

**Board of Cooperative Educational Services
435 Glenwood Road
Binghamton, NY 13905-1699**

**AGENDA
October 20, 2010**

Proposed agenda for the Regular Board Meeting scheduled for October 6, 2010 in the Education Center Board Room at the Broome-Tioga BOCES, 435 Glenwood Road, Binghamton, New York 13905-1699.

A. Call to Order

1. Pledge of Allegiance
2. Meeting called to order
3. Quorum Check

B. Routine Matters

1. **Approval of Minutes** –Special Board Meeting and Executive Session held on October 6, 2010.

C. Old Business/Discussion

1. **Report** Board Committees

D. New Business

1. **Report** Adult Education - Literacy – Kathy Sheehan
2. **Approval** Professional Development Plan (Enclosure D1)

E. Business

There are no Business items.

F. Purchasing

1. (MSS) Bid Award (Enclosure F1)
2. (CTR) Purchase (Enclosure F2)
3. Authorization for President to enter into and sign agreements (Enclosure F3)
4. Disposals (Enclosure F4)

G. Personnel –Certified (Enclosure G)

Appointments: G1

Substitute Appointment: G2

H. Personnel – Classified (Enclosure H)

Appointments: H1

Completions of Service: H2

Leaves of Absence: H3

Abolishment: H4

I. Information/Reminders

**November 3, 2010
Broome-Tioga BOCES Board Room**

**Special Meeting
6:00 p.m.**

**November 17, 2010
Broome-Tioga BOCES Board Room**

**Regular Meeting
6:00 p.m.**

**December 1, 2010
Broome-Tioga BOCES Board Room**

**Special Meeting
6:00 p.m.**

ENCLOSURE B-1

DIVISION: BOARD OF TRUSTEES

BOARD ACTION: APPROVAL OF MINUTES

BOARD DATE: OCTOBER 20, 2010

DESCRIPTION: Minutes of the Special Board Meeting and Executive Session held on October 6, 2010 (attached)

RESOLVED that the Broome-Tioga Board of Cooperative Educational Services accept the minutes of Special Board Meeting and Executive Session held on October 6, 2010.

**Board of Cooperative Educational Services
435 Glenwood Road
Binghamton, NY 13905-1699**

**Board Meeting
October 6, 2010**

- A. Call to Order** The Regular Board Meeting was called to order at 6:01 p.m. by Board President Mrs. Ruffo. A quorum check revealed the following:

Members Present Sandra Ruffo, President
Ursula Hambalek, Vice President
Roger Merrill, Trustee
Peter Nowacki, Trustee
Don Vredenburgh, Trustee
Joseph Zurine, Trustee

Members Absent John Crosby, Trustee

Others Allen Buyck, District Superintendent
Kathy Sheehan, Assistant Superintendent
Dawn Shannon, Assistant Superintendent
Karen McMahon, Director of Human Resources
William Powell, Director Business Operations
John Lynch, Attorney
Michelle Tirrell, Board Clerk
Others

- B. Minutes** **Motion by:** **Mr. Merrill**
 Seconded by: **Mr. Nowacki**
 Motion Carried: **6 yes, 0 no**

RESOLVED that, the Broome-Tioga Board of Cooperative Educational Services approve the minutes of the Regular Board Meeting and Executive Session held on September 15, 2010.

- C. Old Business/Discussion**

Report **Legislative Committee** - Peter Nowacki reported on the Legislative Committee meeting that was held on September 20, 2010.

- D. New Business**

Report Kathy Sheehan reported on the Construction Career Camp that was held on October 6, 2010.

Report Dawn Shannon reported on the Race to the Top activities.

- E. Business** **Motion by:** **Mr. Merrill**
 Seconded by: **Mr. Zurine**
 Motion Carried: **6 yes, 0 no**

Name: Dianne Dirlam
Title: Instructor - Part Time (Nursing)
Effective: 9/20/10
Comment: Request for Services

Name: Patricia McCabe
Title: Instructor - Part Time (Nursing)
Effective: 9/20/10
Comment: Request for Services

Name: Barbara Melby
Position Title: Environmental Teacher
Effective: 10/18/10 – 10/22/10
Comment: Extended Education/Environmental Education /Sky Lake

Name: Joseph Munson
Position Title: School Enrichment Teacher
Effective: 10/11/10 – 06/30/11
Comment: Extended Education / School Enrichment / Harpursville

Name: Stephen Ferraro; Becky Merges; Stacey Silvestri; Stephanie Wieckhorst; Julie Wold
Position Title: School Enrichment Teacher
Effective: 10/11/10 – 06/30/11
Comment: Extended Education / School Enrichment / Owego Apalachin

Name: Denise Huson
Position Title: School Enrichment Librarian
Effective: 10/11/10 – 06/30/11
Comment: Extended Education / School Enrichment / Owego Apalachin

Name: Diane Baker; Jennifer Bennett; Nikole Cappello; Patricia Eberz; Nancy Hodges; Debra J. Hoyt; Jessica Jurusik; Denise Lang; Patricia Llaguno; Eileen Mulcahy; Jennifer Payne; Ruth Ellen Pearsall; Lauren Perozeni; Lorrie A. Smith; Janice Sutphin; Kimberly Symons; Brian Thompson; Kristen Thompson; Crystal Wright; Jennifer White;
Position Title: School Enrichment Teacher
Effective: 10/11/10 – 06/30/11
Comment: Extended Education / School Enrichment / Windsor

Name: Ginger Condie; Dawn Dibble; Barbara Flynn; Crystal Stone
Position Title: School Enrichment Teacher Assistant
Effective: 10/11/10 – 06/30/11
Comment: Extended Education / School Enrichment / Windsor

Personnel - Certified

Substitute Appointments: G2

Motion by:

Mrs. Hambalek

Seconded by:

Mr. Vredenburgh

Motion Carried:

6 yes, 0 no

RESOLVED that, upon the recommendation of the District Superintendent, the following Substitute Appointments be approved:

Division: Instructional Programs

Name: Ashley Tirrell
Class: C
Effective : 9/1/10
Comment: From Class D to Class C

Name: Heather Boser
Class: Long Term Substitute
Effective : 9/1/10
Certification: Permanent

Name: Luke Murphy
Class: C
Effective : 9/1/10
Comment: From Class D to Class C

Personnel - Certified

Tenure Appointment: G3 **Motion by:** Mr. Merrill
Seconded by: Mr. Zurine
Motion Carried: 6 yes, 0 no

