

**Board of Cooperative Educational Services
435 Glenwood Road
Binghamton, NY 13905-1699**

**AGENDA
December 16, 2009**

The Public Hearing is scheduled to begin at 6:00 p.m. on December 16, 2009 at the Education Center Board Room at the Broome-Tioga BOCES, 435 Glenwood Road, Binghamton, New York, to receive public comment regarding the proposed expenditures from the Repair Reserve Fund (Facilities Renovations & Repairs).

Proposed agenda for the Regular Board Meeting scheduled for December 16, 2009 in the Education Center Board Room at the Broome-Tioga BOCES, 435 Glenwood Road, Binghamton, New York 13905-1699.

A. Call to Order

1. Pledge of Allegiance
2. Meeting called to order
3. Quorum Check

B. Routine Matters

1. **Approval of Minutes** – Special Board Meeting held on December 2, 2009.

C. Old Business/Discussion

1. **Report** Board Committees

D. New Business

1. **Report** Instructional Programs Budget Presentation

E. Business

1. Approval of 2009-2010 Repair Reserve Expenditure (Enclosure E1)

F. Purchasing

1. (MSS) Bid Award. (Enclosure F1)
2. (CTR) Bid Award. (Enclosure F2)
3. (MSS) Permission to Participate in Cooperative Bid. (Enclosure F3)
4. (CTR) Purchase of Equipment. (Enclosure F4)
5. Authorization for President to enter into and sign agreements. (Enclosure F5)
6. Disposals. (Enclosure F6)

G. Personnel –Certified (Enclosure G)

Appointments: G1
Substitute Appointment: G2
Tenure Appointment: G3
Emergency Conditional Appointments: G4
Leave of Absence: G5

H. Personnel – Classified (Enclosure H)

Appointments: H1
Emergency Conditional Appointment: H2
Completion of Service: H3
Leaves of Absence: H4

I. Information/Reminders

**January 20, 2010
Broome-Tioga BOCES Board Room**

**Regular Meeting
6:00 p.m.**

**February 3, 2010
Broome-Tioga BOCES Board Room**

**Regular Meeting
6:00 p.m.**

**February 17, 2010
Broome-Tioga BOCES Board Room**

**Regular Meeting
6:00 p.m.**

ENCLOSURE B-1

DIVISION: BOARD OF TRUSTEES

BOARD ACTION: APPROVAL OF MINUTES

BOARD DATE: DECEMBER 16, 2009

DESCRIPTION: Minutes of the Special Board Meeting held on December 2, 2009 (attached)

RESOLVED that the Broome-Tioga Board of Cooperative Educational Services accept the minutes of the Special Board Meeting held on December 2, 2009.

**Board of Cooperative Educational Services
435 Glenwood Road
Binghamton, NY 13905-1699**

**Board Meeting
December 2, 2009**

- A. Call to Order** The Special Board Meeting was called to order at 6:01 p.m. by Board President Mrs. Ruffo. A quorum check revealed the following:

Members Present Sandra Ruffo, President
 Ursula Hambalek, Vice President
 John Crosby, Trustee
 Roger Merrill, Trustee
 Marcia Modlo, Trustee
 Peter Nowacki, Trustee
 Don Vredenburgh, Trustee

Others Allen Buyck, District Superintendent
 Kathy Sheehan, Assistant Superintendent
 Dawn Shannon, Assistant Superintendent
 John Lynch, Attorney
 Michelle Tirrell, Board Clerk
 Others

- B. Minutes** **Motion by:** **Mr. Merrill**
 Seconded by: **Mr. Crosby**
 Motion Carried: **7 yes, 0 no**

RESOLVED that, the Broome-Tioga Board of Cooperative Educational Services approve the minutes of the Regular Board Meeting held on November 17, 2009.

- C. Old Business/Discussion**

- D. New Business**

Report **Center for Educational Support and Technology Budgets -** Dawn Shannon presented the Center for Educational Support and Technology budgets for the 2010-2011 school year.

- E. Business** **Motion by:** **Mr. Nowacki**
 Seconded by: **Mr. Merrill**
 Motion Carried: **7 yes, 0 no**

E1 **RESOLVED** that the Broome-Tioga BOCES approve the Monthly Financial Report for October 31, 2009.

E2 **BE IT RESOLVED** that paragraph 2.7 of the Broome-Tioga BOCES 403(b) Retirement Plan is hereby restated and amended to read as stated above and
BE IT FURTHER RESOLVED that the Plan, as restated and amended is hereby approved and adopted.

Personnel - Certified

Substitute Appointments: G2

Motion by:

Mr. Crosby

Seconded by:

Mrs. Modlo

Motion Carried:

7 yes, 0 no

RESOLVED that, upon the recommendation of the District Superintendent, the following Substitute Appointments be approved:

Division: **Instructional Programs**

Name; **Robert Bowker**

Class: **D**

Effective: **11/13/09**

Name; **Mary Grace Dixon**

Class: **C**

Effective: **11/12/09**

Name; **Bhuvaneswari Premkumar**

Class: **D**

Effective: **11/12/09**

Personnel - Certified

Emergency Conditional

Substitute Appointment: G3

Motion by:

Mr. Merrill

Seconded by:

Mrs. Hambalek

Motion Carried:

7 yes, 0 no

RESOLVED that, upon the recommendation of the District Superintendent, the following Substitute Emergency Conditional Appointment be approved:

Division: **Instructional Programs**

Name: **Melissa Rafael**

Class: **D**

Effective: **11/10/09**

Personnel - Certified

Completions of Service: G4

Motion by:

Mr. Nowacki

Seconded by:

Mr. Vredenburgh

Motion Carried:

7 yes, 0 no

RESOLVED that, upon the recommendation of the District Superintendent, the following Completions of Service be approved:

Division: **Instructional Programs**

Name: **Emily Buss, Julie Clifford, Corinne Curtis, Megan Josey,
Elizabeth Lawrence, Diana Oliver, Kelly Scanlon, Joanne Thomas,
Maggie Wallens**

Position Title: **Substitute Teacher D**

Effective: **10/30/09**

Personnel - Certified
Leave of Absence: G5

Motion by: Mr. Crosby
Seconded by: Mrs. Modlo
Motion Carried: 7 yes, 0 no

RESOLVED that, upon the recommendation of the District Superintendent, the following Leave of Absence be approved:

Division: Instructional Programs

Name: Wendy Bucci
Position Title: Teacher
FMLA, concurrent with paid leave: 11/4/09-12/18/09

H. Personnel – Classified
Appointments: H1

Motion by: Mr. Crosby
Seconded by: Mr. Merrill
Motion Carried: 7 yes, 0 no

RESOLVED that, upon the recommendation of the District Superintendent, the following Appointments be approved:

Division: Center for Educational Support & Technology

Name: Eric Brundege
Position Title: IT Project Coordinator
Classification: Competitive
Type: Provisional
Effective: 12/3/09
Comment: New Position

Name: Scott Vosbury
Position Title: IT Project Coordinator
Classification: Competitive
Type: Provisional
Effective: 12/3/09
Comment: New Position

Division: Instructional Programs

Name: Patricia Mariano
Position Title: Teacher Aide
Classification: Non-Competitive
Effective: 11/16/09 – 11/16/10
Comment: Replacement

Division: Management Support Services/Central Business Office

Name: Elizabeth Donahue
Position Title: School Business Executive
Classification: Competitive
Type: Permanent
Effective: 11/9/09
Comment: Probationary to Permanent

Division: Management Support Services/Food Services

Name: Thomas Nunn
Position Title: School Lunch Director
Classification: Competitive
Type: Permanent
Effective: 11/6/09
Comment: Probationary to Permanent

Personnel – Classified
Emergency Conditional
Appointment: H2

Motion by: Mrs. Modlo
Seconded by: Mrs. Hambalek
Motion Carried: 7 yes, 0 no

RESOLVED that, upon the recommendation of the District Superintendent, the following **Emergency Conditional Appointment** be approved:

Division: Operations & Maintenance

Name: James Hyatt
Position Title: Cleaner
Classification: Non-Competitive
Effective: 11/16/09-11/16/10
Comment: Replacement

Personnel – Classified
Completion of Service: H3

Motion by: Mr. Vredenburgh
Seconded by: Mr. Merrill
Motion Carried: 7 yes, 0 no

RESOLVED that, upon the recommendation of the District Superintendent, the following **Completion of Service** be approved:

Division: Business Administration

Name; Valerie Vavra
Position Title: Accountant (Schools)
Effective: 12/7/09

Personnel – Classified
Leave of Absence: H4

Motion by: Mr. Crosby
Seconded by: Mrs. Modlo
Motion Carried: 7 yes, 0 no

RESOLVED that, upon the recommendation of the District Superintendent, the following **Leave of Absence** be approved:

Division: Instructional Programs

Name: Jacqueline Morgan
Position Title: Licensed Practical Nurse
FMLA, concurrent
with paid leave: 10/13/09-11/24/09

Adjourned

Motion by: Mr. Merrill
Seconded by: Mrs. Hambalek
Motion carried: 7 yes, 0 no

Adjourned at 7:43 p.m. to go into Executive Session for a consultation with legal counsel regarding draft of NYS Audit.


Board Clerk

Return to
Regular Session

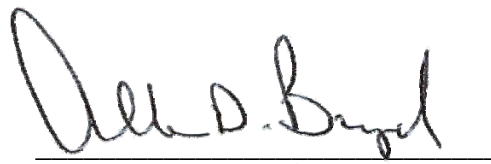
Motion by: Mr. Merrill
Seconded by: Mrs. Modlo
Motion carried: 7 yes, 0 no

Returned to Regular Session at 8:20 p.m.

Adjourned

Motion by: Mr. Merrill
Seconded by: Mrs. Hambalek
Motion carried: 7 yes, 0 no

There being no further business the meeting was adjourned at 8:21 p.m.


District Superintendent

BOARD OF COOPERATIVE EDUCATIONAL SERVICES
435 Glenwood Road
Binghamton, NY 13905-1699

Executive Session
December 2, 2009

Purpose: Consultation with legal counsel regarding draft of NYS Audit

Call to Order The Executive Session was called to order at 7:45 p.m. by Board President Sandra Ruffo. A quorum check revealed the following:

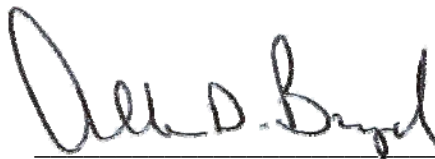
Members Present Sandra Ruffo, President
Ursula Hambalek, Vice President
John Crosby, Trustee
Roger Merrill, Trustee
Marcia Modlo, Trustee
Peter Nowacki, Trustee
Don Vredenburgh, Trustee

Others Allen Buyck, District Superintendent
Kathy Sheehan, Assistant Superintendent

Return to Regular Session

Motion by:	Mr. Merrill
Seconded by:	Mrs. Modlo
Motion carried:	<u>7</u> yes, <u>0</u> no

Returned to Regular Session at 8:20 p.m.



Mr. Allen D. Buyck
District Superintendent

DIVISION: Operations & Maintenance

BOARD ACTION: Expenditure from Repair Reserve Fund (Facilities Renovations & Repairs)

BOARD DATE: December 16, 2009

The following expenditure from the Repair Reserve Fund (Facilities Renovations & Repairs) is proposed:

\$335,435.00 to Henderson Johnson Inc. for Education Center roof re-coat and repair, as per Bid #MSS-19-SV-10REBID.

RESOLVED that the Broome-Tioga BOCES authorizes the expenditure of \$335,435.00 from the Repair Reserve Fund (Facilities Renovations & Repairs).

DIVISION: Management Support Services

BOARD ACTION: Award for Bid # MSS-36-S-10

BOARD DATE: December 16, 2009

PROPOSAL TITLE: Assorted Copy Paper & Duplicating Supplies

THE FOLLOWING VENDORS RECEIVED BID PROPOSALS:

Hudson Valley Paper	RIS Ohio
RIS New York	Xpedx
Whiteman Tower	Unisource
Spiral Binding	Staples Business Advantage
Markham Packaging	Southwest Plastic

THE FOLLOWING VENDORS RESPONDED:

Hudson Valley Paper	Unisource
RIS Ohio	Whiteman Tower
Spiral Binding	Xpedx
Markham Packaging	Southwest Plastic

TERM: One Time Purchase

EXPENDITURE: \$16,706.34

Note: Bid proposal included request for pricing of recycled paper.
See enclosure F1-2 for complete bid tabulation.

