	19550	CTR	OBSOLETE	RECYCLE CENTER (SIDNEY CSD)
21271	COMPUTER	19576	CTR	OBSOLETE	RECYCLE CENTER (SIDNEY CSD)
21272	COMPUTER	22424	CTR	OBSOLETE	RECYCLE CENTER (SIDNEY CSD)
21273	LAPTOP PC	22466	CTR	OBSOLETE	RECYCLE CENTER (SIDNEY CSD)
21274	LAPTOP PC	22468	CTR	OBSOLETE	RECYCLE CENTER (SIDNEY CSD)
21275	LAPTOP PC	22470	CTR	OBSOLETE	RECYCLE CENTER (SIDNEY CSD)
21276	COMPUTER	23161	CTR	OBSOLETE	RECYCLE CENTER (SIDNEY CSD)
21277	COMPUTER EQUIP.	23381	CTR	OBSOLETE	RECYCLE CENTER (SIDNEY CSD)
21278	DELL PC	25211	CTR	OBSOLETE	RECYCLE CENTER (SIDNEY CSD)
21279	HP NOTEBOOK	24949	CTR	OBSOLETE	RECYCLE CENTER (SIDNEY CSD)
21280	HP NOTEBOOK	24950	CTR	OBSOLETE	RECYCLE CENTER (SIDNEY CSD)
21281	HP NOTEBOOK	24953	CTR	OBSOLETE	RECYCLE CENTER (SIDNEY CSD)
21282	HP NOTEBOOK	24954	CTR	OBSOLETE	RECYCLE CENTER (SIDNEY CSD)
21283	HP NOTEBOOK	24955	CTR	OBSOLETE	RECYCLE CENTER (SIDNEY CSD)
21284	HP NOTEBOOK	24956	CTR	OBSOLETE	RECYCLE CENTER (SIDNEY CSD)
21285	HP NOTEBOOK	24957	CTR	OBSOLETE	RECYCLE CENTER (SIDNEY CSD)
21286	HP NOTEBOOK	24958	CTR	OBSOLETE	RECYCLE CENTER (SIDNEY CSD)
21287	HP NOTEBOOK	24959	CTR	OBSOLETE	RECYCLE CENTER (SIDNEY CSD)
21288	HP NOTEBOOK	24960	CTR	OBSOLETE	RECYCLE CENTER (SIDNEY CSD)
21289	HP NOTEBOOK	24961	CTR	OBSOLETE	RECYCLE CENTER (SIDNEY CSD)
21290	HP NOTEBOOK	24962	CTR	OBSOLETE	RECYCLE CENTER (SIDNEY CSD)
21291	HP NOTEBOOK	24964	CTR	OBSOLETE	RECYCLE CENTER (SIDNEY CSD)
21292	HP NOTEBOOK	24966	CTR	OBSOLETE	RECYCLE CENTER (SIDNEY CSD)

RESOLVED that the surplus items listed are worthless and not marketable, and should be disposed of and removed from the BOCES inventory.

BOARD ACTION: Disposal of Surplus Equipment**ENCLOSURE F4- 2****BOARD DATE:** February 3, 2010