RESOLVED that, upon the recommendation of the District Superintendent, the following Tenure Appointment be approved:

Division: Instructional Programs

Name: James Lalley
Tenure Area: Special subject tenure area: Physical Education and Recreation
30-1.8 (A) (12)
Certification: Initial
Date of commencement on tenure: 10/11/10
Comment: See attachment A

Personnel - Certified

Completions of Service: G4 **Motion by:** Mr. Vredenburg
Seconded by: Mr. Nowacki

HELD for Executive Session Discussion

RESOLVED that, upon the recommendation of the District Superintendent, the following Completions of Service be approved:

Division: Instructional Programs

Name: Emily Buss
Position Title: Substitute Teacher D
Effective: 9/24/10

Name: Kathy Hlavacek
Position Title: Instructor (LPN Program)
Effective: 10/7/10

Name: Catherine Olsen
Position Title: Instructor
Effective: 9/1/10
Comment: Position abolished due to economic conditions, non tenure bearing.

Name: Michael Yurko
Position Title: Substitute Teacher D
Effective: 9/16/10

Personnel - Certified

Extension of Probation: G5 **Motion by:** Mr. Zurine
Seconded by: Mr. Merrill
Motion Carried: 6 yes, 0 no

RESOLVED that, upon the recommendation of the District Superintendent, the following Extension of Probation be approved:

Division: Instructional Programs

Name: Suzanne Senio
Tenure Area: Special subject tenure area: School Counseling and Guidance 30-1.8
(b) (2)
Certification: Initial
Date of Probationary Ext: 11/19/10 – 11/18/11
Comment: Juul Extension

Personnel - Certified

Leaves of Absence: G6 **Motion by:** Mr. Vredenburg
Seconded by: Mr. Merrill
Motion Carried: 6 yes, 0 no

RESOLVED that, upon the recommendation of the District Superintendent, the following Leaves of Absence:

Division: Instructional Programs

Name: Bobbi-Jo DuBord
Position Title: Teacher
FMLA concurrent with paid leave: 9/14/10-10/22/10

Name: Kevin Grant
Position Title: Teaching Assistant
Extension of FMLA concurrent with paid leave: 10/4/10-12/3/10

Name: Connie Hoppes
Position Title: Teaching Assistant
FMLA concurrent with paid leave: 9/7/10-10/11/10

Name: Kathleen Tanton
Position Title: School Nurse Teacher
Extension of
FMLA concurrent
with paid leave: 10/1/10 – 10/15/10

Name: Jennifer Wisnieski
Position Title: Teacher
Extension of
FMLA concurrent
with paid leave: 9/21/10-10/1/10

H. Personnel – Classified

Appointments: H1

Motion by: Mr. Zurine
Seconded by: Mr. Merrill
Motion Carried: 6 yes, 0 no

RESOLVED that, upon the recommendation of the District Superintendent, the following Appointments be approved:

Division: Instructional Programs

Name: Nancy Coddington
Position Title: School Enrichment Chaperone
Effective: 10/18/10 – 10/22/10
Comment: Extended Education/Environmental Education /Sky Lake

Name: Trixie Donahue
Position Title: School Enrichment Aide
Effective: 10/11/10 – 06/30/11
Comment: Extended Education / School Enrichment / Windsor

Name: Norene Tasber
Position Title: School Enrichment Coordinator
Effective: 10/11/10 – 06/30/11
Comment: Extended Education / School Enrichment / Harpursville

Name: Christina Doolittle
Position Title: School Enrichment Aide
Effective: 10/11/10 – 06/30/11
Comment: Extended Education / School Enrichment / Harpursville

Division: Management Support Services/Central Business Office

Name: Dennis Coughlin
Position Title: Financial Analyst (Schools)
Type: Probationary
Classification: Competitive
Effective: 10/4/10-10/4/11
Comment: Request for services

Name: Alfonso Terzella
Position Title: Purchasing Agent
Type: Probationary
Classification: Competitive
Effective: 9/20/10 – 9/20/11
Comment: Request for services

Name: Kristi Smith
Position Title: Teacher Aide
Effective: 9/7/10

Name: Sheena Ticknor
Position Title: Teacher Aide
Effective: 10/7/10

Division: Operations & Maintenance

Name: Bernadine Bednash
Position Title: Bus Driver – Part Time
Effective: 8/26/10

Personnel – Classified

Leaves of Absence: H3

Motion by: Mr. Merrill
Seconded by: Mr. Zurine
Motion Carried: 6 yes, 0 no

RESOLVED that, upon the recommendation of the District Superintendent, the following Leaves of Absence be approved:

Division: Management Support Services/Central Business Office

Name: Amy Conklin
Position Title: Senior Account Clerk
FMLA concurrent with paid leave of absence: 8/30/10-9/14/10, 9/21/10-9/27/10
FMLA unpaid leave of absence: 9/15/10-9/20/10, 9/28/10-10/8/10

Division: Management Support Services/Duplicating Center

Name: Kathryn Canner
Position Title: Duplicating Center Worker
FMLA concurrent with paid leave of absence: 9/7/10-10/22/10

Division: Instructional Programs

Name: Stephen Ambrose
Position Title: School Monitor
FMLA concurrent with paid leave of absence: 9/7/10-9/16/10
FMLA unpaid leave of absence: 9/17/10-10/29/10

Name: Maria Cervoni
Position Title: Cook
FMLA concurrent with paid leave of absence: 9/7/10-9/27/10

Name: **Cindy DeLucca**
Position Title: Teacher Aide
Unpaid leave
of absence: 9/7/10 – 10/6/10

Name: **Nicole Kariam**
Position Title: Physical Therapist
FMLA concurrent
with paid leave
of absence: 9/13/10-10/29/10

Name: **Jason Raab**
Position Title: School Monitor
FMLA concurrent
with paid leave
of absence: 9/17/10-9/24/10

Name: **Catherine Rothganger**
Position Title: Teacher Aide
FMLA concurrent
with paid leave
of absence: 9/7/10-9/24/10

Name: **William VanWormer**
Position Title: School Monitor
Unpaid leave
of absence: 9/7/10 – 10/1/10

Adjourned

Motion by: Mr. Merrill
Seconded by: Mr. Zurine
Motion carried: 6 yes, 0 no

Adjourned at 6:19 p.m. to go into Executive Session to discuss a particular personnel issue.