RESOLVED that the Broome-Tioga BOCES accepts the low bid from:
Unisource for items 9.11, 9.12, 12.1 and 18.1
Whiteman Tower for items 10.1, 11.1, 11.2, and 13.1
Hudson Valley Paper for item 13.2
Southwest Plastic for items 14.1 and 15.1
Spiral Binding for items 16.1 and 19.1-19.6
Xpedx for item 17.1
For Bid # MSS-36-S-10, Assorted Copy Paper & Duplicating Supplies

ITEM#	DESCRIPTION	HUDSON VALLEY	MARKHAM PACKAGING	RIS OHIO	SOUTHWEST PLASTIC	SPIRAL BINDING	UNISOURCE	WHITEMAN TOWER	XPEDX
9.1-.2	Pastel copy paper- nonrecycled	\$ 4,476.00		\$ 4,557.20			\$ 4,345.60	\$ 4,348.00	\$ 4,442.00
	OR								
9.11-.12	Pastel copy paper-30% recycled			\$ 4,557.20			\$ 4,345.60		\$ 4,442.00
10.1	11x17, 32lb. Color Copy	\$ 4,864.00	NB	NB	NB	NB	\$ 4,439.43	\$ 2,471.20	\$ 4,936.98
	OR								
10.11	11x17, 32lb. Color Copy Recycled	NB	NB	NB	NB	NB	NB	NB	\$ 4,936.98
11.1-.2	8.5x11, card stock- nonrecycled	\$ 2,378.00		\$ 2,467.20	NB		\$ 2,312.00	\$ 2,273.20	\$ 2,296.00
	OR								
11.11-.12	8.5x11, card stock Recycled	\$ 2,378.00		\$ 2,467.20			\$ 2,312.00		\$ 2,296.00
12.1	8.5x11 NCR 3 Part	\$ 6,075.60	NB	NB	NB	NB	\$ 2,606.00	\$ 3,366.00	\$ 2,634.00
	OR								
12.11	8.5x11 NCR 3 Part Recycled	NB	NB	NB	NB	NB	NB	NB	NB
13.1	6x9 Brown Kraft Envelope	\$ 109.50	NB	NB	NB	NB	NB	\$ 99.06	\$ 145.80
13.2	A7 White Linen Envelope	\$ 151.70	NB	NB	NB	NB	NB	\$ 167.70	\$ 210.00
14.1	19 Hole Clear Presentation Cover	NB	NB	NB	\$ 307.50	\$ 315.00	NB	NB	NB
15.1	Transparencies	NB	NB	NB	\$ 285.00	\$ 286.50	NB	NB	NB
16.1	Laminating Film	NB	NB	NB	\$ 1,269.00	\$ 1,050.00	\$ 1,426.80	NB	NB
17.1	URE11 Corrugated boxes	NB	\$ 2,560.00	NB	NB	NB	\$ 2,617.12	NB	\$ 1,880.00
18.1	Clear Box tape	NB	NB	NB	NB	NB	\$ 136.08	NB	\$ 233.28
19.1 -.6	Black comb binding- ass't sizes	NB	NB	NB	\$ 1,310.00	\$ 1,101.00	NB	NB	NB

DIVISION: The Center for Educational Support and Technology

BOARD ACTION: Award for Bid # CTR-26-SV-10 REBID

BOARD DATE: December 16, 2009

PROPOSAL TITLE: Installation of Telecommunication Services –
Broome Tioga BOCES to Food Service Department Location

THE FOLLOWING RECEIVED A BID PACKAGE:

Fibertech Networks	Sharp Tech Solutions
Time Warner Cable	Cavalier Telephone
Time Warner Telecom	Paetec
Verizon	Trumpet Networks

THE FOLLOWING SUBMITTED A BID:

Time Warner Cable
Fibertech Networks
TW Telecom

ITEM	DESCRIPTION	TW TELECOM	TIME WARNER	FIBERTECH
1A	100Mb Ethernet -3 Year lease Total Cost/ Yearly Average	\$97,786.00 \$32,595.34 Ave.	\$68,900.00 \$22,966.67 Ave.	\$58,897.36 \$19,632.46 Ave.
1B	100Mb Ethernet -5 Year lease Total Cost/ Yearly Average	\$127,540.00 \$25,508.00 Ave.	\$86,000.00 \$17,200.00 Ave.	\$80,559.40 \$16,111.88 Ave.
2A	1Gb Ethernet -3 Year lease Total Cost/ Yearly Average	\$112,034.40 \$37,344.80 Ave.	\$188,600.00 \$62,866.67 Ave.	\$66,859.12 \$22,286.38 Ave.
2B	1Gb Ethernet -5 Year lease Total Cost/ Yearly Average	\$169,948.00 \$33,989.60 Ave.	\$237,050.00 \$47,410.00 Ave.	\$92,199.40 \$18,439.88 Ave.

RESOLVED that the Broome-Tioga BOCES accepts the low bid from Fibertech Technologies Network for Option 2B, 1Gb Ethernet 5 Year Lease for Bid # CTR-26-SV-10, Installation of Telecommunication Service – Broome Tioga BOCES Wide Area Network, and authorizes negotiation with Fibertech for any additional contracts required.

DIVISION: Management Support Services

BOARD ACTION: Permission to Continue Participation in Cooperative Energy Bid

BOARD DATE: December 16, 2009

Whereas, Article 5-G of the New York State General Municipal Law authorizes municipal corporations to enter into cooperative agreements for the performance or exercise of services, functions, powers or activities on a cooperative or contract basis among themselves or one for the other,

Whereas, Section 119-n of the General Municipal Law defines the term “municipal corporation” for the purposes of Article 5-G as a county outside the city of New York, a city, a town, a village, a board of cooperative educational services, a fire district or a school district;

Whereas, Broome-Tioga BOCES is a “municipal corporation” as defined above;

Whereas, this Board wishes for this municipal corporation to become or remain a Participant pursuant to the Municipal Cooperation Agreement For Energy Purchasing Services date the 1st day of May, 2005 (the “Agreement”), among municipal corporations collectively identified as the New York School and Municipal Energy Consortium (“NYSMEC”) upon the terms of the Agreement and further wishes to authorize participation as an energy consumer for natural gas and/or electricity as specified below.

