

**Board of Cooperative Educational Services  
435 Glenwood Road  
Binghamton, NY 13905-1699**

**AGENDA  
February 17, 2010**

**Proposed agenda for the Regular Board Meeting scheduled for February 17, 2010 in the Education Center Board Room at the Broome-Tioga BOCES, 435 Glenwood Road, Binghamton, New York 13905-1699.**

**A. Call to Order**

1. Pledge of Allegiance
2. Meeting called to order
3. Quorum Check

**B. Routine Matters**

1. **Approval of Minutes** – Special Board Meeting held on February 3, 2010.

**C. Old Business/Discussion**

1. **Report** Board Committees

**D. New Business**

1. **Approval** 2010-2011 School Calendar (Enclosure D-1)

**E. Business**

There are no Business items

**F. Purchasing**

1. (MSS) Bid Award. (Enclosure F1)
2. Authorization for President to enter into and sign agreements. (Enclosure F2)
3. Disposals. (Enclosure F3)

**G. Personnel –Certified (Enclosure G)**

Appointments: G1

Substitute Appointments: G2

Leaves of Absence: G3

**H. Personnel – Classified (Enclosure H)**

Appointments: H1

Emergency Conditional Appointments: H2

Leaves of Absence: H3

**I. Information/Reminders**

**March 3, 2010  
Broome-Tioga BOCES Board Room**

**Special Meeting  
6:00 p.m.**

**March 17, 2010  
Broome-Tioga BOCES Board Room**

**Regular Meeting  
6:00 p.m.**

**ENCLOSURE B-1**

**DIVISION:** BOARD OF TRUSTEES

**BOARD ACTION:** APPROVAL OF MINUTES

**BOARD DATE:** FEBRUARY 17, 2010

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**DESCRIPTION:** Minutes of the Special Board Meeting held on February 3, 2010 (attached)

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**RESOLVED** that the Broome-Tioga Board of Cooperative Educational Services accept the minutes of the Special Board Meeting held on February 3, 2010.

**Board of Cooperative Educational Services  
435 Glenwood Road  
Binghamton, NY 13905-1699**

**Board Meeting  
February 3, 2010**

- A. Call to Order** The Regular Board Meeting was called to order at 6:04 p.m. by Board President Mrs. Ruffo. A quorum check revealed the following:

**Members Present** Sandra Ruffo, President  
Ursula Hambalek, Vice President  
John Crosby, Trustee  
Roger Merrill, Trustee  
Marcia Modlo, Trustee  
Peter Nowacki, Trustee  
Don Vredenburgh, Trustee

**Others** Allen Buyck, District Superintendent  
Kathy Sheehan, Assistant Superintendent  
Dawn Shannon, Assistant Superintendent  
John Lynch, Attorney  
Michelle Tirrell, Board Clerk  
Others

- B. Minutes**                    **Motion by:**                    **Mrs. Modlo**  
   **Seconded by:**                **Mr. Merrill**  
   **Motion Carried:**            **7 yes, 0 no**

RESOLVED that, the Broome-Tioga Board of Cooperative Educational Services approve the minutes of the Regular Board Meeting held on January 20, 2010.

**C. Old Business/Discussion**

**D. New Business**

**Report**                    **Budget Presentation-** Mr. Buyck gave the Board a schedule of upcoming budget presentations to the component school boards for the administrative and capital budgets for 2010-2011.

**Report**                    **Instructional Programs -** Kathy Sheehan shared the results of how the learning centers did on the Regents exams held in January.

**Report**                    **Regional Recruitment -** Cindy Bundy reviewed the new online application for regional recruitment service.

