

**Board of Cooperative Educational Services
435 Glenwood Road
Binghamton, NY 13905-1699**

**AGENDA
February 17, 2010**

Proposed agenda for the Regular Board Meeting scheduled for February 17, 2010 in the Education Center Board Room at the Broome-Tioga BOCES, 435 Glenwood Road, Binghamton, New York 13905-1699.

A. Call to Order

1. Pledge of Allegiance
2. Meeting called to order
3. Quorum Check

B. Routine Matters

1. **Approval of Minutes** – Special Board Meeting held on February 3, 2010.

C. Old Business/Discussion

1. **Report** Board Committees

D. New Business

1. **Approval** 2010-2011 School Calendar (Enclosure D-1)

E. Business

There are no Business items

F. Purchasing

1. (MSS) Bid Award. (Enclosure F1)
2. Authorization for President to enter into and sign agreements. (Enclosure F2)
3. Disposals. (Enclosure F3)

G. Personnel –Certified (Enclosure G)

Appointments: G1

Substitute Appointments: G2

Leaves of Absence: G3

H. Personnel – Classified (Enclosure H)

Appointments: H1

Emergency Conditional Appointments: H2

Leaves of Absence: H3

I. Information/Reminders

**March 3, 2010
Broome-Tioga BOCES Board Room**

**Special Meeting
6:00 p.m.**

**March 17, 2010
Broome-Tioga BOCES Board Room**

**Regular Meeting
6:00 p.m.**

ENCLOSURE B-1

DIVISION: BOARD OF TRUSTEES

BOARD ACTION: APPROVAL OF MINUTES

BOARD DATE: FEBRUARY 17, 2010

DESCRIPTION: Minutes of the Special Board Meeting held on February 3, 2010 (attached)

RESOLVED that the Broome-Tioga Board of Cooperative Educational Services accept the minutes of the Special Board Meeting held on February 3, 2010.

**Board of Cooperative Educational Services
435 Glenwood Road
Binghamton, NY 13905-1699**

**Board Meeting
February 3, 2010**

- A. Call to Order** The Regular Board Meeting was called to order at 6:04 p.m. by Board President Mrs. Ruffo. A quorum check revealed the following:

Members Present Sandra Ruffo, President
Ursula Hambalek, Vice President
John Crosby, Trustee
Roger Merrill, Trustee
Marcia Modlo, Trustee
Peter Nowacki, Trustee
Don Vredenburgh, Trustee

Others Allen Buyck, District Superintendent
Kathy Sheehan, Assistant Superintendent
Dawn Shannon, Assistant Superintendent
John Lynch, Attorney
Michelle Tirrell, Board Clerk
Others

- B. Minutes** **Motion by:** **Mrs. Modlo**
 Seconded by: **Mr. Merrill**
 Motion Carried: **7 yes, 0 no**

RESOLVED that, the Broome-Tioga Board of Cooperative Educational Services approve the minutes of the Regular Board Meeting held on January 20, 2010.

C. Old Business/Discussion

D. New Business

Report **Budget Presentation-** Mr. Buyck gave the Board a schedule of upcoming budget presentations to the component school boards for the administrative and capital budgets for 2010-2011.

Report **Instructional Programs -** Kathy Sheehan shared the results of how the learning centers did on the Regents exams held in January.

Report **Regional Recruitment -** Cindy Bundy reviewed the new online application for regional recruitment service.

First Reading Policy 4601 Medicaid Compliance Policy (Enclosure D-1 Walk in)
No Action needed at this time

First Reading Amended Policy 3312 Notification of Breach of Security (Enclosure D-2 Walk-in)
No Action needed at this time

E. Business There were no Business items.

F. Purchasing Motion by: Mr. Merrill
Seconded by: Mrs. Hambalek
Motion Carried: 7 yes, 0 no

F1 **RESOLVED** that the Broome-Tioga BOCES accepts the proposal from Time Warner Cable for Request for Proposal# CTR-33-SV-10, Internet Service Provider.