RESOLVED that the Board hereby determines that it is in the interests of the Broome-Tioga BOCES (hereinafter “Participant”) to participate in the NYSMEC, authorizes and directs the President of the Board to sign the Agreement and/or the Billing Schedule for electricity pursuant to the Agreement for the term ending April 30, 2012 for all natural gas and all electric participants on its behalf and further authorizes its officers and employees to execute such other documents and take such other actions as may be necessary or appropriate to carry out the intent of this resolution; and

FURTHER RESOLVED that the Participant agrees to participate in the municipal cooperative bids for the purchase and delivery of natural gas and electricity pursuant to the Agreement and subject to subsequent approval by this Board.

FURTHER RESOLVED that the Participant authorizes the Administrative Participant (as defined in the Agreement) to prepare, advertise, disseminate and open bids and to award contracts for the purchase and delivery of natural gas and/or electricity on behalf of the Participant, in accordance with such bid specification, to the lowest responsible bidder as is determined by the Administrative Participant or to reject any or all such bids; and

FURTHER RESOLVED that the Participant agrees to advertise said bid as may be directed by the Administrative Participant; and

FURTHER RESOLVED that the officers and employees of Participant are authorized to execute such other documents and take such other actions as may be necessary or appropriate to carry out the intent of this resolution.

DIVISION: The Center for Educational Support and Technology

BOARD ACTION: Purchase of Equipment– NetApp Capacity Upgrade

BOARD DATE: December 16, 2009

<u>QTY</u>	<u>DESCRIPTION</u>	<u>UNIT PRICE</u>	<u>TOTAL COST</u>
2	Net App Disk Storage 2 Shelves of 300GB X94015A-ESH4-QS-R5	\$ 21,882.12	\$ 43,764.24
1	Net App Shelf of 1 TB SATA Drives (14TB) DSX-14.0TB-QS-R5	20,646.08	20,646.08
TOTAL COST:			\$ 64,410.32

SOURCE OF FUNDING: 718-7710 Network Operation Center

BASIS OF ORDER: NYS Contract PT60947

RATIONALE FOR PURCHASE: Additional disk storage space to support growth in data and growth in remote site backup service.

RESOLVED that the Broome-Tioga BOCES authorizes the purchase of equipment at a cost of \$64,410.32 from Insight Investments.

BOARD ACTION: AGREEMENTS
BOARD DATE: DECEMBER 16, 2009

ENCLOSURE F5-1

<u>#</u>	<u>AGREEING PARTY</u>	<u>ITEM(s)</u>	<u>DIV.</u>	<u>COST</u>	<u>EFFECTIVE DATE(s)</u>
238	ProQuest LLC	Database subscription licenses: Owego Apalachin CSD	CTR	\$ 3,316.00	Dec. 1, 2009 - Jul. 31, 2010
239	Arthur Cacciola	Consulting agreement: Tech Support & Data Analysis for Teacher Center Math Solutions.	CTR	Not to exceed \$490.00	Dec. 17-18, 2009
240	Jim Wright	Teacher Center workshop: Response to Intervention Training	CTR	Not to Exceed \$2100.00	Mar. 11, 2010
241	Linda Bowgren	Workshop Presenter: Differentiated Professional Development	CTR	Not to Exceed \$150.00	Jan. 7, 2010
242	Kathryn Sever	Workshop Presenter: Differentiated Professional Development	CTR	Not to Exceed \$150.00	Jan. 7, 2010
243	Lower East Side Tenement Museum	Extended Classroom Program	CTR	Based on District Participation	Dec. 17, 2009 - Jun. 30, 2010
244	Intrepid Sea-Air-Space Museum	Extended Classroom Program	CTR	Based on District Participation	Dec. 17, 2009 - Jun. 30, 2010
245	Town of Union	Provide MUNIS Support & Telecommunication Services	CTR	Revenue	Jan. 1 - Dec. 31, 2010
246	New York State Education Department	Modification of Contract No. C008799: Medicaid in Education	CTR	Revenue	Jul. 1, 2009 - Jun. 30, 2010
247	Research Foundation of SUNY Binghamton	Safe Schools/Healthy Students Grant: Project Development (Bid#MSS-22-SV-10)	IP	\$ 170,796.00	Nov. 1, 2009 - Jun. 30, 2010
248	Research Foundation of SUNY Binghamton	Safe Schools/Healthy Students Grant: Evaluation Services (Bid#MSS-25-SV-10)	IP	\$ 43,829.00	Nov. 1, 2009 - Jun. 30, 2010
249	Binghamton City Schools	Safe Schools/Healthy Students Grant: Subcontract for PACT Services	IP	\$ 42,307.00	Nov. 1, 2009 - Jun. 30, 2010
250	Frost Valley YMCA Environmental Ed Center	Middle School Environmental Education: Union-Endicott CSD	IP	\$ 93,810.00	Jun. 6 -10, 2010
251	Broome County: Office of the Aging	Foster Grandparent Program	IP	\$1.85/meal for 3 persons	Jan. 1 - Dec. 31, 2010
252	Gordon Perry "Tunes-R-Us"	DJ Service: Odyssey of the Mind Tournament	IP	\$ 350.00	Feb. 27, 2010
253	Broome County	American Recovery & Reinvestment Act: Youth Training (CA 1073-176)	IP	Revenue	Jul. 1, 2009 - Jun. 30, 2010

RESOLVED that the President be authorized to enter into and sign the above agreements.