**First Reading** Policy 4601 Medicaid Compliance Policy (Enclosure D-1 Walk in)  
**No Action needed at this time**

**First Reading** Amended Policy 3312 Notification of Breach of Security (Enclosure D-2 Walk-in)  
**No Action needed at this time**



**Name:** Fred Heisler Jr.  
Position Title: Adult Ed Instructor  
Effective: 1/19/10  
Certification: Adult Education Certificate – Pending  
Comment: Request for services

**Name:** Andrea Muftic – Adult Ed Instructor – Part Time  
Comment: Re-appointment, pending final fingerprint clearance

**Personnel - Certified**

**Completion of Service: G3**                      **Motion by:** Mr. Vredenburg  
**Seconded by:** Mrs. Modlo  
**Motion Carried:** 7 yes, 0 no

**RESOLVED that, upon the recommendation of the District Superintendent, the following Completion of Service be approved:**

**Division:** Instructional Programs

**Name:** Pamela Guth  
Position Title: Adult Ed Instructor – Part Time  
Effective: 1/11/10

**Personnel - Certified**

**Leaves of Absence: G4**                      **Motion by:** Mrs. Modlo  
**Seconded by:** Mr. Merrill  
**Motion Carried:** 7 yes, 0 no

**RESOLVED that, upon the recommendation of the District Superintendent, the following Leaves of Absence be approved:**

**Division:** Instructional Programs

**Name:** John Cullen  
Position Title: Teacher  
Extension of leave  
of absence: 2/8/10 - 2/19/10

**Name:** Margaret Kosik  
Position Title: Director of Special Education  
FMLA, concurrent  
With paid leave: 1/14/10-2/5/10

**Name:** Michael Riolo  
Position Title: Teacher  
Extension of leave  
paid leave: 1/12/10-2/22/10

**H. Personnel – Classified**

**Appointments: H1**

**Motion by:**

**Mr. Nowacki**

**Seconded by:**

**Mr. Crosby**

**Motion Carried:**

**7 yes, 0 no**

**RESOLVED that, upon the recommendation of the District Superintendent, the following Appointments be approved:**

**Division:** **Instructional Programs**

**Name:** **Amber DeHaas** – Interpreter of the Deaf Part time  
**Leslie Dix** – Teacher Aide  
**Sharon Flanagan** – Teacher Aide  
**Dannette Harder** – Teacher Aide  
**Alicja Kosiba** – Teacher Aide  
**Grace Lewis** – Teacher Aide  
**Cynthia Pingarelli** – Teacher Aide  
**Frida Quaden** – Teacher Aide  
**Natividad Tompkins** – Teacher Aide  
**Stacy Stephens** – Teacher Aide

**Comment:** Re-appointment received final fingerprint clearance for employment

**Division:** **Management Support Services/Central Business Office**

**Name:** **Jacquelyn Gunn**  
**Position Title:** Principal Account Clerk  
**Classification:** Competitive  
**Type:** Permanent  
**Effective:** 2/1/10  
**Comment:** Probationary to Permanent

**Personnel – Classified**

**Completions of Service: H2**

**Motion by:**

**Mr. Merrill**

**Seconded by:**

**Mr. Vredenburgh**

**Motion Carried:**

**7 yes, 0 no**

**RESOLVED that, upon the recommendation of the District Superintendent, the following Completions of Service be approved:**

**Division:** **Instructional Programs**

**Name;** **Kimberly Briggs**  
**Position Title:** Teacher Aide  
**Effective:** 1/21/10

**Name;** **Kristy Carlin**  
**Position Title:** RN (School)  
**Effective:** 1/25/10

**Name;** **Lynn DiNardo**  
**Position Title:** Interpreter of the Deaf  
**Effective:** 3/1/10  
**Comment:** Retirement

**Personnel – Classified**  
**Leaves of Absence: H3**

**Motion by: Mr. Crosby**  
**Seconded by: Mrs. Modlo**  
**Motion Carried: 7 yes, 0 no**

**RESOLVED that, upon the recommendation of the District Superintendent, the following Leaves of Absence be approved:**

**Division: Center for Educational Support & Technology**

**Name: Ralph Vlasak**  
Position Title: Systems Training Assistant  
FMLA concurrent with paid leave: 12/15/09-1/29/10

**Division: Instructional Programs**

**Name: Deanna Bagg**  
Position Title: Teacher Aide  
Paid leave: 1/4/10  
Unpaid leave of absence: 1/5/10-1/26/10

**Name: James Sobiech**  
Position Title: School Monitor  
Extension of unpaid leave of absence: 1/19/10-2/24/10

**Name: William VanWormer**  
Position Title: School Monitor  
FMLA concurrent With paid leave: 1/13/10-1/21/10  
FMLA unpaid leave Of absence: 1/22/10-3/12/10