F2 **RESOLVED** that the Broome-Tioga BOCES authorizes the purchase of equipment at a cost of \$18,260.00 from Dyntek, Inc.

F3 **RESOLVED** that the President be authorized to enter into and sign the above AGREEMENTS.

F4 **RESOLVED** that the surplus items listed are worthless and not marketable, and should be disposed of and removed from the BOCES inventory.

F5 **RESOLVED** that the Board accept the above listed DONATIONS.

F6 **RESOLVED** that the President be authorized to enter into and sign the above AGREEMENTS.

G. Personnel – Certified
Appointments: G1

Motion by: Mr. Nowacki
Seconded by: Mrs. Modlo
Motion Carried: 7 yes, 0 no

RESOLVED that, upon the recommendation of the District Superintendent, the following Appointment be approved:

Division: Instructional Programs

Name: Jack Weiss
Position Title: Adult Ed Instructor
Effective: 1/20/10
Certification: Adult Education Certificate – Pending
Comment: Request for services

Personnel - Certified
Emergency Conditional
Appointments: G2

Motion by: Mr. Merrill
Seconded by: Mr. Vredenburgh
Motion Carried: 7 yes, 0 no

RESOLVED that, upon the recommendation of the District Superintendent, the following Emergency Conditional Appointments be approved:

Division: Instructional Programs

Name: Fred Heisler Jr.
Position Title: Adult Ed Instructor
Effective: 1/19/10
Certification: Adult Education Certificate – Pending
Comment: Request for services

Name: Andrea Muftic – Adult Ed Instructor – Part Time
Comment: Re-appointment, pending final fingerprint clearance

Personnel - Certified

Completion of Service: G3 **Motion by:** Mr. Vredenburg
Seconded by: Mrs. Modlo
Motion Carried: 7 yes, 0 no

RESOLVED that, upon the recommendation of the District Superintendent, the following Completion of Service be approved:

Division: Instructional Programs

Name: Pamela Guth
Position Title: Adult Ed Instructor – Part Time
Effective: 1/11/10

Personnel - Certified

Leaves of Absence: G4 **Motion by:** Mrs. Modlo
Seconded by: Mr. Merrill
Motion Carried: 7 yes, 0 no

RESOLVED that, upon the recommendation of the District Superintendent, the following Leaves of Absence be approved:

Division: Instructional Programs

Name: John Cullen
Position Title: Teacher
Extension of leave
of absence: 2/8/10 - 2/19/10

Name: Margaret Kosik
Position Title: Director of Special Education
FMLA, concurrent
With paid leave: 1/14/10-2/5/10

Name: Michael Riolo
Position Title: Teacher
Extension of leave
paid leave: 1/12/10-2/22/10

H. Personnel – Classified

Appointments: H1

Motion by:

Mr. Nowacki

Seconded by:

Mr. Crosby

Motion Carried:

7 yes, 0 no

RESOLVED that, upon the recommendation of the District Superintendent, the following Appointments be approved:

Division: **Instructional Programs**

Name: **Amber DeHaas** – Interpreter of the Deaf Part time
Leslie Dix – Teacher Aide
Sharon Flanagan – Teacher Aide
Dannette Harder – Teacher Aide
Alicja Kosiba – Teacher Aide
Grace Lewis – Teacher Aide
Cynthia Pingarelli – Teacher Aide
Frida Quaden – Teacher Aide
Natividad Tompkins – Teacher Aide
Stacy Stephens – Teacher Aide

Comment: Re-appointment received final fingerprint clearance for employment

Division: **Management Support Services/Central Business Office**

Name: **Jacquelyn Gunn**
Position Title: Principal Account Clerk
Classification: Competitive
Type: Permanent
Effective: 2/1/10
Comment: Probationary to Permanent

Personnel – Classified

Completions of Service: H2

Motion by:

Mr. Merrill

Seconded by:

Mr. Vredenburgh

Motion Carried:

7 yes, 0 no

RESOLVED that, upon the recommendation of the District Superintendent, the following Completions of Service be approved:

Division: **Instructional Programs**

Name; **Kimberly Briggs**
Position Title: Teacher Aide
Effective: 1/21/10

Name; **Kristy Carlin**
Position Title: RN (School)
Effective: 1/25/10

Name; **Lynn DiNardo**
Position Title: Interpreter of the Deaf
Effective: 3/1/10
Comment: Retirement

Personnel – Classified
Leaves of Absence: H3

Motion by: Mr. Crosby
Seconded by: Mrs. Modlo
Motion Carried: 7 yes, 0 no

RESOLVED that, upon the recommendation of the District Superintendent, the following Leaves of Absence be approved:

Division: Center for Educational Support & Technology

Name: Ralph Vlasak
Position Title: Systems Training Assistant
FMLA concurrent with paid leave: 12/15/09-1/29/10

Division: Instructional Programs

Name: Deanna Bagg
Position Title: Teacher Aide
Paid leave: 1/4/10
Unpaid leave of absence: 1/5/10-1/26/10

Name: James Sobiech
Position Title: School Monitor
Extension of unpaid leave of absence: 1/19/10-2/24/10

Name: William VanWormer
Position Title: School Monitor
FMLA concurrent With paid leave: 1/13/10-1/21/10
FMLA unpaid leave Of absence: 1/22/10-3/12/10

Division: Management Support Services/Central Business Office

Name: Christine Miller
Position Title: Account Clerk
FMLA concurrent with paid leave: 1/15/10-2/26/10

Division: Management Support Services/Duplicating Center

Name: David Simmons
Position Title: Duplicating Center Worker
FMLA concurrent with paid leave: 11/16/09-1/19/10

Adjourned

Motion by: Mr. Merrill
Seconded by: Mrs. hambalek
Motion carried: 7 yes, 0 no

Adjourned at 6:44 p.m. to go into Executive Session to discuss an employee personnel/legal issue.


Board Clerk

**Return to
Regular Session**

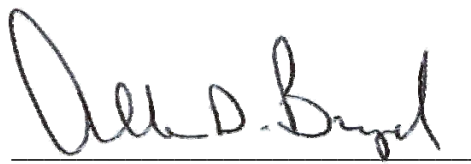
Motion by: Mr. Merrill
Seconded by: Mr. Vredenburgh
Motion carried: 7 yes, 0 no

Returned to Regular Session at 7:15 p.m.

Adjourned

Motion by: Mr. Merrill
Seconded by: Mr. Nowacki
Motion carried: 7 yes, 0 no

There being no further business the meeting was adjourned at 7:15 p.m.


District Superintendent

BOARD OF COOPERATIVE EDUCATIONAL SERVICES
435 Glenwood Road
Binghamton, NY 13905-1699

Executive Session
February 3, 2010

Purpose: To discuss a particular employee personnel/legal issue.

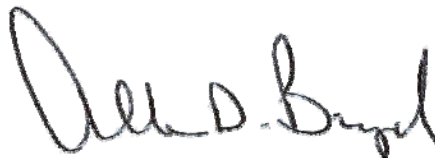
Call to Order The Executive Session was called to order at 6:46 p.m. by Board President Sandra Ruffo. A quorum check revealed the following:

Members Present Sandra Ruffo, President
Ursula Hambalek, Vice President
John Crosby, Trustee
Roger Merrill, Trustee
Marcia Modlo, Trustee
Peter Nowacki, Trustee
Don Vredenburg, Trustee

Others Allen Buyck, District Superintendent
John Lynch, Attorney
Kathy Sheehan, Assistant Superintendent
Karen McMahon, Director Human Resources

Return to Regular Session **Motion by:** Mr. Merrill
Seconded by: Mr. Vredenburg
Motion carried: 7 yes, 0 no

Returned to Regular Session at 7:15 p.m.