BOARD ACTION: Disposal of Surplus Equipment

ENCLOSURE F6-1

BOARD DATE: December 16, 2009

ITEM #	ITEM	TAG #	DIV	REASON	DISPOSAL METHOD
21065	PC ASN ROUTER	6970	CTR	OBSOLETE	RECYCLE CENTER (NORW CSD)
21066	PC 450 BAY SWITCH	6975	CTR	OBSOLETE	RECYCLE CENTER (NORW CSD)
21067	PROJECTOR	16270	CTR	OBSOLETE	RECYCLE CENTER (NORW CSD)
21068	DELL PC	23755	CTR	OBSOLETE	RECYCLE CENTER (NORW CSD)
21069	DELL PC	23756	CTR	OBSOLETE	RECYCLE CENTER (NORW CSD)
21070	DELL PC	25172	CTR	OBSOLETE	RECYCLE CENTER (NORW CSD)
21071	DELL PC	25173	CTR	OBSOLETE	RECYCLE CENTER (NORW CSD)
21072	DELL PC	25174	CTR	OBSOLETE	RECYCLE CENTER (NORW CSD)
21073	DELL PC	25178	CTR	OBSOLETE	RECYCLE CENTER (NORW CSD)
21074	DELL PC	25179	CTR	OBSOLETE	RECYCLE CENTER (NORW CSD)
21075	DELL PC	25182	CTR	OBSOLETE	RECYCLE CENTER (NORW CSD)
21076	DELL PC	25185	CTR	OBSOLETE	RECYCLE CENTER (NORW CSD)
21077	DELL PC	25186	CTR	OBSOLETE	RECYCLE CENTER (NORW CSD)
21078	DELL PC	25189	CTR	OBSOLETE	RECYCLE CENTER (NORW CSD)
21079	DELL PC	25191	CTR	OBSOLETE	RECYCLE CENTER (NORW CSD)
21080	DELL PC	25265	CTR	OBSOLETE	RECYCLE CENTER (NORW CSD)
21081	DELL PC	25267	CTR	OBSOLETE	RECYCLE CENTER (NORW CSD)
21082	DELL PC	25278	CTR	OBSOLETE	RECYCLE CENTER (NORW CSD)
21083	DELL PC	25279	CTR	OBSOLETE	RECYCLE CENTER (NORW CSD)
21084	PROJECTOR	25672	CTR	OBSOLETE	RECYCLE CENTER (NORW CSD)
21085	DELL PC	25689	CTR	OBSOLETE	RECYCLE CENTER (NORW CSD)
21086	DELL PC	25708	CTR	OBSOLETE	RECYCLE CENTER (NORW CSD)
21087	DELL PC	25719	CTR	OBSOLETE	RECYCLE CENTER (NORW CSD)
21088	DELL PC	25862	CTR	OBSOLETE	RECYCLE CENTER (NORW CSD)
21089	DELL PC	25866	CTR	OBSOLETE	RECYCLE CENTER (NORW CSD)
21090	DELL PC	26989	CTR	OBSOLETE	RECYCLE CENTER (NORW CSD)
21091	DELL PC	26992	CTR	OBSOLETE	RECYCLE CENTER (NORW CSD)
21092	DELL PC	26994	CTR	OBSOLETE	RECYCLE CENTER (NORW CSD)
21093	DELL PC	27044	CTR	OBSOLETE	RECYCLE CENTER (NORW CSD)

RESOLVED that the surplus items listed are worthless and not marketable, and should be disposed of and removed from the BOCES inventory.

BOARD ACTION: Disposal of Surplus Equipment**ENCLOSURE F6-2****BOARD DATE:** December 16, 2009

21094	DELL PC	27046	CTR	OBSOLETE	RECYCLE CENTER (NORW CSD)
21095	DELL PC	27047	CTR	OBSOLETE	RECYCLE CENTER (NORW CSD)
21096	DELL PC	27049	CTR	OBSOLETE	RECYCLE CENTER (NORW CSD)
21097	DELL PC	27052	CTR	OBSOLETE	RECYCLE CENTER (NORW CSD)
21098	DELL PC	27054	CTR	OBSOLETE	RECYCLE CENTER (NORW CSD)
21099	DELL PC	27056	CTR	OBSOLETE	RECYCLE CENTER (NORW CSD)
21100	DELL PC	27554	CTR	OBSOLETE	RECYCLE CENTER (NORW CSD)
21101	DELL PC	27929	CTR	OBSOLETE	RECYCLE CENTER (NORW CSD)
21102	DELL PC	30117	CTR	OBSOLETE	RECYCLE CENTER (NORW CSD)
21103	DELL PC	30119	CTR	OBSOLETE	RECYCLE CENTER (NORW CSD)
21104	DELL PC	30120	CTR	OBSOLETE	RECYCLE CENTER (NORW CSD)
21105	PROJECTOR	31426	CTR	OBSOLETE	RECYCLE CENTER (NORW CSD)
21106	PROJECTOR	31416	CTR	OBSOLETE	RECYCLE CENTER (NORW CSD)
21107	PROJECTOR	31417	CTR	OBSOLETE	RECYCLE CENTER (NORW CSD)
21108	PRINTER	5171	CTR	OBSOLETE	DONATED TO WHITNEY PT CSD
21109	PRINTER	5172	CTR	OBSOLETE	DONATED TO WHITNEY PT CSD
21110	PRINTER	5173	CTR	OBSOLETE	DONATED TO WHITNEY PT CSD
21111	PRINTER	5174	CTR	OBSOLETE	DONATED TO WHITNEY PT CSD
21112	PRINTER	6485	CTR	OBSOLETE	DONATED TO WHITNEY PT CSD
21113	PRINTER	8751	CTR	OBSOLETE	DONATED TO WHITNEY PT CSD
21114	PRINTER	12476	CTR	OBSOLETE	DONATED TO WHITNEY PT CSD
21115	PRINTER	12477	CTR	OBSOLETE	DONATED TO WHITNEY PT CSD
21116	PRINTER	12478	CTR	OBSOLETE	DONATED TO WHITNEY PT CSD
21117	PRINTER	12479	CTR	OBSOLETE	DONATED TO WHITNEY PT CSD
21118	PRINTER	12480	CTR	OBSOLETE	DONATED TO WHITNEY PT CSD
21119	PRINTER	12481	CTR	OBSOLETE	DONATED TO WHITNEY PT CSD
21120	PRINTER	12757	CTR	OBSOLETE	DONATED TO WHITNEY PT CSD
21121	COMPUTER EQUIP.	23006	CTR	OBSOLETE	DONATED TO WHITNEY PT CSD
21122	COMPUTER EQUIP.	23009	CTR	OBSOLETE	DONATED TO WHITNEY PT CSD

RESOLVED that the surplus items listed are worthless and not marketable, and should be disposed of and removed from the BOCES inventory.