Board Clerk

**Return to
Regular Session**

Motion by: Mr. Merrill
Seconded by: Mrs. Hambalek
Motion carried: 6 yes, 0 no

Returned to Regular Session at 6:50 p.m.

Personnel - Certified

Completions of Service: G4

Motion by:

Mr. Vredenburgh

Seconded by:

Mr. Nowacki

Motion carried:

6 yes, 0 no

RESOLVED that, upon the recommendation of the District Superintendent, the following Completions of Service be approved:

Division: **Instructional Programs**

Name: **Emily Buss**

Position Title: Substitute Teacher D

Effective: 9/24/10

Name: **Kathy Hlavacek**

Position Title: Instructor (LPN Program)

Effective: 10/7/10

Name: **Catherine Olsen**

Position Title: Instructor

Effective: 9/1/10

Comment: Position abolished due to economic conditions, non tenure bearing.

Name: **Michael Yurko**

Position Title: Substitute Teacher D

Effective: 9/16/10

Adjourned

Motion by:

Mr. Merrill

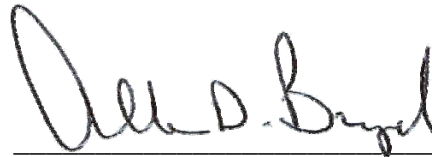
Seconded by:

Mr. Vredenburgh

Motion carried:

6 yes, 0 no

There being no further business the meeting was adjourned at 6:51 p.m.



District Superintendent

BOARD OF COOPERATIVE EDUCATIONAL SERVICES
435 Glenwood Road
Binghamton, NY 13905-1699

Executive Session
October 6, 2010

Purpose: To discuss a particular personnel issue

Call to Order The Executive Session was called to order at 6:20 p.m. by Board President Sandra Ruffo. A quorum check revealed the following:

Members Present Sandra Ruffo, President
Ursula Hambalek, Vice President
Roger Merrill, Trustee
Peter Nowacki, Trustee
Don Vredenburgh, Trustee
Joseph Zurine, Trustee

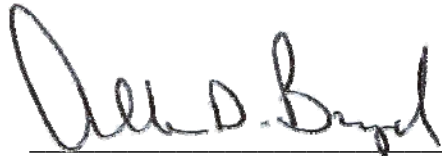
Members Absent John Crosby, Trustee

Others Allen Buyck, District Superintendent
Kathy Sheehan, Assistant Superintendent
Karen McMahon, Director of Human Resources
John Lynch, Attorney

**Return to
Regular Session**

Motion by: Mr. Merrill
Seconded by: Mrs. Hambalek
Motion carried: 6 yes, 0 no

Returned to Regular Session at 6:50 p.m.



Mr. Allen D. Buyck
District Superintendent

DIVISION: BOARD OF TRUSTEES

BOARD ACTION: APPROVAL PROFESSIONAL DEVELOPMENT PLAN

BOARD DATE October 20, 2010

Description:

The Broome-Tioga Board of Cooperative Educational Services accept the Instructional Programs Professional Development Plan that was approved at the April 23, 2008 Board meeting.

RESOLVED that the Broome-Tioga Board of Cooperative Educational Services accept the Instructional Programs Professional Development Plan that was approved at the April 23, 2008 Board meeting.

DIVISION: Management Support Services

BOARD ACTION: Bid Award for Sale of Offset Printing Equipment

BOARD DATE: October 20, 2010

PROPOSAL TITLE: MSS-22-E-11, Sale of Offset Printing Equipment

THE FOLLOWING VENDORS WERE CONTACTED AS TO THEIR INTEREST IN ACQUIRING THIS USED PRINTING EQUIPMENT:

CARR Printing
Endicott Printing
Callahan Digital Printing
Southern Tier Printers Supply, Inc.

THE FOLLOWING VENDORS RESPONDED:

Southern Tier Printers Supply, Inc.

BID SUMMARY:

This company bid on items # 1-6 only for a total of \$260.00 (items # 7-9 were no bid).

No other companies were interested and therefore did not submit bids.

RESOLVED that the Broome-Tioga BOCES accepts the high bid for items # 1-6 from Southern Tier Printers Supply, Inc. for \$260.00.

ENCLOSURE F2-1

DIVISION: The Center for Educational Support and Technology

BOARD ACTION: Purchase for Additional Data Storage Capacity – Net App Capacity Upgrade

BOARD DATE: October 20, 2010

QTY	DESCRIPTION	UNIT PRICE	TOTAL COST
2	Net App Disk Storage 2 Shelves of 300GB X94015A-ESH4-QS-R5	\$19,172.00	<u>\$38,344.00</u>
TOTAL COST:			<u>\$38,344.00</u>

SOURCE OF FUNDING: 718-7710 Network Operation Center

BASIS OF ORDER: NYS Contract PT60947

RATIONALE FOR PURCHASE: Additional disk storage space to support growth in data and growth in Remote Site Backup Service.

RESOLVED that the Broome-Tioga BOCES authorizes the purchase of equipment at a cost of \$38,344 from Insight Investments.

BOARD ACTION: AGREEMENTS**ENCLOSURE F3-1****BOARD DATE: October 20, 2010**

#	<u>AGREEING PARTY</u>	<u>ITEM(s)</u>	<u>DIV.</u>	<u>COST</u>	<u>EFFECTIVE DATE(s)</u>
689	Dave Daniels	Principal's Academy Co-Chair	CTR	\$1,675.00	Oct. 21, 2010 - Aug. 31, 2011
690	United Nations	Extended Classroom - United Nations Guided Tours	CTR	TBD - based on district participation	Oct. 21, 2010 - Jun. 30, 2011
691	Coachmaster	Bussing for New Visions students to go to Bodies Exhibit in Manhattan	IP	\$981.00	Nov. 12, 2010
692	Iroquois Healthcare Association, Inc.	Employer Specific Training - Work readiness Skills Course	IP	Revenue	Sep. 1, 2010 - Dec. 31, 2010
693	Iroquois Healthcare Association, Inc.	Employer Specific Training - Home Health Aide Training Program	IP	Revenue	Oct. 5, 2010 - Dec. 9, 2010
694	Iroquois Healthcare Association, Inc.	Employee Specific Training - Certified Nurse Assistant Training	IP	Revenue	Oct. 4, 2010 - Dec. 15, 2010
695	Karen Pierce	Tioga County Coalition For Better Schools Assistant to the Coordinator	IP	\$8,800.00	Sep. 16, 2010 - Jun. 10, 2011
696	Ronald Pierce	Tioga County Coalition For Better Schools Coordinator	IP	\$16,000.00 + Not to exceed \$900.00 (mileage)	Sep. 16, 2010 - Jun. 10, 2011

RESOLVED that the President be authorized to enter into and sign the above agreements.