21293	HP NOTEBOOK	24967	CTR	OBSOLETE	RECYCLE CENTER (SIDNEY CSD)
21294	HP NOTEBOOK	24968	CTR	OBSOLETE	RECYCLE CENTER (SIDNEY CSD)
21295	HP NOTEBOOK	24969	CTR	OBSOLETE	RECYCLE CENTER (SIDNEY CSD)
21296	HP NOTEBOOK	24970	CTR	OBSOLETE	RECYCLE CENTER (SIDNEY CSD)
21297	HP NOTEBOOK	24971	CTR	OBSOLETE	RECYCLE CENTER (SIDNEY CSD)
21298	HP NOTEBOOK	24972	CTR	OBSOLETE	RECYCLE CENTER (SIDNEY CSD)
21299	HP NOTEBOOK	24974	CTR	OBSOLETE	RECYCLE CENTER (SIDNEY CSD)
21300	HP NOTEBOOK	24975	CTR	OBSOLETE	RECYCLE CENTER (SIDNEY CSD)
21301	HP NOTEBOOK	24976	CTR	OBSOLETE	RECYCLE CENTER (SIDNEY CSD)
21302	HP NOTEBOOK	24977	CTR	OBSOLETE	RECYCLE CENTER (SIDNEY CSD)
21303	HP NOTEBOOK	24978	CTR	OBSOLETE	RECYCLE CENTER (SIDNEY CSD)
21304	HP NOTEBOOK	24979	CTR	OBSOLETE	RECYCLE CENTER (SIDNEY CSD)
21305	HP NOTEBOOK	24980	CTR	OBSOLETE	RECYCLE CENTER (SIDNEY CSD)
21306	HP NOTEBOOK	24982	CTR	OBSOLETE	RECYCLE CENTER (SIDNEY CSD)
21307	HP NOTEBOOK	24983	CTR	OBSOLETE	RECYCLE CENTER (SIDNEY CSD)
21308	HP NOTEBOOK	24984	CTR	OBSOLETE	RECYCLE CENTER (SIDNEY CSD)
21309	HP NOTEBOOK	24985	CTR	OBSOLETE	RECYCLE CENTER (SIDNEY CSD)
21310	HP NOTEBOOK	24986	CTR	OBSOLETE	RECYCLE CENTER (SIDNEY CSD)
21311	HP NOTEBOOK	24987	CTR	OBSOLETE	RECYCLE CENTER (SIDNEY CSD)
21312	HP NOTEBOOK	24988	CTR	OBSOLETE	RECYCLE CENTER (SIDNEY CSD)
21313	HP NOTEBOOK	24989	CTR	OBSOLETE	RECYCLE CENTER (SIDNEY CSD)
21314	HP NOTEBOOK	24990	CTR	OBSOLETE	RECYCLE CENTER (SIDNEY CSD)
21315	HP NOTEBOOK	24991	CTR	OBSOLETE	RECYCLE CENTER (SIDNEY CSD)
21316	HP NOTEBOOK	24992	CTR	OBSOLETE	RECYCLE CENTER (SIDNEY CSD)
21317	HP NOTEBOOK	24993	CTR	OBSOLETE	RECYCLE CENTER (SIDNEY CSD)
21318	HP NOTEBOOK	24994	CTR	OBSOLETE	RECYCLE CENTER (SIDNEY CSD)
21319	HP NOTEBOOK	24995	CTR	OBSOLETE	RECYCLE CENTER (SIDNEY CSD)
21320	HP NOTEBOOK	24996	CTR	OBSOLETE	RECYCLE CENTER (SIDNEY CSD)
21321	DELL PC	26841	CTR	OBSOLETE	RECYCLE CENTER (SIDNEY CSD)

RESOLVED that the surplus items listed are worthless and not marketable, and should be disposed of and removed from the BOCES inventory.

BOARD ACTION: Disposal of Surplus Equipment**ENCLOSURE F4- 3****BOARD DATE:** February 3, 2010

21322	DELL PC	26844	CTR	OBSOLETE	RECYCLE CENTER (SIDNEY CSD)
21323	DELL PC	26849	CTR	OBSOLETE	RECYCLE CENTER (SIDNEY CSD)
21324	DELL PC	26851	CTR	OBSOLETE	RECYCLE CENTER (SIDNEY CSD)
21325	DELL PC	26854	CTR	OBSOLETE	RECYCLE CENTER (SIDNEY CSD)
21326	DELL PC	26860	CTR	OBSOLETE	RECYCLE CENTER (SIDNEY CSD)
21327	DELL PC	26866	CTR	OBSOLETE	RECYCLE CENTER (SIDNEY CSD)
21328	DELL PC	26330	CTR	OBSOLETE	RECYCLE CENTER (SIDNEY CSD)
21329	DELL PC	26328	CTR	OBSOLETE	RECYCLE CENTER (SIDNEY CSD)
21330	DELL PC	26657	CTR	OBSOLETE	RECYCLE CENTER (SIDNEY CSD)
21331	DELL PC	26659	CTR	OBSOLETE	RECYCLE CENTER (SIDNEY CSD)
21332	DELL PC	26660	CTR	OBSOLETE	RECYCLE CENTER (SIDNEY CSD)
21333	DELL PC	26661	CTR	OBSOLETE	RECYCLE CENTER (SIDNEY CSD)
21334	DELL PC	26662	CTR	OBSOLETE	RECYCLE CENTER (SIDNEY CSD)
21335	DELL PC	26663	CTR	OBSOLETE	RECYCLE CENTER (SIDNEY CSD)
21336	DELL PC	26664	CTR	OBSOLETE	RECYCLE CENTER (SIDNEY CSD)
21337	DELL PC	26320	CTR	OBSOLETE	RECYCLE CENTER (SIDNEY CSD)
21338	DELL PC	26321	CTR	OBSOLETE	RECYCLE CENTER (SIDNEY CSD)
21339	DELL PC	26322	CTR	OBSOLETE	RECYCLE CENTER (SIDNEY CSD)
21340	DELL PC	26323	CTR	OBSOLETE	RECYCLE CENTER (SIDNEY CSD)
21341	DELL PC	26324	CTR	OBSOLETE	RECYCLE CENTER (SIDNEY CSD)
21342	DELL PC	26325	CTR	OBSOLETE	RECYCLE CENTER (SIDNEY CSD)
21343	DELL PC	26326	CTR	OBSOLETE	RECYCLE CENTER (SIDNEY CSD)
21344	DELL PC	26327	CTR	OBSOLETE	RECYCLE CENTER (SIDNEY CSD)
21345	DELL PC	26614	CTR	OBSOLETE	RECYCLE CENTER (SIDNEY CSD)
21346	DELL PC	26615	CTR	OBSOLETE	RECYCLE CENTER (SIDNEY CSD)
21347	DELL PC	26616	CTR	OBSOLETE	RECYCLE CENTER (SIDNEY CSD)
21348	DELL PC	26617	CTR	OBSOLETE	RECYCLE CENTER (SIDNEY CSD)
21349	DELL PC	26619	CTR	OBSOLETE	RECYCLE CENTER (SIDNEY CSD)
21350	DELL PC	26620	CTR	OBSOLETE	RECYCLE CENTER (SIDNEY CSD)