Mr. Allen D. Buyck
District Superintendent

DIVISION: BOARD OF TRUSTEES
BOARD ACTION: 2010-2011 SCHOOL CALENDAR
BOARD DATE FEBRUARY 17, 2010

Description:

The Broome-Tioga Board of Cooperative Educational Services approval of the attached **2010-2011 School Calendar**

RESOLVED that the Broome-Tioga Board of Cooperative Educational Services approve the **2010-2011 School Calendar** that was presented at the February 17, 2010 Board meeting.

2010-2011 School Calendar

Broome-Tioga BOCES Component Schools

*Approved by BTACSA 1/27/2010 * 10/07/2010 Early Dismissal Drill*

SCHOOL DAYS	
183	Student
3	Conference
186	Total

SEPTEMBER (17) + 1						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

OCTOBER (19) + 1						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7*	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24 31	25	26	27	28	29	30

NOVEMBER (18)						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

DECEMBER (16)						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

JANUARY (20)						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23 30	24 31	25	26	27	28	29

FEBRUARY (18)						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28					

MARCH (22) + 1						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

APRIL (15)						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30




MAY (20)						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

JUNE (18)						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

Total Possible Days of Attendance: Students: 183 Staff: 186

School not in session:

Labor Day – 09/06
 Columbus Day – 10/11
 Veterans Day – 11/11
 Thanksgiving Break – 11/24 – 11/26
 Winter Recess – 12/23 – 12/31
 Martin Luther King, Jr. Day – 01/17
 Mid – Term Recess – 2/21-2/22
 Spring Recess – 4/11-4/15
 Good Friday – 4/22
 Memorial Day Recess– 05/27-5/30

LEGEND	
	Conference Days 9/7, 10/8, 3/18 (tentative)
	Schools Closed
	Regents Exams Dates are tentative
Priority of Make-up Days: May 27 April 15 April 14 April 13	

DIVISION: Management Support Services

BOARD ACTION: Award for Bid # MSS-40-S-10

BOARD DATE: February 17, 2010

PROPOSAL TITLE: Assorted Copy Paper & Duplicating Supplies

THE FOLLOWING VENDORS RECEIVED BID PROPOSALS:

Hudson Valley Paper	RIS Ohio
RIS New York	Xpedx
Whiteman Tower	Unisource
Spiral Binding	Staples Business Advantage
Markham Packaging	Southwest Plastic

THE FOLLOWING VENDORS RESPONDED:

Hudson Valley Paper	Unisource
RIS Ohio	Whiteman Tower
Spiral Binding	Xpedx
Southwest Plastic	

TERM: One Time Purchase

EXPENDITURE: \$36,774.40

**Note: Bid proposal included request for pricing of recycled paper.
See enclosure F1-2 for complete bid tabulation.**

RESOLVED that the Broome-Tioga BOCES accepts the low bid from:
RIS Paper (Ohio) for items 9.1, 10.11-10.15, and 11.11-11.12
Hudson Valley Paper for item 13.1
Southwest Plastic for items 14.1 and 16.1
Spiral Binding for item 15.1
Unisource for items 12.11 and 12.12
For Bid # MSS-40-S-10, Assorted Copy Paper & Duplicating Supplies