BOARD ACTION: Disposal of Surplus Equipment

ENCLOSURE F4-1

BOARD DATE: October 20, 2010

ITEM #	ITEM	TAG #	DIV	REASON	DISPOSAL METHOD
24539	DELL PC	6164	CTR	OBSOLETE	RECYCLE CENTER (WINDSOR CSD)
24540	DELL PC	6446	CTR	OBSOLETE	RECYCLE CENTER (WINDSOR CSD)
24541	DELL PC	6447	CTR	OBSOLETE	RECYCLE CENTER (WINDSOR CSD)
24542	DELL PC	6450	CTR	OBSOLETE	RECYCLE CENTER (WINDSOR CSD)
24543	DELL PC	6452	CTR	OBSOLETE	RECYCLE CENTER (WINDSOR CSD)
24544	SWITCH	6945	CTR	OBSOLETE	RECYCLE CENTER (WINDSOR CSD)
24545	DELL PC	8312	CTR	OBSOLETE	RECYCLE CENTER (WINDSOR CSD)
24546	COMPUTER	8908	CTR	OBSOLETE	RECYCLE CENTER (WINDSOR CSD)
24547	COMPUTER	14096	CTR	OBSOLETE	RECYCLE CENTER (WINDSOR CSD)
24548	COMPUTER	14111	CTR	OBSOLETE	RECYCLE CENTER (WINDSOR CSD)
24549	COMPUTER EQ.	18976	CTR	OBSOLETE	RECYCLE CENTER (WINDSOR CSD)
24550	COMPUTER EQ.	18984	CTR	OBSOLETE	RECYCLE CENTER (WINDSOR CSD)
24551	DELL PC	23993	CTR	OBSOLETE	RECYCLE CENTER (WINDSOR CSD)
24552	DELL PC	25212	CTR	OBSOLETE	RECYCLE CENTER (WINDSOR CSD)
24553	DELL PC	25217	CTR	OBSOLETE	RECYCLE CENTER (WINDSOR CSD)
24554	DELL PC	25220	CTR	OBSOLETE	RECYCLE CENTER (WINDSOR CSD)
24555	DELL PC	25222	CTR	OBSOLETE	RECYCLE CENTER (WINDSOR CSD)
24556	DELL PC	25929	CTR	OBSOLETE	RECYCLE CENTER (WINDSOR CSD)
24557	DELL PC	27548	CTR	OBSOLETE	RECYCLE CENTER (WINDSOR CSD)
24558	COMPUTER	11356	CTR	OBSOLETE	RECYCLE CENTER (WINDSOR CSD)
24559	COMPUTER	11357	CTR	OBSOLETE	RECYCLE CENTER (WINDSOR CSD)
24560	COMPUTER	11359	CTR	OBSOLETE	RECYCLE CENTER (WINDSOR CSD)
24561	COMPUTER	11362	CTR	OBSOLETE	RECYCLE CENTER (WINDSOR CSD)
24562	COMPUTER	11363	CTR	OBSOLETE	RECYCLE CENTER (WINDSOR CSD)
24563	COMPUTER	11332	CTR	OBSOLETE	RECYCLE CENTER (WINDSOR CSD)
24564	COMPUTER	11333	CTR	OBSOLETE	RECYCLE CENTER (WINDSOR CSD)
24565	COMPUTER	11335	CTR	OBSOLETE	RECYCLE CENTER (WINDSOR CSD)
24566	COMPUTER	11336	CTR	OBSOLETE	RECYCLE CENTER (WINDSOR CSD)
24567	COMPUTER	11337	CTR	OBSOLETE	RECYCLE CENTER (WINDSOR CSD)
24568	COMPUTER	11339	CTR	OBSOLETE	RECYCLE CENTER (WINDSOR CSD)
24569	COMPUTER	11340	CTR	OBSOLETE	RECYCLE CENTER (WINDSOR CSD)
24570	COMPUTER	11341	CTR	OBSOLETE	RECYCLE CENTER (WINDSOR CSD)
24571	COMPUTER	11343	CTR	OBSOLETE	RECYCLE CENTER (WINDSOR CSD)
24572	DELL PC	6166	CTR	OBSOLETE	RECYCLE CENTER (WINDSOR CSD)
24573	DELL PC	6455	CTR	OBSOLETE	RECYCLE CENTER (WINDSOR CSD)
24574	DELL PC	8305	CTR	OBSOLETE	RECYCLE CENTER (WINDSOR CSD)
24575	DELL PC	8306	CTR	OBSOLETE	RECYCLE CENTER (WINDSOR CSD)
24576	DELL PC	18982	CTR	OBSOLETE	RECYCLE CENTER (WINDSOR CSD)
24577	SWITCH	21159	CTR	OBSOLETE	RECYCLE CENTER (WINDSOR CSD)

RESOLVED that the surplus items listed are worthless and not marketable, and should be disposed of and removed from the BOCES inventory.