RESOLVED that the surplus items listed are worthless and not marketable, and should be disposed of and removed from the BOCES inventory.

BOARD ACTION: Disposal of Surplus Equipment**ENCLOSURE F4- 4****BOARD DATE:** February 3, 2010

21351	DELL PC	26621	CTR	OBSOLETE	RECYCLE CENTER (SIDNEY CSD)
21352	COMPAQ LAPTOP	24099	CTR	OBSOLETE	RECYCLE CENTER (SIDNEY CSD)
21353	COMPAQ LAPTOP	24100	CTR	OBSOLETE	RECYCLE CENTER (SIDNEY CSD)
21354	COMPAQ LAPTOP	24101	CTR	OBSOLETE	RECYCLE CENTER (SIDNEY CSD)
21355	COMPAQ LAPTOP	24103	CTR	OBSOLETE	RECYCLE CENTER (SIDNEY CSD)
21356	COMPAQ LAPTOP	24105	CTR	OBSOLETE	RECYCLE CENTER (SIDNEY CSD)
21357	COMPAQ LAPTOP	24106	CTR	OBSOLETE	RECYCLE CENTER (SIDNEY CSD)
21358	COMPAQ LAPTOP	24107	CTR	OBSOLETE	RECYCLE CENTER (SIDNEY CSD)
21359	COMPAQ LAPTOP	24111	CTR	OBSOLETE	RECYCLE CENTER (SIDNEY CSD)
21360	COMPAQ LAPTOP	24113	CTR	OBSOLETE	RECYCLE CENTER (SIDNEY CSD)
21361	COMPAQ LAPTOP	24117	CTR	OBSOLETE	RECYCLE CENTER (SIDNEY CSD)
21362	COMPAQ LAPTOP	24118	CTR	OBSOLETE	RECYCLE CENTER (SIDNEY CSD)
21363	COMPAQ LAPTOP	24119	CTR	OBSOLETE	RECYCLE CENTER (SIDNEY CSD)
21364	COMPAQ LAPTOP	24120	CTR	OBSOLETE	RECYCLE CENTER (SIDNEY CSD)
21365	COMPAQ LAPTOP	24122	CTR	OBSOLETE	RECYCLE CENTER (SIDNEY CSD)
21366	PROJECTOR	24144	CTR	OBSOLETE	RECYCLE CENTER (SIDNEY CSD)
21367	DELL PC	24160	CTR	OBSOLETE	RECYCLE CENTER (SIDNEY CSD)
21368	DELL PC	24203	CTR	OBSOLETE	RECYCLE CENTER (SIDNEY CSD)
21369	DELL PC	26658	CTR	OBSOLETE	RECYCLE CENTER (SIDNEY CSD)
21370	DELL PC	26618	CTR	OBSOLETE	RECYCLE CENTER (SIDNEY CSD)

RESOLVED that the surplus items listed are worthless and not marketable, and should be disposed of and removed from the BOCES inventory.

BOARD ACTION: Donation

BOARD DATE: February 3, 2010

DONOR	ITEM(S)	DIVISION
Joseph Szymaniak	Leg extension machine, free weights, training bar	IP

RESOLVED that the Board accept the above listed DONATION.

BOARD ACTION: AGREEMENTS**ENCLOSURE F6-1****BOARD DATE: February 3, 2010**

#	<u>AGREEING PARTY</u>	<u>ITEM(s)</u>	<u>DIV.</u>	<u>COST</u>	<u>EFFECTIVE DATE(s)</u>
294	Time Warner Cable	Construction fee for relocation of broadband demark location. Jefferson CSD	CTR	\$5,421.00	Feb. 4, 2010
295	Kroll Background America, Inc.	Provider of Breach Preparedness and Data Breach Management Services.	ADM	To be determined by enrollment. Max. \$8,029.00	Feb. 23, 2010

RESOLVED that the President be authorized to enter into and sign the above agreement.