	17-Feb-10	HUDSON	RIS	SOUTHWEST	SPIRAL		WHITEMAN	
ITEM#	DESCRIPTION	VALLEY	OHIO	PLASTIC	BINDING	UNISOURCE	TOWER	XPEDX
9.1	20 LB. 8 1/2x11 PAPER, TRUCK(NONRECYCLED)	\$ 22,680.00	\$ 20,857.20	NO BID	NO BID	\$ 21,688.80	\$ 21,798.00	\$ 25,804.80
9.11	20 LB. 8 1/2x11 PAPER, TRUCK(RECYCLED)	\$ 26,838.00	\$ 23,906.40	NO BID	NO BID	\$ 26,846.40	NO BID	NO BID
10.1	20 LB. 8 1/2x11 PINK PAPER (NONRECYCLED)	\$ 1,440.00	\$ 1,295.20	NO BID	NO BID	\$ 1,418.00	\$ 1,448.00	\$ 1,402.40
10.2	ORCHID	\$ 1,440.00	\$ 1,295.20	NO BID	NO BID	\$ 1,418.00	\$ 1,448.00	\$ 1,402.40
10.3	GOLDENROD	\$ 1,440.00	\$ 1,295.20	NO BID	NO BID	\$ 1,418.00	\$ 1,448.00	\$ 1,402.40
10.4	GREEN	\$ 1,440.00	\$ 1,295.20	NO BID	NO BID	\$ 1,418.00	\$ 1,448.00	\$ 1,402.40
10.5	TAN	\$ 1,440.00	\$ 1,295.20	NO BID	NO BID	\$ 1,418.00	\$ 1,448.00	\$ 1,402.40
		\$ 7,200.00	\$ 6,476.00			\$ 7,090.00	\$ 7,240.00	\$ 7,012.00
10.11	20 LB. 8 1/2x11 PINK PAPER (RECYCLED)	\$ 1,440.00	\$ 1,295.20	NO BID	NO BID	\$ 1,418.00	NO BID	\$ 1,402.40
10.12	ORCHID	\$ 1,440.00	\$ 1,295.20	NO BID	NO BID	\$ 1,418.00	NO BID	\$ 1,402.40
10.13	GOLDENROD	\$ 1,440.00	\$ 1,295.20	NO BID	NO BID	\$ 1,418.00	NO BID	\$ 1,402.40
10.14	GREEN	\$ 1,440.00	\$ 1,295.20	NO BID	NO BID	\$ 1,418.00	NO BID	\$ 1,402.40
10.15	TAN	\$ 1,440.00	\$ 1,295.20	NO BID	NO BID	\$ 1,418.00	NO BID	\$ 1,402.40
		\$ 7,200.00	\$ 6,476.00			\$ 7,090.00		\$ 7,012.00
11.1	20 LB. BRITE GREEN (NONRECYCLED)	\$ 2,640.00	\$ 1,837.60	NO BID	NO BID	NO BID	\$ 2,026.00	\$ 2,003.20
11.2	20 LB. BRITE MAGENTA	NO BID	\$ 1,837.60	NO BID	NO BID	NO BID	\$ 2,026.00	\$ 2,003.20
			\$ 3,675.20					\$ 4,006.40
11.11	20 LB. BRITE GREEN (RECYCLED)	NO BID	\$ 1,837.60	NO BID	NO BID	NO BID	NO BID	NO BID
11.12	20 LB. BRITE MAGENTA	NO BID	\$ 1,837.60	NO BID	NO BID	NO BID	NO BID	NO BID
			\$ 3,675.20					
12.1	67 LB. CANARY CARD STOCK (NONRECYCLED)	\$ 2,975.00	\$ 1,588.00	NO BID	NO BID	\$ 1,425.00	\$ 1,477.50	\$ 1,457.50
12.2	67 LB. GOLDEN CARD STOCK (NONRECYCLED)	\$ 2,975.00	\$ 1,588.00	NO BID	NO BID	\$ 1,425.00	\$ 1,477.50	\$ 1,457.50
			\$ 3,176.00			\$ 2,850.00	\$ 2,955.00	\$ 2,915.00
12.11	67 LB. CANARY CARD STOCK (RECYCLED)	\$ 2,975.00	\$ 1,588.00	NO BID	NO BID	\$ 1,425.00	NO BID	NO BID
12.12	67 LB. GOLDEN CARD STOCK (RECYCLED)	\$ 2,975.00	\$ 1,588.00	NO BID	NO BID	\$ 1,425.00	NO BID	NO BID
			\$ 3,176.00			\$ 2,850.00		
13.1	#10 WHITE ENVELOPES	\$ 840.00	NO BID	NO BID	NO BID	NO BID	NO BID	\$ 2,116.80
14.1	19 HOLE PRE PUNCHED CLEAR COVERS	NO BID	NO BID	\$ 298.50	\$ 375.00	NO BID	NO BID	NO BID
15.1	LAMINATING FILM	NO BID	NO BID	\$ 1,092.00	\$ 1,050.00	NO BID	NO BID	NO BID
16.1	ASSORTED BLACK COMB BINDINGS	NO BID	NO BID	\$ 727.50	\$ 753.25	NO BID	NO BID	NO BID