BOARD ACTION: Disposal of Surplus Equipment**ENCLOSURE F6-3****BOARD DATE:** December 16, 2009

21123	COMPUTER EQUIP.	23010	CTR	OBSOLETE	DONATED TO WHITNEY PT CSD
21124	COMPUTER EQUIP.	23011	CTR	OBSOLETE	DONATED TO WHITNEY PT CSD
21125	COMPUTER EQUIP.	23012	CTR	OBSOLETE	DONATED TO WHITNEY PT CSD
21126	BAYSTACK SWITCH	25552	CTR	OBSOLETE	DONATED TO WHITNEY PT CSD
21127	DELL PC	25577	CTR	OBSOLETE	DONATED TO WHITNEY PT CSD
21128	DELL PC	25578	CTR	OBSOLETE	DONATED TO WHITNEY PT CSD
21129	DELL PC	27583	CTR	OBSOLETE	DONATED TO WHITNEY PT CSD
21130	DELL PC	24457	CTR	OBSOLETE	DONATED TO WHITNEY PT CSD
21131	DELL PC	24461	CTR	OBSOLETE	DONATED TO WHITNEY PT CSD
21132	BAYSTACK SWITCH	23746	CTR	OBSOLETE	DONATED TO WHITNEY PT CSD
21133	BAYSTACK SWITCH	23748	CTR	OBSOLETE	DONATED TO WHITNEY PT CSD
21134	BAYSTACK SWITCH	23749	CTR	OBSOLETE	DONATED TO WHITNEY PT CSD
21135	DELL PC	29143	CTR	OBSOLETE	DONATED TO WHITNEY PT CSD
21136	DELL PC	29147	CTR	OBSOLETE	DONATED TO WHITNEY PT CSD
21137	DELL PC	29150	CTR	OBSOLETE	DONATED TO WHITNEY PT CSD
21138	BAYSTACK SWITCH	23750	CTR	OBSOLETE	DONATED TO WHITNEY PT CSD
21139	DELL PC	29179	CTR	OBSOLETE	DONATED TO WHITNEY PT CSD
21140	DELL PC	29208	CTR	OBSOLETE	DONATED TO WHITNEY PT CSD
21141	BAYSTACK SWITCH	23751	CTR	OBSOLETE	DONATED TO WHITNEY PT CSD
21142	BAYSTACK SWITCH	23752	CTR	OBSOLETE	DONATED TO WHITNEY PT CSD
21143	DELL PC	24463	CTR	OBSOLETE	DONATED TO WHITNEY PT CSD
21144	DELL PC	24371	CTR	OBSOLETE	DONATED TO WHITNEY PT CSD
21145	DELL PC	24372	CTR	OBSOLETE	DONATED TO WHITNEY PT CSD
21146	DELL PC	24377	CTR	OBSOLETE	DONATED TO WHITNEY PT CSD
21147	DELL PC	24379	CTR	OBSOLETE	DONATED TO WHITNEY PT CSD
21148	DELL PC	24382	CTR	OBSOLETE	DONATED TO WHITNEY PT CSD
21149	DELL PC	24387	CTR	OBSOLETE	DONATED TO WHITNEY PT CSD
21150	DELL PC	24389	CTR	OBSOLETE	DONATED TO WHITNEY PT CSD
21151	DELL PC	24390	CTR	OBSOLETE	DONATED TO WHITNEY PT CSD

RESOLVED that the surplus items listed are worthless and not marketable, and should be disposed of and removed from the BOCES inventory.

BOARD ACTION: Disposal of Surplus Equipment**ENCLOSURE F6-4****BOARD DATE:** December 16, 2009

21152	DELL PC	24391	CTR	OBSOLETE	DONATED TO WHITNEY PT CSD
21153	DELL PC	24397	CTR	OBSOLETE	DONATED TO WHITNEY PT CSD
21154	DELL PC	24402	CTR	OBSOLETE	DONATED TO WHITNEY PT CSD
21155	DELL PC	24404	CTR	OBSOLETE	DONATED TO WHITNEY PT CSD
21156	DELL PC	24405	CTR	OBSOLETE	DONATED TO WHITNEY PT CSD
21157	DELL PC	24408	CTR	OBSOLETE	DONATED TO WHITNEY PT CSD
21158	DELL PC	24410	CTR	OBSOLETE	DONATED TO WHITNEY PT CSD
21159	DELL PC	24416	CTR	OBSOLETE	DONATED TO WHITNEY PT CSD
21160	DELL PC	24420	CTR	OBSOLETE	DONATED TO WHITNEY PT CSD
21161	DELL PC	24421	CTR	OBSOLETE	DONATED TO WHITNEY PT CSD
21162	DELL PC	24422	CTR	OBSOLETE	DONATED TO WHITNEY PT CSD
21163	DELL PC	24424	CTR	OBSOLETE	DONATED TO WHITNEY PT CSD
21164	DELL PC	24425	CTR	OBSOLETE	DONATED TO WHITNEY PT CSD
21165	DELL PC	24427	CTR	OBSOLETE	DONATED TO WHITNEY PT CSD
21166	DELL PC	24430	CTR	OBSOLETE	DONATED TO WHITNEY PT CSD
21167	DELL PC	24432	CTR	OBSOLETE	DONATED TO WHITNEY PT CSD
21168	DELL PC	24433	CTR	OBSOLETE	DONATED TO WHITNEY PT CSD
21169	DELL PC	24434	CTR	OBSOLETE	DONATED TO WHITNEY PT CSD
21170	DELL PC	24436	CTR	OBSOLETE	DONATED TO WHITNEY PT CSD
21171	DELL PC	24437	CTR	OBSOLETE	DONATED TO WHITNEY PT CSD
21172	DELL PC	24440	CTR	OBSOLETE	DONATED TO WHITNEY PT CSD
21173	DELL PC	24441	CTR	OBSOLETE	DONATED TO WHITNEY PT CSD
21174	DELL PC	24442	CTR	OBSOLETE	DONATED TO WHITNEY PT CSD
21175	DELL PC	24443	CTR	OBSOLETE	DONATED TO WHITNEY PT CSD
21176	DELL PC	24447	CTR	OBSOLETE	DONATED TO WHITNEY PT CSD
21177	DELL PC	14786	CTR	OBSOLETE	RECYCLE CENTER
21178	DELL PC	20775	CTR	OBSOLETE	RECYCLE CENTER
21179	DELL PC	21828	CTR	OBSOLETE	RECYCLE CENTER
21180	DELL PC	21968	CTR	OBSOLETE	RECYCLE CENTER

RESOLVED that the surplus items listed are worthless and not marketable, and should be disposed of and removed from the BOCES inventory.