DIVISION: BOARD OF TRUSTEES

BOARD ACTION: CERTIFIED

BOARD DATE: February 3, 2010

Personnel - Certified

Appointment: G1

RESOLVED that, upon the recommendation of the District Superintendent, the following Appointment be approved:

Division: Instructional Programs

Name: Jack Weiss
Position Title: Adult Ed Instructor
Effective: 1/20/10
Certification: Adult Education Certificate – Pending
Comment: Request for services

Personnel - Certified

Emergency Conditional

Appointments: G2

RESOLVED that, upon the recommendation of the District Superintendent, the following Emergency Conditional Appointments be approved:

Division: Instructional Programs

Name: Fred Heisler Jr.
Position Title: Adult Ed Instructor
Effective: 1/19/10
Certification: Adult Education Certificate – Pending
Comment: Request for services

Name: Andrea Muftic – Adult Ed Instructor – Part Time
Comment: Re-appointment, pending final fingerprint clearance

Personnel - Certified

Completion of Service: G3

RESOLVED that, upon the recommendation of the District Superintendent, the following Completion of Service be approved:

Division: Instructional Programs

Name: Pamela Guth
Position Title: Adult Ed Instructor – Part Time
Effective: 1/11/10

Personnel - Certified
Leaves of Absence: G4

RESOLVED that, upon the recommendation of the District Superintendent, the following Leaves of Absence be approved:

Division: **Instructional Programs**

Name: **John Cullen**
Position Title: Teacher
Extension of leave
of absence: 2/8/10 - 2/19/10

Name: **Margaret Kosik**
Position Title: Director of Special Education
FMLA, concurrent
With paid leave: 1/14/10-2/5/10

Name: **Michael Riolo**
Position Title: Teacher
Extension of leave
paid leave: 1/12/10-2/22/10

DIVISION: BOARD OF TRUSTEES

BOARD ACTION: CLASSIFIED

BOARD DATE: February 3, 2010

Personnel – Classified

Appointments: H1

RESOLVED that, upon the recommendation of the District Superintendent, the following Appointments be approved:

Division: **Instructional Programs**

Name: **Amber DeHaas** – Interpreter of the Deaf Part time
Leslie Dix – Teacher Aide
Sharon Flanagan – Teacher Aide
Dannette Harder – Teacher Aide
Alicja Kosiba – Teacher Aide
Grace Lewis – Teacher Aide
Cynthia Pingarelli – Teacher Aide
Frida Quaden – Teacher Aide
Natividad Tompkins – Teacher Aide
Stacy Stephens – Teacher Aide

Comment: Re-appointment received final fingerprint clearance for employment

Division: **Management Support Services/Central Business Office**

Name: **Jacquelyn Gunn**
Position Title: Principal Account Clerk
Classification: Competitive
Type: Permanent
Effective: 2/1/10
Comment: Probationary to Permanent

Personnel – Classified

Completions of Service: H2

RESOLVED that, upon the recommendation of the District Superintendent, the following Completions of Service be approved:

Division: **Instructional Programs**

Name; **Kimberly Briggs**
Position Title: Teacher Aide
Effective: 1/21/10

Name; Kristy Carlin
Position Title: RN (School)
Effective: 1/25/10

Name; Lynn DiNardo
Position Title: Interpreter of the Deaf
Effective: 3/1/10
Comment: Retirement

Personnel – Classified
Leaves of Absence: H3

RESOLVED that, upon the recommendation of the District Superintendent, the following Leaves of Absence be approved:

Division: **Center for Educational Support & Technology**

Name: Ralph Vlasak
Position Title: Systems Training Assistant
FMLA concurrent
with paid leave: 12/15/09-1/29/10

Division: **Instructional Programs**

Name: Deanna Bagg
Position Title: Teacher Aide
Paid leave: 1/4/10
Unpaid leave
of absence: 1/5/10-1/26/10

Name: James Sobiech
Position Title: School Monitor
Extension of
unpaid leave of
absence: 1/19/10-2/24/10

Name: William VanWormer
Position Title: School Monitor
FMLA concurrent
With paid leave: 1/13/10-1/21/10
FMLA unpaid leave
Of absence: 1/22/10-3/12/10

Division: **Management Support Services/Central Business Office**

Name: Christine Miller
Position Title: Account Clerk
FMLA concurrent
with paid leave: 1/15/10-2/26/10

Division: Management Support Services/Duplicating Center

Name: **David Simmons**

Position Title: Duplicating Center Worker

FMLA concurrent
with paid leave:

11/16/09-1/19/10