BOARD ACTION: Disposal of Surplus Equipment

ENCLOSURE F4-2

BOARD DATE: October 20, 2010

ITEM #	ITEM	TAG #	DIV	REASON	DISPOSAL METHOD
24578	SERVER	25580	CTR	OBSOLETE	RECYCLE CENTER (WINDSOR CSD)
24579	DELL PC	27563	CTR	OBSOLETE	RECYCLE CENTER (WINDSOR CSD)
24580	DELL PC	27564	CTR	OBSOLETE	RECYCLE CENTER (WINDSOR CSD)
24581	COMPUTER	11345	CTR	OBSOLETE	RECYCLE CENTER (WINDSOR CSD)
24582	COMPUTER	11348	CTR	OBSOLETE	RECYCLE CENTER (WINDSOR CSD)
24583	COMPUTER	11349	CTR	OBSOLETE	RECYCLE CENTER (WINDSOR CSD)
24584	COMPUTER	11350	CTR	OBSOLETE	RECYCLE CENTER (WINDSOR CSD)
24585	COMPUTER	11351	CTR	OBSOLETE	RECYCLE CENTER (WINDSOR CSD)
24586	COMPUTER	11352	CTR	OBSOLETE	RECYCLE CENTER (WINDSOR CSD)
24587	COMPUTER	11354	CTR	OBSOLETE	RECYCLE CENTER (WINDSOR CSD)
24588	COMPUTER	11355	CTR	OBSOLETE	RECYCLE CENTER (WINDSOR CSD)
24589	DELL PC	6268	CTR	OBSOLETE	RECYCLE CENTER (WINDSOR CSD)
24590	DELL PC	6454	CTR	OBSOLETE	RECYCLE CENTER (WINDSOR CSD)
24591	DELL PC	8303	CTR	OBSOLETE	RECYCLE CENTER (WINDSOR CSD)
24592	DELL PC	8304	CTR	OBSOLETE	RECYCLE CENTER (WINDSOR CSD)
24593	PRINTER	27382	CTR	OBSOLETE	RECYCLE CENTER (WINDSOR CSD)
24594	SERVER	11876	CTR	OBSOLETE	RECYCLE CENTER (WINDSOR CSD)
24595	SERVER	11877	CTR	OBSOLETE	RECYCLE CENTER (WINDSOR CSD)
24596	DELL PC	15277	CTR	OBSOLETE	RECYCLE CENTER (WINDSOR CSD)
24597	DELL PC	16351	CTR	OBSOLETE	RECYCLE CENTER (WINDSOR CSD)
24598	DELL PC	16352	CTR	OBSOLETE	RECYCLE CENTER (WINDSOR CSD)
24599	DELL PC	16354	CTR	OBSOLETE	RECYCLE CENTER (WINDSOR CSD)
24600	DELL PC	16355	CTR	OBSOLETE	RECYCLE CENTER (WINDSOR CSD)
24601	DELL PC	16356	CTR	OBSOLETE	RECYCLE CENTER (WINDSOR CSD)
24602	DELL PC	16357	CTR	OBSOLETE	RECYCLE CENTER (WINDSOR CSD)
24603	DELL PC	16358	CTR	OBSOLETE	RECYCLE CENTER (WINDSOR CSD)
24604	DELL PC	16360	CTR	OBSOLETE	RECYCLE CENTER (WINDSOR CSD)
24605	DELL PC	16363	CTR	OBSOLETE	RECYCLE CENTER (WINDSOR CSD)
24606	DELL PC	16364	CTR	OBSOLETE	RECYCLE CENTER (WINDSOR CSD)
24607	DELL PC	16365	CTR	OBSOLETE	RECYCLE CENTER (WINDSOR CSD)
24608	DELL PC	16366	CTR	OBSOLETE	RECYCLE CENTER (WINDSOR CSD)
24609	COMPAC PC	16636	CTR	OBSOLETE	RECYCLE CENTER (WINDSOR CSD)
24610	COMPAC PC	16646	CTR	OBSOLETE	RECYCLE CENTER (WINDSOR CSD)
24611	COMPAC PC	16659	CTR	OBSOLETE	RECYCLE CENTER (WINDSOR CSD)
24612	PROJECTOR	16662	CTR	OBSOLETE	RECYCLE CENTER (WINDSOR CSD)
24613	PROJECTOR	25851	CTR	OBSOLETE	RECYCLE CENTER (WINDSOR CSD)
24614	MAC PC	20975	CTR	OBSOLETE	RECYCLE CENTER (WINDSOR CSD)
24615	DELL PC	6269	CTR	OBSOLETE	RECYCLE CENTER (WINDSOR CSD)
24616	DELL PC	6448	CTR	OBSOLETE	RECYCLE CENTER (WINDSOR CSD)

RESOLVED that the surplus items listed are worthless and not marketable, and should be disposed of and removed from the BOCES inventory.

BOARD ACTION: Disposal of Surplus Equipment**ENCLOSURE F4-3****BOARD DATE:** October 20, 2010

ITEM #	ITEM	TAG #	DIV	REASON	DISPOSAL METHOD
24617	DELL PC	6449	CTR	OBSOLETE	RECYCLE CENTER (WINDSOR CSD)
24618	DELL PC	8301	CTR	OBSOLETE	RECYCLE CENTER (WINDSOR CSD)
24619	DELL PC	8302	CTR	OBSOLETE	RECYCLE CENTER (WINDSOR CSD)
24620	DELL PC	8313	CTR	OBSOLETE	RECYCLE CENTER (WINDSOR CSD)
24621	DELL PC	8314	CTR	OBSOLETE	RECYCLE CENTER (WINDSOR CSD)
24622	DELL PC	8315	CTR	OBSOLETE	RECYCLE CENTER (WINDSOR CSD)
24623	COMPUTER	8664	CTR	OBSOLETE	RECYCLE CENTER (WINDSOR CSD)
24624	COMPUTER	8665	CTR	OBSOLETE	RECYCLE CENTER (WINDSOR CSD)
24625	COMPUTER	8666	CTR	OBSOLETE	RECYCLE CENTER (WINDSOR CSD)
24626	COMPUTER	8667	CTR	OBSOLETE	RECYCLE CENTER (WINDSOR CSD)
24627	COMPUTER	8668	CTR	OBSOLETE	RECYCLE CENTER (WINDSOR CSD)
24628	COMPUTER	8669	CTR	OBSOLETE	RECYCLE CENTER (WINDSOR CSD)
24629	COMPUTER	8670	CTR	OBSOLETE	RECYCLE CENTER (WINDSOR CSD)
24630	COMPUTER	8671	CTR	OBSOLETE	RECYCLE CENTER (WINDSOR CSD)
24631	COMPUTER	8672	CTR	OBSOLETE	RECYCLE CENTER (WINDSOR CSD)
24632	COMPUTER	8673	CTR	OBSOLETE	RECYCLE CENTER (WINDSOR CSD)
24633	COMPUTER	8674	CTR	OBSOLETE	RECYCLE CENTER (WINDSOR CSD)
24634	COMPUTER	8675	CTR	OBSOLETE	RECYCLE CENTER (WINDSOR CSD)
24635	COMPUTER	8676	CTR	OBSOLETE	RECYCLE CENTER (WINDSOR CSD)
24636	COMPUTER	8677	CTR	OBSOLETE	RECYCLE CENTER (WINDSOR CSD)
24637	COMPUTER	8678	CTR	OBSOLETE	RECYCLE CENTER (WINDSOR CSD)
24638	COMPUTER	8679	CTR	OBSOLETE	RECYCLE CENTER (WINDSOR CSD)
24639	COMPUTER	8680	CTR	OBSOLETE	RECYCLE CENTER (WINDSOR CSD)
24640	COMPUTER	8681	CTR	OBSOLETE	RECYCLE CENTER (WINDSOR CSD)
24641	COMPUTER	8682	CTR	OBSOLETE	RECYCLE CENTER (WINDSOR CSD)
24642	COMPUTER	8683	CTR	OBSOLETE	RECYCLE CENTER (WINDSOR CSD)
24643	COMPUTER	8684	CTR	OBSOLETE	RECYCLE CENTER (WINDSOR CSD)
24644	COMPUTER	8685	CTR	OBSOLETE	RECYCLE CENTER (WINDSOR CSD)
24645	COMPUTER	8686	CTR	OBSOLETE	RECYCLE CENTER (WINDSOR CSD)
24646	COMPUTER	8687	CTR	OBSOLETE	RECYCLE CENTER (WINDSOR CSD)
24647	COMPUTER	8688	CTR	OBSOLETE	RECYCLE CENTER (WINDSOR CSD)
24648	COMPUTER	8718	CTR	OBSOLETE	RECYCLE CENTER (WINDSOR CSD)
24649	COMPUTER	8719	CTR	OBSOLETE	RECYCLE CENTER (WINDSOR CSD)
24650	DELL PC	16907	CTR	OBSOLETE	RECYCLE CENTER (WINDSOR CSD)
24651	DELL PC	16908	CTR	OBSOLETE	RECYCLE CENTER (WINDSOR CSD)
24652	DELL PC	16909	CTR	OBSOLETE	RECYCLE CENTER (WINDSOR CSD)
24653	DELL PC	16914	CTR	OBSOLETE	RECYCLE CENTER (WINDSOR CSD)
24654	DELL PC	16917	CTR	OBSOLETE	RECYCLE CENTER (WINDSOR CSD)
24655	DELL PC	16918	CTR	OBSOLETE	RECYCLE CENTER (WINDSOR CSD)