**Division: Management Support Services/Central Business Office**

**Name: Christine Miller**  
Position Title: Account Clerk  
FMLA concurrent with paid leave: 1/15/10-2/26/10

**Division: Management Support Services/Duplicating Center**

**Name: David Simmons**  
Position Title: Duplicating Center Worker  
FMLA concurrent with paid leave: 11/16/09-1/19/10



**Adjourned**

**Motion by:** Mr. Merrill  
**Seconded by:** Mrs. hambalek  
**Motion carried:** 7 yes, 0 no

Adjourned at 6:44 p.m. to go into Executive Session to discuss an employee personnel/legal issue.

  
Board Clerk

**Return to  
Regular Session**

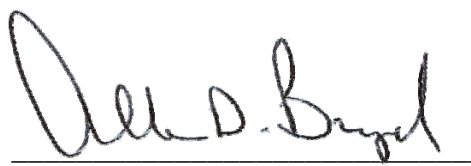
**Motion by:** Mr. Merrill  
**Seconded by:** Mr. Vredenburgh  
**Motion carried:** 7 yes, 0 no

Returned to Regular Session at 7:15 p.m.

**Adjourned**

**Motion by:** Mr. Merrill  
**Seconded by:** Mr. Nowacki  
**Motion carried:** 7 yes, 0 no

There being no further business the meeting was adjourned at 7:15 p.m.

  
District Superintendent

**BOARD OF COOPERATIVE EDUCATIONAL SERVICES**  
435 Glenwood Road  
Binghamton, NY 13905-1699

**Executive Session**  
**February 3, 2010**

**Purpose:** To discuss a particular employee personnel/legal issue.

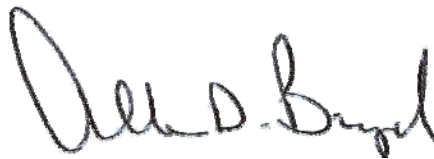
**Call to Order** The Executive Session was called to order at 6:46 p.m. by Board President Sandra Ruffo. A quorum check revealed the following:

**Members Present** Sandra Ruffo, President  
Ursula Hambalek, Vice President  
John Crosby, Trustee  
Roger Merrill, Trustee  
Marcia Modlo, Trustee  
Peter Nowacki, Trustee  
Don Vredenburgh, Trustee

**Others** Allen Buyck, District Superintendent  
John Lynch, Attorney  
Kathy Sheehan, Assistant Superintendent  
Karen McMahon, Director Human Resources

**Return to Regular Session** **Motion by:** Mr. Merrill  
**Seconded by:** Mr. Vredenburgh  
**Motion carried:** 7 yes, 0 no

Returned to Regular Session at 7:15 p.m.



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**Mr. Allen D. Buyck**  
**District Superintendent**

**DIVISION:** BOARD OF TRUSTEES  
**BOARD ACTION:** 2010-2011 SCHOOL CALENDAR  
**BOARD DATE** FEBRUARY 17, 2010

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Description:

The Broome-Tioga Board of Cooperative Educational Services approval of the attached **2010-2011 School Calendar**

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RESOLVED that the Broome-Tioga Board of Cooperative Educational Services approve the **2010-2011 School Calendar** that was presented at the February 17, 2010 Board meeting.