BOARD ACTION: Disposal of Surplus Equipment

ENCLOSURE F6-5

BOARD DATE: December 16, 2009

21181	DELL PC	21994	CTR	OBSOLETE	RECYCLE CENTER
21182	LAPTOP PC	20806	CTR	OBSOLETE	RECYCLE CENTER
21183	93 FORD PROBE		IP	OBSOLETE	REMOVED BY VESTAL FIRE DEPT.
21184	93 ACURA INTEGRA		IP	OBSOLETE	REMOVED BY VESTAL FIRE DEPT.
21185	93 HONDA CIVIC		IP	OBSOLETE	REMOVED BY VESTAL FIRE DEPT.
21186	96 SUBARU		IP	OBSOLETE	REMOVED BY VESTAL FIRE DEPT.

RESOLVED that the surplus items listed are worthless and not marketable, and should be disposed of and removed from the BOCES inventory.

DIVISION: BOARD OF TRUSTEES

BOARD ACTION: CERTIFIED

BOARD DATE: December 16, 2009

Personnel - Certified

Appointments: G1

RESOLVED that, upon the recommendation of the District Superintendent, the following Appointments be approved:

Division: Instructional Programs

Name: **Mary Beth Townsend**
Position Title: School Enrichment Teaching Assistant
Effective: 12/17/09 – 6/30/10
Comment: School Enrichment /Owego Apalachin

Name: **Bradley Lewis**
Position Title: School Enrichment Teacher
Effective: 12/17/09 – 6/30/10
Comment: School Enrichment/Owego Apalachin

Name:	Rosemary Baxter	Elizabeth Bidwell	Suzanne Brigham
	Jill Browne	Renee DeSantis	Nicole Fedin
	Amanda Gensler	Tracy Jones-Miller	MaryAnn Karre
	Christina Lashway	Joyce Lewis	Tia Lollie
	Erin Mellander	Jennifer Mosher	Stacie Paler-Large
	Roberta Peterson	Cynthia Raymond	Lindsay Rueffer
	Jeffrey Sabol	Suzanne Souza	Christinia Tomassetti
	Janice Vercolen	Shannon Walker	David Walker
	Mary Weyant	Joseph Zapach	Timothy Zapach

Position Title: Odyssey of the Mind Coach
Effective: 12/17/09 – 6/30/10
Comment: Odyssey of the Mind/Binghamton

Name: **Leslie Salter** – Instructor Part time
Comment: Re-appointment, received final fingerprint clearance for employment

Personnel - Certified
Substitute Appointments: G2

RESOLVED that, upon the recommendation of the District Superintendent, the following Substitute Appointments be approved:

Division: **Instructional Programs**

Name; **Thomas Clements**
Class: C
Effective: 12/1/09

Name; **Oleh Kubik**
Class: C
Effective: 11/30/09
Comment: From Long Term Sub to Class C

Name; **Katie O'Rourke**
Class: D
Effective: 12/7/09

Name; **Adam Phoenix**
Class: D
Effective: 12/1/09

Personnel - Certified
Tenure Appointment: G3

RESOLVED that, upon the recommendation of the District Superintendent, the following Tenure Appointment be approved:

Division: **Instructional Programs**

Name: **Nancy Stephens**
Tenure Area: Special subject tenure area: Health Occupations – co-extensive with the certificate possessed 30.8 (c) (3)
Certification: Transitional A
Date of commencement on tenure: 2/5/10
Comment: See Attachment A

**Personnel - Certified
Emergency Conditional
Appointments: G4**

**RESOLVED that, upon the recommendation of the District Superintendent, the following
Emergency Conditional Appointments be approved:**

Division: **Instructional Programs**

Name: **Andrea Muftic**
Position Title: Instructor – Part Time Adult ESL
Certification: Adult Education - Pending
Effective: 11/30/09
Comment: Request for services

Name: **Dorine Severino**
Position Title: Odyssey of the Mind Coach
Effective: 12/17/09 – 6/30/10
Comment: Odyssey of the Mind/Binghamton

Name: **Pamela Guth** – Adult Ed Instructor – Part Time
Comment: Re-appointment, pending final fingerprint clearance

**Personnel - Certified
Leaves of Absence: G5**

**RESOLVED that, upon the recommendation of the District Superintendent, the following
Leaves of Absence be approved:**

Division: **Instructional Programs**

Name: **John Cullen**
Position Title: Teacher
**FMLA, concurrent
with paid leave:** 11/12/09 – 11/23/09

Name: **Paul Hoffman**
Position Title: Supervisor of Instructional Programs
**Extension of
FMLA, concurrent
with paid leave:** 11/6/09 - 11/13/09
Leave of Absence: 11/16/09 - 12/14/09

DIVISION: BOARD OF TRUSTEES

BOARD ACTION: CLASSIFIED

BOARD DATE: December 16, 2009

Personnel – Classified

Appointments: H1

RESOLVED that, upon the recommendation of the District Superintendent, the following Appointments be approved:

Division: **Administration**

Name: **Michelle Savory**
Position Title: Program Assistant
Classification: Competitive
Type: Probationary
Effective: 11/23/09-11/23/10
Comment: Provisional to Probationary

Division: **Center for Educational Support & Technology**

Name: **Donna Eaton**
Position Title: Systems Training Assistant
Classification: Competitive
Type: Permanent
Effective: 12/21/09
Comment: Probationary to Permanent

Name: **Jason McGonnigal**
Position Title: Network Specialist
Classification: Competitive
Type: Probationary
Effective: 12/17/09-12/17/10
Comment: From PC/LAN Technician to Network Specialist

Name: **Kristoffer Robinson**
Position Title: PC/LAN Technician
Classification: Competitive
Type: Permanent
Effective: 12/14/09
Comment: From PC/LAN Technician Trainee to PC/LAN Technician

Name: Philip Sage
Position Title: Network Specialist
Classification: Competitive
Type: Probationary
Effective: 12/17/09-12/17/10
Comment: From PC/LAN Technician to Network Specialist

Name: Todd Sefton
Position Title: Network Engineer
Classification: Competitive
Type: Provisional
Effective: 12/17/09
Comment: From Network Specialist to Network Engineer

Name: Ralph Vlasak
Position Title: Systems Training Assistant
Classification: Competitive
Type: Permanent
Effective: 12/7/09
Comment: Probationary to Permanent

Divison: Instructional Programs

Name: Nicholas Aton
Position Title: School Monitor
Classification: Non-Competitive
Effective: 12/9/09-12/9/10
Comment: From Teacher Aide to School Monitor