RESOLVED that the surplus items listed are worthless and not marketable, and should be disposed of and removed from the BOCES inventory.

BOARD ACTION: Disposal of Surplus Equipment

ENCLOSURE F4-4

BOARD DATE: October 20, 2010

ITEM #	ITEM	TAG #	DIV	REASON	DISPOSAL METHOD
24656	COMPUTER EQ.	25124	CTR	OBSOLETE	RECYCLE CENTER (WINDSOR CSD)
24657	DELL PC	25372	CTR	OBSOLETE	RECYCLE CENTER (WINDSOR CSD)
24658	DELL PC	25373	CTR	OBSOLETE	RECYCLE CENTER (WINDSOR CSD)
24659	DELL PC	25374	CTR	OBSOLETE	RECYCLE CENTER (WINDSOR CSD)
24660	DELL PC	25925	CTR	OBSOLETE	RECYCLE CENTER (WINDSOR CSD)
24661	DELL PC	27570	CTR	OBSOLETE	RECYCLE CENTER (WINDSOR CSD)
24662	DELL PC	27572	CTR	OBSOLETE	RECYCLE CENTER (WINDSOR CSD)
24663	DELL PC	27573	CTR	OBSOLETE	RECYCLE CENTER (WINDSOR CSD)
24664	DELL PC	27574	CTR	OBSOLETE	RECYCLE CENTER (WINDSOR CSD)
24665	DELL PC	27575	CTR	OBSOLETE	RECYCLE CENTER (WINDSOR CSD)
24666	DELL PC	27577	CTR	OBSOLETE	RECYCLE CENTER (WINDSOR CSD)
24667	SERVER	11879	CTR	OBSOLETE	RECYCLE CENTER (WINDSOR CSD)
24668	PROJECTOR	12490	CTR	OBSOLETE	RECYCLE CENTER (WINDSOR CSD)
24669	DELL PC	15278	CTR	OBSOLETE	RECYCLE CENTER (WINDSOR CSD)
24670	DELL PC	16611	CTR	OBSOLETE	RECYCLE CENTER (WINDSOR CSD)
24671	DELL PC	16612	CTR	OBSOLETE	RECYCLE CENTER (WINDSOR CSD)
24672	DELL PC	16613	CTR	OBSOLETE	RECYCLE CENTER (WINDSOR CSD)
24673	DELL PC	16614	CTR	OBSOLETE	RECYCLE CENTER (WINDSOR CSD)
24674	DELL PC	16615	CTR	OBSOLETE	RECYCLE CENTER (WINDSOR CSD)
24675	DELL PC	16616	CTR	OBSOLETE	RECYCLE CENTER (WINDSOR CSD)
24676	DELL PC	16619	CTR	OBSOLETE	RECYCLE CENTER (WINDSOR CSD)
24677	DELL PC	16620	CTR	OBSOLETE	RECYCLE CENTER (WINDSOR CSD)
24678	DELL PC	16621	CTR	OBSOLETE	RECYCLE CENTER (WINDSOR CSD)
24679	DELL PC	16622	CTR	OBSOLETE	RECYCLE CENTER (WINDSOR CSD)
24680	DELL PC	16624	CTR	OBSOLETE	RECYCLE CENTER (WINDSOR CSD)
24681	DELL PC	16626	CTR	OBSOLETE	RECYCLE CENTER (WINDSOR CSD)
24682	DELL PC	16629	CTR	OBSOLETE	RECYCLE CENTER (WINDSOR CSD)
24683	DELL PC	16631	CTR	OBSOLETE	RECYCLE CENTER (WINDSOR CSD)
24684	DELL PC	16632	CTR	OBSOLETE	RECYCLE CENTER (WINDSOR CSD)
24685	DELL PC	16633	CTR	OBSOLETE	RECYCLE CENTER (WINDSOR CSD)
24686	DELL PC	16634	CTR	OBSOLETE	RECYCLE CENTER (WINDSOR CSD)
24687	DELL PC	16635	CTR	OBSOLETE	RECYCLE CENTER (WINDSOR CSD)
24688	DELL PC	25874	CTR	OBSOLETE	RECYCLE CENTER (WINDSOR CSD)
24689	DELL PC	16938	CTR	OBSOLETE	RECYCLE CENTER (WINDSOR CSD)
24690	PROJECTOR	16942	CTR	OBSOLETE	RECYCLE CENTER (WINDSOR CSD)
24691	GIGABIT CARD	25550	CTR	OBSOLETE	RECYCLE CENTER (WHITNEY PT)
24692	GIGABIT CARD	25551	CTR	OBSOLETE	RECYCLE CENTER (WHITNEY PT)
24693	SWITCH	25553	CTR	OBSOLETE	RECYCLE CENTER (WHITNEY PT)
24694	COMPUTER EQ.	8435	CTR	OBSOLETE	RECYCLE CENTER (WHITNEY PT)

RESOLVED that the surplus items listed are worthless and not marketable, and should be disposed of and removed from the BOCES inventory.