# 2010-2011 School Calendar

## Broome-Tioga BOCES Component Schools

*Approved by BTACSA 1/27/2010 \* 10/07/2010 Early Dismissal Drill*

SCHOOL DAYS	
183	Student
3	Conference
186	Total

SEPTEMBER (17) + 1						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

OCTOBER (19) + 1						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7*	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24 31	25	26	27	28	29	30

NOVEMBER (18)						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

DECEMBER (16)						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

JANUARY (20)						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23 30	24 31	25	26	27	28	29

FEBRUARY (18)						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28					

MARCH (22) + 1						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

APRIL (15)						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30




MAY (20)						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

JUNE (18)						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

Total Possible Days of Attendance: Students: 183 Staff: 186
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**School not in session:**

Labor Day – 09/06  
 Columbus Day – 10/11  
 Veterans Day – 11/11  
 Thanksgiving Break – 11/24 – 11/26  
 Winter Recess – 12/23 – 12/31  
 Martin Luther King, Jr. Day – 01/17  
 Mid – Term Recess – 2/21-2/22  
 Spring Recess – 4/11-4/15  
 Good Friday – 4/22  
 Memorial Day Recess– 05/27-5/30

<b>LEGEND</b>	
	Conference Days 9/7, 10/8, 3/18 (tentative)
	Schools Closed
	Regents Exams Dates are tentative
Priority of Make-up Days: May 27 April 15 April 14 April 13	

**DIVISION:** Management Support Services

**BOARD ACTION:** Award for Bid # MSS-40-S-10

**BOARD DATE:** February 17, 2010

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**PROPOSAL TITLE:** Assorted Copy Paper & Duplicating Supplies

**THE FOLLOWING VENDORS RECEIVED BID PROPOSALS:**

Hudson Valley Paper	RIS Ohio
RIS New York	Xpedx
Whiteman Tower	Unisource
Spiral Binding	Staples Business Advantage
Markham Packaging	Southwest Plastic

**THE FOLLOWING VENDORS RESPONDED:**

Hudson Valley Paper	Unisource
RIS Ohio	Whiteman Tower
Spiral Binding	Xpedx
Southwest Plastic	

**TERM:** One Time Purchase

**EXPENDITURE:** \$36,774.40

**Note:** Bid proposal included request for pricing of recycled paper.  
See enclosure F1-2 for complete bid tabulation.

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**RESOLVED** that the Broome-Tioga BOCES accepts the low bid from:  
RIS Paper (Ohio) for items 9.1, 10.11-10.15, and 11.11-11.12  
Hudson Valley Paper for item 13.1  
Southwest Plastic for items 14.1 and 16.1  
Spiral Binding for item 15.1  
Unisource for items 12.11 and 12.12  
For Bid # MSS-40-S-10, Assorted Copy Paper & Duplicating Supplies