Name: Janet Avery
Position Title: School Enrichment Teacher Aide
Effective: 12/17/09 – 6/30/10
Comment: School Enrichment / Harpursville

Name: Ciara Blakeslee
Position Title: School Enrichment Student Worker
Effective: 12/17/09 – 6/30/10
Comment: School Enrichment/Harpursville

Name: Kevin Norton
Position Title: Teacher Aide
Classification: Non-Competitive
Effective: 12/14/09 – 12/14/10
Comment: Replacement

Name: Norene Tasber
Position Title: School Enrichment Coordinator
Effective: 12/17/09 – 6/30/10
Comment: School Enrichment/Harpursville

Name: Jay Thomas
Position Title: Teacher Aide – Part Time
Classification: Non-Competitive
Effective: 12/7/09
Comment: Replacement

Name: Jennifer Kelly, Billy-Jo Miller, Erin Tyler, Ann Wood
Position: Odyssey of the Mind Coach
Effective: 12/17/09 – 6/30/10
Comment: Odyssey of the Mind/Binghamton

Division: Management Support Services/Central Business Office

Name: Patricia Walsh
Position Title: Accountant
Classification: Competitive
Type: Permanent
Effective: 12/21/09
Comment: Probationary to Permanent

Division: Operations & Maintenance

Name: Chad Altenweg
Position Title: Maintenance Worker
Classification: Non-Competitive
Effective: 12/1/09
Comment: Civil Service re-classification, from Building Maintenance Helper to Maintenance Worker

Name: Clifford Bergman
Position Title: Maintenance Mechanic
Classification: Non-Competitive
Effective: 12/1/09
Comment: Civil Service re-classification, from Building & Maintenance Person II to Maintenance Mechanic

Name: William Kitchin
Position Title: Maintenance Mechanic
Classification: Non-Competitive
Effective: 12/1/09
Comment: Civil Service re-classification, from Building & Maintenance Person III to Maintenance Mechanic

Name: Russell Livermore
Position Title: Maintenance Mechanic
Classification: Non-Competitive
Effective: 12/1/09
Comment: Civil Service re-classification, from Building & Maintenance Person II to Maintenance Mechanic

Name: Ernest Patterson IV
Position Title: Senior Maintenance Mechanic
Classification: Non-Competitive
Effective: 12/1/09
Comment: Civil Service re-classification, from Senior Building & Maintenance Person to Senior Maintenance Mechanic

Name: Charles Williams
Position Title: Maintenance Mechanic
Classification: Non-Competitive
Effective: 12/1/09
Comment: Civil Service re-classification, from Building & Maintenance Person II to Maintenance Mechanic

Name: Darryl Willis
Position Title: Senior Maintenance Mechanic
Classification: Non-Competitive
Effective: 12/1/09
Comment: Civil Service re-classification, from Senior Building Maintenance Person to Senior Maintenance Mechanic

**Personnel – Classified
Emergency Conditional
Appointments: H2**

**RESOLVED that, upon the recommendation of the District Superintendent, the following
Emergency Conditional Appointments be approved:**

Division: Instructional Programs

Name: Kirt Alexander
Position: School Enrichment Student Worker
Effective: 12/17/09 – 6/30/10
Comment: School Enrichment/Harpursville

Name: Amber DeHaas
Position Title: Interpreter of the Deaf Part Time
Classification: Non-Competitive
Effective: 11/17/09-11/17/10
Comment: Replacement

Name: Leslie Dix
Position Title: Teacher Aide
Classification: Non-Competitive
Effective: 11/30/09 – 11/30/10
Comment: Replacement

Name: Sharon Flanagan
Position Title: Teacher Aide
Classification: Non-Competitive
Effective: 11/30/09 – 11/30/10
Comment: Replacement

Name: Dannette Harder
Position Title: Teacher Aide
Classification: Non-Competitive
Effective: 12/14/09 – 12/14/10
Comment: Replacement

Name: MariEllen Scott
Position Title: Odyssey of the Mind Coach
Effective: 12/17/09 – 6/30/10
Comment: Odyssey of the Mind/Binghamton

Name: Natividad Tompkins
Position Title: Teacher Aide
Classification: Non-Competitive
Effective: 12/14/09 – 12/14/10
Comment: Replacement

Name: Danielle Cruz – Day Care Aide – Part Time
Keelyn Davies – Teacher Aide
Michelle Steinbrecher – Teacher Aide - Enrichment Program
Comment: Re-appointment received final fingerprint clearance for employment

Personnel – Classified
Completion of Service: H3

RESOLVED that, upon the recommendation of the District Superintendent, the following Completion of Service be approved:

Division: Instructional Programs

Name; Kathleen Vincenec
Position Title: Teacher Aide
Effective: 12/14/09

Personnel – Classified
Leaves of Absence: H4

RESOLVED that, upon the recommendation of the District Superintendent, the following Leaves of Absence be approved:

Division: Center for Educational Support & Technology

Name: **Ann Lott**
Position Title: Computer Programmer Analyst
FMLA concurrent
with paid leave: 11/30/09 – 12/11/09

Division: **Instructional Programs**

Name: **Amanda Bickham**
Position Title: Teacher Aide
FMLA concurrent
with paid leave: 10/23/09-10/27/09
FMLA unpaid leave
of absence: 10/28/09-12/4/09
Comment: Revised from the 11/17/09 agenda

Name: **Patricia Melody**
Position Title: Senior Typist
Unpaid leave of
absence: 11/5/09-12/23/09

Name: **Jacqueline Morgan**
Position Title: Licensed Practical Nurse
FMLA, concurrent
with paid leave: 10/13/09-12/23/09

Name: **Marcia Smith**
Position Title: Teacher Aide
FMLA, concurrent
with paid leave: 11/30/09-12/14/09
FMLA unpaid
Leave of absence: 12/15/09-12/18/09

Name: **James Sobiech**
Position Title: School Monitor
Unpaid leave of
absence: 11/16/09-12/10/09

Name: **Trudi Rotella**
Position Title: Teacher Aide
FMLA, concurrent
with paid leave: 11/20/09 – 12/7/09

Name: **Jamie Thorne**
Position Title: Fiscal Manager
FMLA, concurrent
with paid leave: 11/3/09-1/1/10