BOARD ACTION: Disposal of Surplus Equipment**ENCLOSURE F4-5****BOARD DATE:** October 20, 2010

ITEM #	ITEM	TAG #	DIV	REASON	DISPOSAL METHOD
24695	COMPUTER EQ.	22660	CTR	OBSOLETE	RECYCLE CENTER (WHITNEY PT)
24696	COMPUTER EQ.	22662	CTR	OBSOLETE	RECYCLE CENTER (WHITNEY PT)
24697	COMPUTER EQ.	22661	CTR	OBSOLETE	RECYCLE CENTER (WHITNEY PT)
24698	COMPUTER EQ.	18987	CTR	OBSOLETE	RECYCLE CENTER (WHITNEY PT)
24699	COMPUTER EQ.	18988	CTR	OBSOLETE	RECYCLE CENTER (WHITNEY PT)
24700	COMPUTER EQ.	18989	CTR	OBSOLETE	RECYCLE CENTER (WHITNEY PT)
24701	COMPUTER EQ.	18991	CTR	OBSOLETE	RECYCLE CENTER (WHITNEY PT)
24702	COMPUTER EQ.	18990	CTR	OBSOLETE	RECYCLE CENTER (WHITNEY PT)
24703	DELL PC	23766	CTR	OBSOLETE	RECYCLE CENTER (WHITNEY PT)
24704	DELL PC	23767	CTR	OBSOLETE	RECYCLE CENTER (WHITNEY PT)
24705	DELL PC	23768	CTR	OBSOLETE	RECYCLE CENTER (WHITNEY PT)
24706	DELL PC	23709	CTR	OBSOLETE	RECYCLE CENTER (WHITNEY PT)
24707	DELL PC	23710	CTR	OBSOLETE	RECYCLE CENTER (WHITNEY PT)
24708	DELL PC	23711	CTR	OBSOLETE	RECYCLE CENTER (WHITNEY PT)
24709	DELL PC	23712	CTR	OBSOLETE	RECYCLE CENTER (WHITNEY PT)
24710	DELL PC	23713	CTR	OBSOLETE	RECYCLE CENTER (WHITNEY PT)
24711	DELL PC	23714	CTR	OBSOLETE	RECYCLE CENTER (WHITNEY PT)
24712	DELL PC	23715	CTR	OBSOLETE	RECYCLE CENTER (WHITNEY PT)
24713	DELL PC	23716	CTR	OBSOLETE	RECYCLE CENTER (WHITNEY PT)
24714	DELL PC	23717	CTR	OBSOLETE	RECYCLE CENTER (WHITNEY PT)
24715	DELL PC	23718	CTR	OBSOLETE	RECYCLE CENTER (WHITNEY PT)
24716	DELL PC	23719	CTR	OBSOLETE	RECYCLE CENTER (WHITNEY PT)
24717	DELL PC	23720	CTR	OBSOLETE	RECYCLE CENTER (WHITNEY PT)
24718	DELL PC	23721	CTR	OBSOLETE	RECYCLE CENTER (WHITNEY PT)
24719	DELL PC	23722	CTR	OBSOLETE	RECYCLE CENTER (WHITNEY PT)
24720	DELL PC	23723	CTR	OBSOLETE	RECYCLE CENTER (WHITNEY PT)
24721	DELL PC	23724	CTR	OBSOLETE	RECYCLE CENTER (WHITNEY PT)
24722	DELL PC	23725	CTR	OBSOLETE	RECYCLE CENTER (WHITNEY PT)
24723	DELL PC	23726	CTR	OBSOLETE	RECYCLE CENTER (WHITNEY PT)
24724	DELL PC	23727	CTR	OBSOLETE	RECYCLE CENTER (WHITNEY PT)
24725	DELL PC	23728	CTR	OBSOLETE	RECYCLE CENTER (WHITNEY PT)
24726	DELL PC	23729	CTR	OBSOLETE	RECYCLE CENTER (WHITNEY PT)
24727	DELL PC	23730	CTR	OBSOLETE	RECYCLE CENTER (WHITNEY PT)
24728	DELL PC	23731	CTR	OBSOLETE	RECYCLE CENTER (WHITNEY PT)
24729	DELL PC	23732	CTR	OBSOLETE	RECYCLE CENTER (WHITNEY PT)
24730	DELL PC	23733	CTR	OBSOLETE	RECYCLE CENTER (WHITNEY PT)
24731	DELL PC	23734	CTR	OBSOLETE	RECYCLE CENTER (WHITNEY PT)
24732	DELL PC	23763	CTR	OBSOLETE	RECYCLE CENTER (WHITNEY PT)
24733	DELL PC	23764	CTR	OBSOLETE	RECYCLE CENTER (WHITNEY PT)

RESOLVED that the surplus items listed are worthless and not marketable, and should be disposed of and removed from the BOCES inventory.

BOARD ACTION: Disposal of Surplus Equipment

ENCLOSURE F4-6

BOARD DATE: October 20, 2010

ITEM #	ITEM	TAG #	DIV	REASON	DISPOSAL METHOD
24734	DELL PC	23765	CTR	OBSOLETE	RECYCLE CENTER (WHITNEY PT)
24735	DELL PC	23769	CTR	OBSOLETE	RECYCLE CENTER (WHITNEY PT)
24736	DELL PC	23770	CTR	OBSOLETE	RECYCLE CENTER (WHITNEY PT)
24737	DELL PC	23771	CTR	OBSOLETE	RECYCLE CENTER (WHITNEY PT)
24738	DELL PC	23773	CTR	OBSOLETE	RECYCLE CENTER (WHITNEY PT)
24739	DELL PC	23774	CTR	OBSOLETE	RECYCLE CENTER (WHITNEY PT)
24740	DELL PC	23772	CTR	OBSOLETE	RECYCLE CENTER (WHITNEY PT)
24741	DELL PC	20653	CTR	OBSOLETE	RECYCLE CENTER (WHITNEY PT)
24742	DELL PC	25548	CTR	OBSOLETE	RECYCLE CENTER (WHITNEY PT)
24743	DELL PC	25547	CTR	OBSOLETE	RECYCLE CENTER (WHITNEY PT)
24744	DELL PC	25576	CTR	OBSOLETE	RECYCLE CENTER (WHITNEY PT)

RESOLVED that the surplus items listed are worthless and not marketable, and should be disposed of and removed from the BOCES inventory.