	17-Feb-10	HUDSON	RIS	SOUTHWEST	SPIRAL		WHITEMAN	
ITEM#	DESCRIPTION	VALLEY	OHIO	PLASTIC	BINDING	UNISOURCE	TOWER	XPEDX
9.1	20 LB. 8 1/2x11 PAPER, TRUCK(NONRECYCLED)	\$ 22,680.00	\$ 20,857.20	NO BID	NO BID	\$ 21,688.80	\$ 21,798.00	\$ 25,804.80
9.11	20 LB. 8 1/2x11 PAPER, TRUCK(RECYCLED)	\$ 26,838.00	\$ 23,906.40	NO BID	NO BID	\$ 26,846.40	NO BID	NO BID
10.1	20 LB. 8 1/2x11 PINK PAPER (NONRECYCLED)	\$ 1,440.00	\$ 1,295.20	NO BID	NO BID	\$ 1,418.00	\$ 1,448.00	\$ 1,402.40
10.2	ORCHID	\$ 1,440.00	\$ 1,295.20	NO BID	NO BID	\$ 1,418.00	\$ 1,448.00	\$ 1,402.40
10.3	GOLDENROD	\$ 1,440.00	\$ 1,295.20	NO BID	NO BID	\$ 1,418.00	\$ 1,448.00	\$ 1,402.40
10.4	GREEN	\$ 1,440.00	\$ 1,295.20	NO BID	NO BID	\$ 1,418.00	\$ 1,448.00	\$ 1,402.40
10.5	TAN	\$ 1,440.00	\$ 1,295.20	NO BID	NO BID	\$ 1,418.00	\$ 1,448.00	\$ 1,402.40
		\$ 7,200.00	\$ 6,476.00			\$ 7,090.00	\$ 7,240.00	\$ 7,012.00
10.11	20 LB. 8 1/2x11 PINK PAPER (RECYCLED)	\$ 1,440.00	\$ 1,295.20	NO BID	NO BID	\$ 1,418.00	NO BID	\$ 1,402.40
10.12	ORCHID	\$ 1,440.00	\$ 1,295.20	NO BID	NO BID	\$ 1,418.00	NO BID	\$ 1,402.40
10.13	GOLDENROD	\$ 1,440.00	\$ 1,295.20	NO BID	NO BID	\$ 1,418.00	NO BID	\$ 1,402.40
10.14	GREEN	\$ 1,440.00	\$ 1,295.20	NO BID	NO BID	\$ 1,418.00	NO BID	\$ 1,402.40
10.15	TAN	\$ 1,440.00	\$ 1,295.20	NO BID	NO BID	\$ 1,418.00	NO BID	\$ 1,402.40
		\$ 7,200.00	\$ 6,476.00			\$ 7,090.00		\$ 7,012.00
11.1	20 LB. BRITE GREEN (NONRECYCLED)	\$ 2,640.00	\$ 1,837.60	NO BID	NO BID	NO BID	\$ 2,026.00	\$ 2,003.20
11.2	20 LB. BRITE MAGENTA	NO BID	\$ 1,837.60	NO BID	NO BID	NO BID	\$ 2,026.00	\$ 2,003.20
			\$ 3,675.20					\$ 4,006.40
11.11	20 LB. BRITE GREEN (RECYCLED)	NO BID	\$ 1,837.60	NO BID	NO BID	NO BID	NO BID	NO BID
11.12	20 LB. BRITE MAGENTA	NO BID	\$ 1,837.60	NO BID	NO BID	NO BID	NO BID	NO BID
			\$ 3,675.20					
12.1	67 LB. CANARY CARD STOCK (NONRECYCLED)	\$ 2,975.00	\$ 1,588.00	NO BID	NO BID	\$ 1,425.00	\$ 1,477.50	\$ 1,457.50
12.2	67 LB. GOLDEN CARD STOCK (NONRECYCLED)	\$ 2,975.00	\$ 1,588.00	NO BID	NO BID	\$ 1,425.00	\$ 1,477.50	\$ 1,457.50
			\$ 3,176.00			\$ 2,850.00	\$ 2,955.00	\$ 2,915.00
12.11	67 LB. CANARY CARD STOCK (RECYCLED)	\$ 2,975.00	\$ 1,588.00	NO BID	NO BID	\$ 1,425.00	NO BID	NO BID
12.12	67 LB. GOLDEN CARD STOCK (RECYCLED)	\$ 2,975.00	\$ 1,588.00	NO BID	NO BID	\$ 1,425.00	NO BID	NO BID
			\$ 3,176.00			\$ 2,850.00		
13.1	#10 WHITE ENVELOPES	\$ 840.00	NO BID	NO BID	NO BID	NO BID	NO BID	\$ 2,116.80
14.1	19 HOLE PRE PUNCHED CLEAR COVERS	NO BID	NO BID	\$ 298.50	\$ 375.00	NO BID	NO BID	NO BID
15.1	LAMINATING FILM	NO BID	NO BID	\$ 1,092.00	\$ 1,050.00	NO BID	NO BID	NO BID
16.1	ASSORTED BLACK COMB BINDINGS	NO BID	NO BID	\$ 727.50	\$ 753.25	NO BID	NO BID	NO BID