BOARD ACTION: AGREEMENTS**ENCLOSURE F2-1****BOARD DATE: February 17, 2010**

#	<u>AGREEING PARTY</u>	<u>ITEM(s)</u>	<u>DIV.</u>	<u>COST</u>	<u>EFFECTIVE DATE(s)</u>
296	Strategic Communications, LLC	Professional Development workshop for Office of Communications Development & district-based Public Information staff.	ADM	\$1,250.00	Feb. 16, 2010
297	SchoolCenter	Custom design of web page: Norwich CSD	CTR	\$1,000.00	Feb. 18, 2010
298	SunGard Public Sector	Software License for eSchoolPLUS: Windsor CSD	CTR	\$3,806.00	Feb. 18, 2010
299	Sheri Abdullah	Workshop Instructor: National Board Certification (Teacher Center)	CTR	\$500.00 + mileage	Feb. - Jun., 2010 (5)
300	Ramada Hotel & Conference	Room Rental for workshop: Advancing Inspiration	CTR	\$298.71	Feb. 22, 2010
301	Ramada Hotel & Conference	Room Rental for workshop: Response to Intervention (Teacher Center)	CTR	\$412.00	Mar. 11, 2010
302	Mental Health Players	Presentation on bullying	IP	\$450.00	Jan. 13, 2010
303	Southern Tier Stages, Inc. Shafer's Tour & Charter	Bus transport to Syracuse, NY for Skills USA state competition	IP	\$1,445.00	Apr. 16-17, 2010

RESOLVED that the President be authorized to enter into and sign the above agreement.

BOARD ACTION: Disposal of Surplus Equipment

ENCLOSURE F3-1

BOARD DATE: February 17, 2010

ITEM #	ITEM	TAG #	DIV	REASON	DISPOSAL METHOD
21371	CANNON PRINTER	19707	CTR	OBSOLETE	DUMPSTER (BING CSD)
21372	MINOLTA PRINTER	29501	CTR	OBSOLETE	DUMPSTER (BING CSD)
21373	CAR BATTERY TESTER	52861	IP	OBSOLETE	SCRAP FOR PARTS
21374	STICK WELDER	930	IP	OBSOLETE	SCRAP FOR PARTS

RESOLVED that the surplus items listed are worthless and not marketable, and should be disposed of and removed from the BOCES inventory.

DIVISION: BOARD OF TRUSTEES

BOARD ACTION: CERTIFIED

BOARD DATE: February 17, 2010

Personnel - Certified

Appointments: G1

RESOLVED that, upon the recommendation of the District Superintendent, the following Appointments be approved:

Division: Instructional Programs

Name: Mark Schuster
Position Title: School Enrichment Teacher
Effective: 02/18/10 – 6/30/10
Comment: School Enrichment/Harpursville

Name: Christen Baumbach, Stephanie Darrah,
Amy Hallenbeck, Denise Huson
Position Title: School Enrichment Teacher
Effective: 2/18/10-6/30/10
Comment: School Enrichment/Owego/Apalachin

Name: Susan Erickson, Vicky Hamlin, Heather Hudak
Ann Miller, Michelle Muraca-Miller, Emily Regan
Jennifer Sanford, Valerie Winters
Position: School Enrichment Teacher
Effective: 2/18/10 – 6/30/10
Comment: School Enrichment/Chenango Forks

Personnel - Certified

Substitute Appointments: G2

RESOLVED that, upon the recommendation of the District Superintendent, the following Substitute Appointments be approved:

Division: Instructional Programs

Name: Brendan Steed
Effective: 1/27/10
Class: D

Name: Kasey Walling
Effective: 2/2/10
Class: D

Name: Kristen Willerton
Effective: 1/27/10
Class: D

Personnel - Certified
Leaves of Absence: G3

RESOLVED that, upon the recommendation of the District Superintendent, the following Leaves of Absence be approved:

Division: **Instructional Programs**

Name: **Jennifer Jacobs**

Position Title: Teacher

FMLA, concurrent

with paid leave: 1/28/10-3/12/10

Name: **Margaret Kosik**

Position Title: Director of Special Education

Extension of

FMLA, concurrent

with paid leave: 2/8/10-2/12/10

DIVISION: BOARD OF TRUSTEES

BOARD ACTION: CLASSIFIED

BOARD DATE: February 17, 2010

Personnel – Classified

Appointments: H1

RESOLVED that, upon the recommendation of the District Superintendent, the following Appointments be approved:

Division: **Business Administration**

Name: Lisa Besemer
Position Title: Principal Account Clerk
Type : Permanent
Classification: Competitive
Effective: 2/5/10
Comment: Probationary to Permanent

Division: **Center for Educational Support & Technology**

Name: Tracy Lawrence-Wagaman
Position Title: PC/LAN Technician
Type : Permanent
Classification: Competitive
Effective: 3/1/10
Comment: Probationary to Permanent

Division: **Instructional Programs**

Name: Kasey Chobot
Position Title: RN (School) – Part Time
Classification: Non-Competitive
Effective: 2/1/10
Comment: Replacement

Name: Cindy Faulkner
Position Title: Teacher Aide
Classification: Non-Competitive
Effective: 2/22/10 – 2/22/11
Comment: Replacement

Name: Michelle Godoy
Position Title: Teacher Aide
Classification: Non-Competitive
Effective: 2/8/10-2/8/11
Comment: Replacement

Name: Golina Shelestovsky
Position Title: Teacher Aide
Classification: Non-Competitive
Effective: 2/16/10-2/16/11
Comment: Replacement

Name: Andrew Shell
Position Title: Teacher Aide
Classification: Non-Competitive
Effective: 2/2/10 – 2/2/11
Comment: Request for services

**Personnel – Classified
Emergency Conditional
Appointments: H2**

**RESOLVED that, upon the recommendation of the District Superintendent, the following
Emergency Conditional Appointments be approved:**

Division: Instructional Programs

Name: Abigail Battles
Position Title: Teacher Aide
Classification: Non-Competitive
Effective: 2/8/10-2/8/11
Comment: Replacement

Name: Joyce Gonyea
Position Title: RN (School) – Part Time
Classification: Non-Competitive
Effective: 2/2/10
Comment: Replacement

Name: Randy Lupo
Position Title: Teacher Aide
Classification: Non-Competitive
Effective: 2/8/10-2/8/11
Comment: Replacement

Name: Andrea McKellar
Position Title: Teacher Aide
Classification: Non-Competitive
Effective: 2/8/10-2/8/11
Comment: Replacement

Name: Sandra McNeilly
Position Title: Teacher Aide
Classification: Non-Competitive
Effective: 2/8/10-2/8/11
Comment: Replacement

Personnel – Classified
Leaves of Absence: H3

RESOLVED that, upon the recommendation of the District Superintendent, the following Leaves of Absence be approved:

Division: **Center for Educational Support & Technology**

Name: Ralph Vlasak
Position Title: Systems Training Assistant
Extension of
FMLA concurrent
with paid leave: 2/1/10-2/26/10

Division: **Instructional Programs**

Name: Kathryn Saunders
Position Title: School Monitor
Extension of
unpaid leave
of absence: 5/25/09-6/22/09
Comment: Revised from the 5/6/09 board

Division: **Management Support Services/Central Business Office**

Name: Tanya Smith
Position Title: Payroll Clerk
FMLA concurrent
with paid leave: 11/2/09-12/11/09