DIVISION: BOARD OF TRUSTEES

BOARD ACTION: CERTIFIED

BOARD DATE: October 20, 2010

Personnel - Certified

Appointments: G1

RESOLVED that, upon the recommendation of the District Superintendent, the following Appointments be approved:

Division: **Instructional Programs**

Name: **Regina Fay**
Title: Instructor - Part Time (Nursing)
Effective: 10/6/10
Comment: Request for Services

Name: **Brian Kinney**
Position Title: Environmental Teacher
Effective: 10/18/2010 – 10/22/2010
Comment: Extended Education/Environmental Education /Sky Lake

Name: **Christine Carle; Kristin Oliver**
Position Title: School Enrichment Teacher
Effective: 10/11/2010 – 06/30/2011
Comment: Extended Education / School Enrichment / Windsor

Name: **Tanja McCann**
Position Title: School Enrichment Teacher Assistant
Effective: 10/11/2010 – 06/30/2011
Comment: Extended Education / School Enrichment / Windsor

Personnel - Certified

Substitute Appointment: G2

RESOLVED that, upon the recommendation of the District Superintendent, the following Substitute Appointments be approved:

Division: **Instructional Programs**

Name: **DeRoss Salisbury**
Class: D
Effective : 10/18/10
Comment: From School Monitor to Substitute Teacher D

DIVISION: BOARD OF TRUSTEES

BOARD ACTION: CLASSIFIED

BOARD DATE: October 20, 2010

Personnel – Classified

Appointments: H1

RESOLVED that, upon the recommendation of the District Superintendent, the following Appointments be approved:

Division: **Center for Educational Support & Technology**

Name: **Joshua Lawrence**
Position Title: Network Specialist
Type: Permanent
Classification: Competitive
Effective: 10/12/10
Comment: Probationary to Permanent

Division: **Instructional Programs**

Name: **Kaitlin Barnes**
Position Title: Teacher Aide
Classification: Non-Competitive
Effective: 10/12/10
Comment: From Cleaner PT to Teacher Aide

Name: **John Dancesia**
Position Title: Teacher Aide
Classification: Non-Competitive
Effective: 9/28/10
Comment: From School Monitor to Teacher Aide

Name: **Jay Thomas**
Position Title: Teacher Aide
Classification: Non-Competitive
Effective: 10/12/10
Comment: From Teacher Aide PT to Teacher Aide

Division: **Management Support Services/ Business Office**

Name: **Karen Cappellett**
Position Title: Principal Account Clerk
Type: Permanent
Classification: Competitive
Effective: 10/18/10
Comment: Probationary to Permanent

Division: **Management Support Services/ Duplicating Center**

Name: **Melissa Tonkin**
Position Title: Clerk PT
Classification: Non-Competitive
Effective: 10/12/10
Comment: Request for services

Division: **Management Support Services/Human Resources**

Name: **Tara Adee**
Position Title: Typist
Type: Permanent
Classification: Competitive
Effective: 11/1/10
Comment: Probationary to Permanent

Personnel – Classified
Completions of Service: H2

RESOLVED that, upon the recommendation of the District Superintendent, the following Completions of Service be approved:

Division: **Instructional Programs**

Name: **Nicole Knight**
Position Title: Teacher Aide
Effective: 10/21/10

Name: **Daniel Masters**
Position Title: School Monitor
Effective: 10/21/10

Name: **Wendy Olson**
Position Title: Teacher Aide
Effective: 11/1/10
Comment: Retirement

Personnel – Classified
Leaves of Absence: H3

RESOLVED that, upon the recommendation of the District Superintendent, the following Leaves of Absence be approved:

Division: **Instructional Programs**

Name: **Maria Cervoni**
Position Title: Cook
Extension of FMLA
concurrent
with paid leave
of absence: 9/28/10 – 10/7/10

Name: **Cindy DeLucca**
Position Title: Teacher Aide
Extension of
unpaid leave of
absence: 10/7/10-10/29/10

Name: **Wendy Olson**
Position Title: Teacher Aide
Extension of
FMLA concurrent
with paid leave
of absence: 10/1/10

Name: **Catherine Rothganger**
Position Title: Teacher Aide
Extension of FMLA
concurrent
with paid leave
of absence: 9/27/10 – 10/13/10

Name: **William VanWormer**
Position Title: School Monitor
Extension of
unpaid leave
of absence: 10/4/10 -10/29/10

Name: **Lynette Warner**
Position Title: Teacher Aide
FMLA
concurrent
with paid leave
of absence: 9/27/10 – 10/1/10

Division: Management Support Services/Central Business Office

Name: **Amy Conklin**

Position Title: Senior Account Clerk

FMLA concurrent
with paid leave

of absence: 8/30/10-9/14/10, 9/21/10-9/27/10

FMLA unpaid

leave of absence: 9/15/10-9/20/10, 9/28/10-10/1/10

Comment: Revised from the 10/6/10 agenda

Division: Management Support Services/Duplicating Center

Name: **Joseph Simmons**

Position Title: Duplicating Center Worker

FMLA concurrent
with paid leave

of absence: 9/23/10 – 10/1/10

Division: Operations & Maintenance

Name: **David Bush**

Position Title: Cleaner

FMLA concurrent
with paid leave

of absence: 9/21/10-10/4/10

FMLA unpaid

leave of absence: 10/5/06-10/6/10

Personnel – Classified

Abolishment: H4

RESOLVED that, upon the recommendation of the District Superintendent, the following Abolishment be approved:

Division: Instructional Programs

Name: **Rudy Pisani**

Position Title: School Monitor

Effective: 10/18/10

Comment: Due to economic conditions