**BOARD ACTION: AGREEMENTS**  
**BOARD DATE: February 17, 2010**

**ENCLOSURE F2-1**

<u>#</u>	<u>AGREEING PARTY</u>	<u>ITEM(s)</u>	<u>DIV.</u>	<u>COST</u>	<u>EFFECTIVE DATE(s)</u>
296	Strategic Communications, LLC	Professional Development workshop for Office of Communications Development & district-based Public Information staff.	ADM	\$1,250.00	Feb. 16, 2010
297	SchoolCenter	Custom design of web page: Norwich CSD	CTR	\$1,000.00	Feb. 18, 2010
298	SunGard Public Sector	Software License for eSchoolPLUS: Windsor CSD	CTR	\$3,806.00	Feb. 18, 2010
299	Sheri Abdullah	Workshop Instructor: National Board Certification (Teacher Center)	CTR	\$500.00 + mileage	Feb. - Jun., 2010 (5)
300	Ramada Hotel & Conference	Room Rental for workshop: Advancing Inspiration	CTR	\$298.71	Feb. 22, 2010
301	Ramada Hotel & Conference	Room Rental for workshop: Response to Intervention (Teacher Center)	CTR	\$412.00	Mar. 11, 2010
302	Mental Health Players	Presentation on bullying	IP	\$450.00	Jan. 13, 2010
303	Southern Tier Stages, Inc. Shafer's Tour & Charter	Bus transport to Syracuse, NY for Skills USA state competition	IP	\$1,445.00	Apr. 16-17, 2010

**RESOLVED** that the President be authorized to enter into and sign the above agreement.

**BOARD ACTION:** Disposal of Surplus Equipment

**ENCLOSURE F3-1**

**BOARD DATE:** February 17, 2010

ITEM #	ITEM	TAG #	DIV	REASON	DISPOSAL METHOD
21371	CANNON PRINTER	19707	CTR	OBSOLETE	DUMPSTER (BING CSD)
21372	MINOLTA PRINTER	29501	CTR	OBSOLETE	DUMPSTER (BING CSD)
21373	CAR BATTERY TESTER	52861	IP	OBSOLETE	SCRAP FOR PARTS
21374	STICK WELDER	930	IP	OBSOLETE	SCRAP FOR PARTS

**RESOLVED** that the surplus items listed are worthless and not marketable, and should be disposed of and removed from the BOCES inventory.



**DIVISION:** BOARD OF TRUSTEES

**BOARD ACTION:** CERTIFIED

**BOARD DATE:** February 17, 2010

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**Personnel - Certified**

**Appointments: G1**

**RESOLVED** that, upon the recommendation of the District Superintendent, the following Appointments be approved:

**Division:** Instructional Programs

**Name:** Mark Schuster  
**Position Title:** School Enrichment Teacher  
**Effective:** 02/18/10 – 6/30/10  
**Comment:** School Enrichment/Harpursville

**Name:** Christen Baumbach, Stephanie Darrah,  
Amy Hallenbeck, Denise Huson  
**Position Title:** School Enrichment Teacher  
**Effective:** 2/18/10-6/30/10  
**Comment:** School Enrichment/Owego/Apalachin

**Name:** Susan Erickson, Vicky Hamlin, Heather Hudak  
Ann Miller, Michelle Muraca-Miller, Emily Regan  
Jennifer Sanford, Valerie Winters  
**Position:** School Enrichment Teacher  
**Effective:** 2/18/10 – 6/30/10  
**Comment:** School Enrichment/Chenango Forks

**Personnel - Certified**

**Substitute Appointments: G2**

**RESOLVED** that, upon the recommendation of the District Superintendent, the following Substitute Appointments be approved:

**Division:** Instructional Programs

**Name:** Brendan Steed  
**Effective:** 1/27/10  
**Class:** D

**Name:** Kasey Walling  
**Effective:** 2/2/10  
**Class:** D

**Name:** Kristen Willerton  
**Effective:** 1/27/10  
**Class:** D

**Personnel - Certified**  
**Leaves of Absence: G3**

**RESOLVED that, upon the recommendation of the District Superintendent, the following Leaves of Absence be approved:**

**Division:** **Instructional Programs**

**Name:** **Jennifer Jacobs**

Position Title: Teacher

FMLA, concurrent

with paid leave: 1/28/10-3/12/10

**Name:** **Margaret Kosik**

Position Title: Director of Special Education

Extension of

FMLA, concurrent

with paid leave: 2/8/10-2/12/10

**DIVISION:** BOARD OF TRUSTEES

**BOARD ACTION:** CLASSIFIED

**BOARD DATE:** February 17, 2010

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**Personnel – Classified**

**Appointments: H1**

**RESOLVED that, upon the recommendation of the District Superintendent, the following Appointments be approved:**

**Division:** **Business Administration**

**Name:** Lisa Besemer  
**Position Title:** Principal Account Clerk  
**Type :** Permanent  
**Classification:** Competitive  
**Effective:** 2/5/10  
**Comment:** Probationary to Permanent

**Division:** **Center for Educational Support & Technology**

**Name:** Tracy Lawrence-Wagaman  
**Position Title:** PC/LAN Technician  
**Type :** Permanent  
**Classification:** Competitive  
**Effective:** 3/1/10  
**Comment:** Probationary to Permanent

**Division:** **Instructional Programs**

**Name:** Kasey Chobot  
**Position Title:** RN (School) – Part Time  
**Classification:** Non-Competitive  
**Effective:** 2/1/10  
**Comment:** Replacement

**Name:** Cindy Faulkner  
**Position Title:** Teacher Aide  
**Classification:** Non-Competitive  
**Effective:** 2/22/10 – 2/22/11  
**Comment:** Replacement

**Name:** Michelle Godoy  
Position Title: Teacher Aide  
Classification: Non-Competitive  
Effective: 2/8/10-2/8/11  
Comment: Replacement

**Name:** Golina Shelestovsky  
Position Title: Teacher Aide  
Classification: Non-Competitive  
Effective: 2/16/10-2/16/11  
Comment: Replacement

**Name:** Andrew Shell  
Position Title: Teacher Aide  
Classification: Non-Competitive  
Effective: 2/2/10 – 2/2/11  
Comment: Request for services

**Personnel – Classified  
Emergency Conditional  
Appointments: H2**

**RESOLVED that, upon the recommendation of the District Superintendent, the following  
Emergency Conditional Appointments be approved:**

**Division:** Instructional Programs

**Name:** Abigail Battles  
Position Title: Teacher Aide  
Classification: Non-Competitive  
Effective: 2/8/10-2/8/11  
Comment: Replacement

**Name:** Joyce Gonyea  
Position Title: RN (School) – Part Time  
Classification: Non-Competitive  
Effective: 2/2/10  
Comment: Replacement

**Name:** Randy Lupo  
Position Title: Teacher Aide  
Classification: Non-Competitive  
Effective: 2/8/10-2/8/11  
Comment: Replacement

**Name:** Andrea McKellar  
Position Title: Teacher Aide  
Classification: Non-Competitive  
Effective: 2/8/10-2/8/11  
Comment: Replacement

**Name:** Sandra McNeilly  
Position Title: Teacher Aide  
Classification: Non-Competitive  
Effective: 2/8/10-2/8/11  
Comment: Replacement

**Personnel – Classified**  
**Leaves of Absence: H3**

**RESOLVED that, upon the recommendation of the District Superintendent, the following Leaves of Absence be approved:**

**Division:** **Center for Educational Support & Technology**

**Name:** Ralph Vlasak  
Position Title: Systems Training Assistant  
Extension of  
FMLA concurrent  
with paid leave: 2/1/10-2/26/10

**Division:** **Instructional Programs**

**Name:** Kathryn Saunders  
Position Title: School Monitor  
Extension of  
unpaid leave  
of absence: 5/25/09-6/22/09  
**Comment:** Revised from the 5/6/09 board

**Division:** **Management Support Services/Central Business Office**

**Name:** Tanya Smith  
Position Title: Payroll Clerk  
FMLA concurrent  
with paid leave: 11/2/09-12/11/09